



Office of the State Controller

OFFICIAL MEMORANDUM

TO: State Agencies
Universities
Community Colleges
Local Units of Government

FROM: Linda Combs *Linda Combs*

SUBJECT: 2017 E-Commerce Conference

I am pleased to announce that on April 19, 2017, the Office of the State Controller will hold its 2017 E-Commerce Conference at the NCSU McKimmon Center (which is located at 1101 Gorman Street in Raleigh). At the conference you will hear presentations on emerging trends in the E-Commerce payment industry, ways to better secure card transactions, and real world case studies of cybersecurity as well as many other relevant topics. Additional information may be found in the attached 2017 E-Commerce Conference agenda.

Many of the state's E-Commerce vendors have been invited to attend the conference and are sponsoring activities to help reduce conference expenses. American Express, Bank of America, Coalfire and First Data will all participate and have exhibit tables. They will be available to talk with you about any current or future issues or needs you may have. In addition, representatives from the Office of the State Controller, Department of Administration and the Department of Secretary of State will be available to answer questions about the E-Procurement and E-Notary Programs.

The conference registration fee has been set at **\$60 per attendee** and includes a continental breakfast, morning and afternoon breaks, and a buffet lunch.

The doors to the McKimmon Center will open at 7 a.m. Participant check-in as well as a continental breakfast will begin at 7:30 a.m. The conference will begin promptly at 8:15 a.m. Conference participants will be eligible to receive up to seven Continuing Professional Education credit hours.

REGISTRATION INFORMATION

Room seating capacity is limited to 300 participants. Registrations will be accepted on a "first-come" basis and will end once the stated capacity has been reached. To register for this conference, visit the Office of the State Controller website at **<http://osc.nc.gov/ecommerce2017>**.

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The deadline for registration is April 12, 2017. Payments must be made on or before this date. After this date, no requests for refunds will be considered. Payments can be made by credit card, check, or CMCS transfer.

If you are paying by electronic transfer, please follow the instructions below:

- **NCAS agencies:** Use IGO vendor number 566000756-10. For the cash management transfer - in the description or remit message line you must include the following for proper processing: Attendee full name; Attendee confirmation number; Reference 2017 E-Commerce Conference.
- **Non-NCAS agencies paying through CMCS:** Use department code 6030 for payment - in the description or remit message line you must include the following for proper processing: Attendee full name; Attendee confirmation number; Reference 2017 E-Commerce Conference.
- Payment must be received by April 12, 2017 or your registration will be cancelled.

If you have questions, please contact Jan Prevo at jan.prevo@osc.nc.gov or 919-707-0714.

We look forward to your participation in the conference, and thank you for your service to our State.