

Audience: NCFS Fixed Asset Users

Subject: Fixed Asset Year-End and Asset Source Line Mixing

The Fixed Asset module will open for FY25 transactions the afternoon of July 22<sup>nd</sup>.

FY24 fixed asset transactions should be completed prior to midnight July 21<sup>st</sup>.

Asset source lines for FY25 will begin to show on your asset dashboard and will be mixed with FY24 transactions. **Please do not add source lines for assets received in July 2024 to your asset book until FY24 is closed.**

The OSC team will send an email communication once Fixed Assets is closed for FY24 and open for FY25. After you receive this email communication, you may add assets as needed.

Any questions that you may have can be submitted to the NCFS Help Desk at [NCFS@ncosc.gov](mailto:NCFS@ncosc.gov).

Thank you for your continued support of NCFS.

NCFS Support Team

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