

To: NCFS General Ledger, Budget & Intercompany users

Subject: FY2024 Close Reminders

As we approach the end of July, please review the following reminders and share with your teams as needed.

- The End of Year Checklist is located on the OSC [webpage](#). Please continue to review and utilize throughout the rest of July and August to ensure all tasks are completed.
- Mail Service Center accrual entries have been entered into NCFS. Agencies need to **review and approve these entries** in the NC ACCRUAL & NC MODIFIED ACCRUAL ledgers. Journal entries can be queried using the NC AGY REVERSING ACCR category parameter.
- Ensure your agency has completed and submitted all fiscal year 2024 cash transactions by Friday, July 26th.
- Fiscal Year 2024 Carryforward requests are being approved by OSBM this week. Please ensure you follow the [procedures](#) set by OSBM once your carryforward request is approved.
- OSC is tentatively scheduled to process the fiscal year 2024 reversion entries on Wednesday July 31st. The FBR General Fund Allotment Reversion report can be run on August 1st to review the posted transactions. *Reminder – **agencies do not need to enter any manual reversion entries in NCFS.***
- June [certification](#) is due by Thursday, August 1st.

Questions related to fiscal year 2024 transactions, year end procedures and June certification should be submitted to the OSC Help Desk at ncfs@ncosc.gov.

NCFS Support Team

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