




# Office of the State Controller

## OFFICIAL MEMORANDUM

**To:** Fiscal Officers

**From:** Troy Scoggins, Deputy State Controller 

**Date:** May 9, 2022

**Subject:** Fiscal Year 2022 Year-End Closing Procedures – NCFS & NCAS

Please review the attached End of Year Checklist related to the closing of the 2021-2022 fiscal year.

The End of Year Checklist combines both NCFS and NCAS tasks, as well as reminders and deadlines related to year-end close. We ask that you take the time to thoroughly review the Checklist and share with staff in your organization who may benefit from the information.

The Checklist can be found for future reference on both the [NCFS Resources](#) and [NCAS Year-End](#) pages of the OSC website.

We appreciate your cooperation as we once again complete our year end closing process. Any questions or concerns related to Year-End can be submitted to our OSC Support Services team at [support.services@osc.nc.gov](mailto:support.services@osc.nc.gov).

Attachment

SAD 22-26