



State of North Carolina

Office of the State Controller

DAVID T. MCCOY
STATE CONTROLLER

December 2, 2009

MEMORANDUM

TO: Chief Financial Officers

FROM: David T. McCoy *David McCoy*

SUBJECT: Annual 1099 Processing for the North Carolina Accounting System

As in previous years, the final 1099 processing for the North Carolina Accounting System (NCAS) begins in early December. Attached is the schedule and procedures for processing the NCAS 1099 documentation. The process for reporting remains the same as last year.

Please review the attached schedule to ensure that your agency is in compliance. Due to the centralization of the 1099 reporting process, it is critical that all reports and the NCAS 1099 data are reviewed by your agency for accuracy by the requested deadlines so that the central data file for OSC transmission to the IRS can be created.

If you have any questions or require assistance with NCAS 1099 activities, please contact OSC Support Services at (919) 707-0795 or osc.support.services@osc.nc.gov.

DM/mc

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