



# Office of the State Controller

## OFFICIAL MEMORANDUM

**To:** Chief Fiscal Officers, Vice Chancellors, and Business Managers

**From:** Dr. Linda Combs, State Controller *Linda Combs*

**Date:** May 26, 2017

**Subject:** 2017 Professional Ethics and Conduct Webcast

On July 26, 2017 from 10:30 a.m. to 12:10 p.m., the North Carolina Association of CPAs (NCACPA) will offer a webcast, **2017 Professional Ethics and Conduct**, exclusively for State government employees. This course will satisfy the State CPA Board's annual two-hour Ethics CPE requirement [NCAC 08G.0410 Professional Ethics and Conduct CPE]. The registration fee is \$50.00 per attendee.

### Instructions:

- Attendees **must pre-register** for the webcast on the OSC website at <https://www.osc.nc.gov/2017-professional-ethics-and-conduct-webcast>. The pre-registration **deadline is June 16, 2017**. (Payment **is not accepted at pre-registration**).
- On **June 21, 2017**, all pre-registered attendees will receive an email from NCACPA to formally register for this webcast. NCACPA will provide registration instructions and payment. Only those individuals who complete the NCACPA registration and payment process will be permitted to participate in this activity.

Melissa Critcher, CPA, will be the course instructor. Ms. Critcher's background includes experience with employee benefit plans as well as various clients in the manufacturing and distribution industries and professional service organizations. Her experience has led to various opportunities, which include teaching numerous continuing professional education courses with the AICPA, NCACPA, Surgent McCoy, CPA firms, public and privately held entities. She has been repeatedly recognized as an outstanding discussion leader. Ms. Critcher has also authored several different courses for the AICPA, Surgent McCoy and others on topics ranging from employee benefit plans, internal controls, and compilation and review engagements. See Ms. Critcher's full bio in the attachment.

If you have any questions regarding the pre-registration process, please contact Joy Darden at (919) 707-0520 or by email at [joy.darden@osc.nc.gov](mailto:joy.darden@osc.nc.gov). **For registration or payment questions, please contact an NCACPA representative at (800) 469-1352.**

**Note:** On **November 15, 2017**, from 2:00 p.m. to 3:40 p.m., the NCACPA will offer a second ethics course via webcast, exclusively for State government employees. More information about this webcast will be forthcoming. Thank you for your service to our State!

Attachment

**SAD 17-37**