



# Office of the State Controller

## OFFICIAL MEMORANDUM

**To:** Chief Fiscal Officers, Vice Chancellors, and Business Managers

**From:** Dr. Linda Combs, State Controller *Linda Combs*

**Date:** May 9, 2019

**Subject:** 2019 Professional Ethics and Conduct Webcast

On July 16, 2019 from 10:00 a.m. to 11:40 a.m., the North Carolina Association of CPAs (NCACPA) will offer an ethics course by webcast exclusively for State government employees. This course, *2019 Professional Ethics and Conduct*, will satisfy the State CPA Board's annual two-hour Ethics CPE requirement [NCAC 08G.0410 Professional Ethics and Conduct CPE]. To register for this webcast:

- Attendees **must pre-register** for the webcast on the Office of the State Controller website at <https://www.osc.nc.gov/training/cpe-events/2019-professional-ethics-and-conduct-webinar-pre-registration>. The pre-registration deadline is May 29, 2019. (Payment **should not** be made at this time).
- On June 5, 2019, all pre-registered attendees will receive notification by email (from NCACPA) to register for this webcast. NCACPA will provide registration instructions and payment options in their email. NCACPA accepts payment by credit card (MasterCard, Visa, and American Express) and by check (payable to NCACPA). The registration fee is **\$52 per attendee**. Only those individuals who complete the NCACPA registration and payment process will be permitted to participate in this activity.

Melissa Critcher, CPA, will be the course instructor. Ms. Critcher's background includes experience with employee benefit plans as well as various clients in the manufacturing and distribution industries and professional service organizations. Her experience has led to various opportunities, which include teaching numerous continuing professional education courses with the AICPA, NCACPA, Surgent McCoy, CPA firms, public and privately held entities. She has been repeatedly recognized as an outstanding discussion leader. Ms. Critcher has also authored several different courses for the AICPA, Surgent McCoy, and others on topics ranging from employee benefit plans, internal controls, and compilation and review engagements. See Ms. Critcher's full bio in the attachment.

If you have any questions regarding the pre-registration process, please contact Joy Darden at (919) 707-0520 or by email at [joy.darden@osc.nc.gov](mailto:joy.darden@osc.nc.gov). **For registration or payment questions, please contact an NCACPA representative at (800) 469-1352.** Thank you for your service to our State.

Attachment

**SAD 19-35**