

Budget Management

Screen Name	Key Screen	General Information Screen	Detail Information Screen
Available Funds File inquiry	161		162
Company policy inquiry	171		173
Budget transfer inquiry	121	122	123
Budget transfer entry	221	222	223
Unfinished documents inquiry	181		182
Journal voucher inquiry	111	112	113
Journal voucher entry	211	212	213

Budget Transfer & Journal Entry Options

END	Indicates that you are finished entering document information.
HOLD	Stores document information for later completion.
KILL	Completes the deletion of a document after all lines have been deleted.
NEXT LINE	Allows you to enter the number of the detail line that you want to change or review.

Budgetary Control Exception Queue (BCQ) Screen

- Lists requisition, purchase order, usage order, and invoice lines that were passed to the BCQ from their respective document entry screens due to budgetary control exceptions.

Types of Exceptions

FUNDS E	Funds exception
ACCT EX	Account exception
FUND R	Funds rejection
ACCT RE	Account rejection

BCQ Action Codes

E	Edit the document
A	Accept the document
N	Reject the document

How to Get HELP

Follow these steps to access HELP for the current screen:

- Press F to move the cursor to the ACTION field.
- Type HELP or ?.
- Press J .

The system displays the first page of HELP text available for the screen and positions the cursor at this message:

Enter next page no. blank (next page) 'END' to terminate HELP.

- To view the next page of HELP text, press J .
- To view a specific page, type the page number and press J .
- To exit from HELP facility, type END and press J . The system then redisplay the screen you were working with.

Error Messages Originating from General Ledger

FC 1122: COMPANY NOT FOUND ON GL OPEN YEARS FILE – The company is not valid on the General Ledger.

FC 1123: ACCOUNT NOT FOUND ON GL OPEN YEAR FILE – The account is not valid on the General Ledger.

FC 1137: CENTER NOT ON GL OPEN YEARS FILE – The company/account/center (accounting distribution) is not valid on the General Ledger.

Error Messages Originating from the Available Funds File (AFF)

BC 217: INVALID COMBINATION OF ACCOUNTS FOR ADJUSTMENT TYPE – You cannot use an illegal mixture of account types within the same budget transfer document.

BC 219: DR TOTAL ___NOT=CR TOTAL – The sum of the debits does not equal the sum of the credits within a data type 2 document.

BC 224: ACCOUNT DISTRIBUTION INVALID – The accounting distribution is not present on the AFF. (The distribution may actually be valid on the General Ledger but may not have updated the AFF yet.)

BC 225: FUNDS NOT AVAILABLE FOR-___/___/___ - The accounting distribution for the transaction does not have funds available on the AFF.

BC 226: ACCOUNT DISTRIBUTION ___/___/___ NOT POSTABLE – The accounting distribution for the transaction is not a postable distribution for the AFF. (This usually occurs as a result of a multi-year indicator originating in the Purchasing Module.)

BC 227: ACCOUNT DISTRIBUTION ___/___/___ INACTIVE – The accounting distribution for the current transaction is not an active accounting distribution on the General Ledger. (The status field does not equal 0.)

BC 230: DR TOTAL=DR TOTAL ___ BUT NOT=DOCUMENT TOTAL - The sum of the debit detail lines amounts (equal to the sum of the credit detail line amounts) does not equal the document total entered on the document header for a data type 2 document.

BC 231: DR/CR/ TOTAL ___NOT=DOCUMENT TOTAL – The total of the document detail line amounts (computed regardless of sign) does not equal the document total entered on the document header within a data type 1 document.

BC 235: REQUEST OF KILL IS INVALID IF DETAIL LINES EXIST – A document cannot be killed before all of its detail lines have been deleted.