

*Certification of Security Access*

**PREPARE ON AGENCY LETTERHEAD**

(Date)

In accordance with the Office of the State Controller's (OSC) Policy and State Security Standard SCIO-SEC-301-00, Access Control Policy, Section AC-2, Account Management, requirement "v," issued by the State CIO under the authority of G. S. §143B-1376, we hereby certify that:

We have conducted a review of the user access rights for the following OSC enterprise application systems:

OSC Application System	Check All That Apply
Integrated HR/Payroll	
North Carolina Financial System (NCFS)	
North Carolina Accounting System (NCAS)	
NCAS Laser Check	
EAGLE	

Our review of user access rights for Office of the State Controller's (OSC) enterprise application systems is conducted on an annual basis. In addition, we review the access rights for privileged accounts semi-annually.

We shall maintain documentation that supports these reviews for three fiscal years from the end of the fiscal year for which the documentation was prepared if no litigation, claim, audit, or other official action involving the records has been initiated. If official action has been initiated, we will maintain the documentation until after completion of action and resolution of issues involved. Upon request, all documentation will be made available to representatives of OSC and/or the Office of the State Auditor.

**Chief Financial Officer, Vice Chancellor, Business Manager:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Internal Control Officer:**

**Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_