



ANNUAL SALARY AND BUDGET SALARY COMPARISON REPORT FN-04 | TRANSACTION ZPAR012

FN-04

The purpose of this Business Process Procedure is to demonstrate how to use transaction ZPAR012 in the Integrated HR/PY System.

Trigger: There is a need to identify positions which have a different budgeted amount than the annual salary of the employee(s) occupying the position.

Business Process Procedure Overview:

Funding approvers will run ZPAR012 to identify those positions which have a different budgeted amounts than the annual salary of the occupant(s). While a program exists to update positions automatically, executing this transaction is still very useful prior to mass load programs being run by BEST Shared Services.

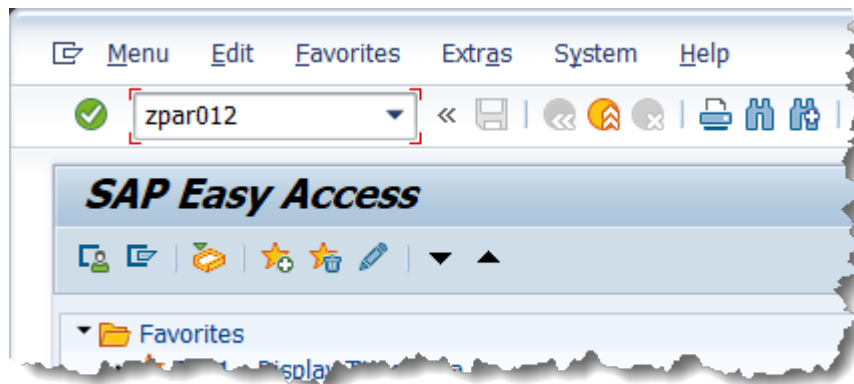
NOTE: The Agency Funding Approver role will have access to this report.

Access Transactions:


Via Transaction Code: ZPAR012

Procedure

1. Enter transaction ZPAR012 in the SAP Easy Access screen command field (or double click it from your favorites).



- Enter your agency’s Personnel Area as well as any other information for which you need to narrow down the results. Choose either or both options in the options area.

- Click the execute  button.
- Review the results of the report.

Annual Salary Vs. Budget Amount

Personnel Area	Organizational Key	Employee Number	Personnel Sub-Area	Employee Group	Employee Sub-Group	Position Number	Annual Salary	Budget Amount	Difference
4601	20010126	10000112	NC01	A	A1	60083266	40,250.00	48,248.00	7,998.00
	20010126	10000113	NC01			60083263	65,000.00	71,857.00	6,857.00
	20010227	10000121	NC01			60083613	50,000.00	73,864.00	23,864.00
	20010142	10000131	NC01			65002900	35,785.00	34,000.00	1,785.00
	20010142	10000132	NC01			65002901	35,785.00	34,000.00	1,785.00

- The system task is complete.

Change Record

- 6/11/21 – Updated to current BPP format. – D. Genzlinger
- 7/05/23 – Reviewed for any references to NCAS. (None). – L. Kaull