

NCAS ARCHIVE

REPORTING

QUICK REFERENCE GUIDE GEN-09

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide current and historic data from the North Carolina Accounting System (**NCAS**) has been converted and stored into a SharePoint site using Power BI. Reports to access this data have been created, giving users the ability to search various fields.

Data Conversion

Data has been converted for the following products:

- General Ledger
 - o Balances
 - Detail Posting Transactions
 - DSS Summary
- Accounts Payable
 - Active online Invoices
 - Checks
 - Invoice History
- Vendor
 - Payment summary for last 5 years
- Fixed Assets
 - Active and retired Inventory and Capital Assets

GENERAL LEDGER

Two categories of data have been converted for General Ledger, balances and posting transactions. The first BI report is called GL Balances. It contains the General Ledger period balances

accounts (accounts beginning with 0 & 8). This information is similar to that found in the NCAS General Ledger module screen 16. Period balances, period activity and life to date balances have been converted for fiscal years 2004 – 2023. Periods 1 - 4 (July 2023 – October 2023) balances and activity for fiscal year 2024 have also been converted. For FY 24, the ending balance on NCAS (October, period 4) has been carried forward to all remaining periods. Complete GL balances for October, period 4 and all remaining periods are held in NCFS.

The second BI report, GL POSTING DETAIL, consists of every posting transaction for the fiscal year, excluding encumbrance and budget distributions. Posting transactions were created for fiscal years 2004 – 2024.



Data included in the GL Posting detail:

- Company, account, center
- Effective date, Transaction date
- Descriptions 1,2,3
- Subsystem

Based on the subsystem, additional fields have been created:

AP – Paying entity, Vendor number/group, invoice number, invoice date, check number
BC – BC Document ID
IN – Item, Warehouse, Document ID
AR – Customer, Document ID

Agencies should be able to retrieve data similar to that found on a NCAS DAPG67 report.

There is also a report called GL Balances – DSS. Fiscal years 2023 – 2004 have been created. This data is summarized by budget fund and assigned the correct GASB identifier. An ACFR structure has been applied to roll up the accounting distributions to a summary level, simulating the DSS ACFR reports. A detail discuss can be found towards the end of this documentation.

ACCOUNTS PAYABLE

There are two categories of data that have been converted for Accounts Payable -- invoices and checks. The first category of reports contains invoice data. Under AP Invoice Info, all invoices that currently reside on the Accounts Payable master files, that are available online, can be found. The data displayed includes:

- Paying entity, vendor number/group
- Invoice number, invoice date
- Payment amount, payment date, check number
- Remittance message

If you highlight an invoice on the report, additional details will include:

- Vendor name and address
- Each line of the invoice, accounting distributions, mini chart of accounts, line amount, item information, 1099 code, purchase order information

The report, AP Invoice History, contains the key information for each invoice entered in NCAS. This data goes back to the start of NCAS, for most agencies, 1995. Data displayed in this report includes:

- Paying entity, vendor number/group
- Invoice number, invoice date, vendor name (if found)
- Invoice status, payment date, gross amount

In addition to the invoice reports, there is a report that contains payment information. This data goes back to 2012. Data displayed in this report includes:

- Paying entity, vendor number/group, vendor name (if found)
- Payment type, payment amount, payment date, check number, BAP code
- Clearance date, clearance status
- Replacement check number

VENDOR INFORMATION

This report displays vendor remittance information. Data includes:

- Paying entity, vendor number/group, vendor name
- Payment totals for FY24 through FY20
- 1099 Payee name
- Remittance address

FIXED ASSETS

The fixed asset report displays active and retired fixed asset information. All active inventory and capital assets are included, along with 10 years of retired asset information. Data displayed in this report includes:

- Level1, Level2, Asset number, standard desc code, asset description
- Level3 Level14(object)
- Acquisition date, indicator, real/personal, new/used, ownership,
- Asset cost, annual depreciation, Life to date depreciation, estimated life
- Location
- Model, Manufacturer, serial number
- PO Number, check number, fund, cost center

How to use BI Reports

To access the reports, you must be authorized. Please contact your Security Administrator to obtain access.

To access the SharePoint site, enter <u>https://app.powerbigov.us/Redirect?action=OpenApp&appId=d01b0e1d-1511-4b57-98c2-</u> <u>468425982dc7&ctid=a1f43f48-54fe-433f-9378-968b45bc6665</u>

The different reports are displayed in the left column. For our example, we will use the GL Posting Detail report.

60	GL Posting Detail	∓ Filters >
Archive		Q Search
NCAS Archive v2 ^	Fiscal Year 2004 Fiscal Year 2005 Fiscal Year 2006 Fiscal Year 2007 Fiscal Year 2008 Fiscal Year 2009 Fiscal Year 2010 Fiscal Year 2011	There aren't any filters to display.
AP Invoice Info	Fiscal Year 2012 Fiscal Year 2013 Fiscal Year 2014 Fiscal Year 2015 Fiscal Year 2016 Fiscal Year 2017 Fiscal Year 2018 Fiscal Year 2019	
AP Invoice History	Fiscal Year 2020 Fiscal Year 2021 Fiscal Year 2022 Fiscal Year 2023-24	
AP Checks		
Vendor Info		
GL Balances		
GL Balances - DSS		
GL Posting Detail		
Fixed Asset		

Once you select the report, select the fiscal year you want to view. BI will gather the data for that fiscal year and display the report. First, you will want to select the GL company(s) you would like to display:

				scal Year 2022		Q Search	
Company: All	Account: All	Center: All	Vendor: All	Effective Date	Transaction Date		
<u>,</u> O 14	O Search	P Search	,O Search	7/1/2021 🐵 12/31/2022 📾	7/2/2021 🗐 5/17/2023 🗐	Filters on this visual	
1401	Select all	Select all	Select all			Company	
1402 4614	111110 1111120	0001	<u> </u>			is (All)	
8714	111130		2				
121 07 14	111140	0004	C 3	Subsystem			
	111190	0005	4	30 31 AE AI	AL AP AR BC BI CA		
	111220	0006	🖾 S	DS GL HY IB IN	LN LO MI PI PR UN		
	111220		17.6	DS GL HT ID IN			

You can use the search function above the list of companies. If you want to select more than one company, hold the control key between selections. You can also use the filters or slicers on the right side of the screen. To activate the filters, click on one of the columns (company, account, center, vendor).



Click on the down arrow to reveal the filter options. You have basic filter where you select the individual items, or you have advanced filtering:

				(GL Posti	ng Detail fo	r Fisca	Year 2	022						Filters	
Y	Ξ 6	3												٩	Search	
Company 0 14 1401	/: Multiple		Account: Acc	11	Center: All Search Select all	Vendor: All Vendor: All Search Select all		Effective Date	12/31/20	122 🗟	Transaction Dat 7/2/2021		5/17/2023 🗟		rs on this visual mpany	
4614 8714				 1000 10001000 10001002 10001040 10002000 	470446 620256 772486 850945		Subsystem	BI CA	MI PI			~	is (, Filt			
Company	Account	Contex	D 211100		Transaction Date	1018009 1104877 Description 1	Description 2	Description 3	Submitteen	Devine Cehibu	Vendor Number	CRR	Invoice Number		dvanced filterin asic filtering	g
1401		1000	7/13/2021	\$1.524.27	7/14/2021	AP CASH REQUISITION	Description 2	Description 5	BC	Paying Entity	vendor Number	GRP	invoice Number •	То	p N	
1401	111250	1000	7/13/2021	\$1,324.27	7/13/2021	GN92045 14EG EP5098828	00000448110	SHIINTRNTL	AP	14PT	223009648	04	B13682423	C	0104	596
1401		1000	7/13/2021	(\$138.57)	7/13/2021		00000448110		AP	14PT	223009648		B13709764	Г	7 0200	
1401	111250	1000	7/21/2021	\$4,251.33	7/22/2021	AP CASH REQUISITION			BC						0201	508254
1401	111250	1000	7/21/2021	(\$1,446.24)	7/21/2021			DUKEENERGY	AP	14PT	560165465		7627860971-0721			
1401	111250	1000	7/21/2021	(\$2,225.00)	7/21/2021			DUKEENERGY	AP	14PT	560165465		7627860971-0721] 0202	56658
1401	111250	1000	7/21/2021	(\$228.49)	7/21/2021		00000448116	DUKEENERGY	AP	14PT	560165465	16	3362670808-0721		T 0011	16041

				(GL Posti	ng Detail for Fis	cal Yea	ir 2022						∓ Filters >
	Ξ6	3												Q Search
Company			Account: 1			Vendor: All	Effective	Date						,
Ø Search			D Search		𝒫 Search	O Search	7/1/20	121 🗐 12/3	1/2022 🗐	7/	2/2021 🗐 5/	/17/202	3 🗉	Filters on this visual
Select	all		Select a		Select all	Select all								
0101			111110		0801		-		(Company ^ 🖉
0104			111120		1000	706						6		is (All)
0201			 111130 111140 		10401710	0032	Subsys	stem						Filter type
0202			111140		1100 1110	0036		AI AL A	AP BC	DS LO	PR			Advanced filtering
0221			111220		1150	0037								
0001			111220		□ 1000	C 0039								Show items when the value
Company	Account	Center	Effective Date	Transaction Amount	Transaction Date	Description 1	Description 2	Description 3	Subsystem	Paying Entity	Vendor Number	GRP	Invoice N [®]	contains ~
0101	111250	1000	7/1/2021	\$126.527.13	7/7/2021	WS21026			BC					contains
0101	111250	1000	7/1/2021	\$8,774.12	7/2/2021	WS21026_ST_070121_DP_07012021			PR					does not contain
0101	111250	1000	7/1/2021	(\$135,301.25)	7/2/2021	WS21026_ST_070121_DP_07012021			PR					
0101	111250	1000	7/6/2021	\$195.00	7/6/2021		00040099764	PEPSIBOTTL	AP	01PT	223657794	02	103170022	starts with
0101	111250	1000	7/6/2021	\$2,478.58	7/6/2021		00040099753	STANDARDIN	AP	01PT	930242990	01	DSBLJUN2	does not start with
0101	111250	1000	7/6/2021	\$2,478.58	7/23/2021		00040099753	STANDARDIN	AP	01PT	930242990	01	DSBLJUN2	is
0101	111250	1000	7/6/2021	\$209.34	7/6/2021		00040099752	STANDARDIN	AP	01PT	930242990	01	DSBLJUN2	
0101	111250	1000	7/6/2021	\$209.34	7/23/2021		00040099752	STANDARDIN	AP	01PT	930242990	01	DSBLJUN2	is not
0101	111250		7/6/2021	\$24.22	7/23/2021	GN96219 01ES EP4986432	00040099788	ALSCOINCOR		01PT	870252999	01	LRAL1655	is blank
0101	111250		7/6/2021	\$470,038.97	7/9/2021	AP CASH REQUISITION			BC					is not blank
0101	111250			(\$1,021.50)	7/6/2021			PHELPSDUNB		01PT	720358621		1197596	
0101	111250			(\$1,172.50)	7/6/2021			PHELPSDUNB		01PT	720358621		1194410	is empty
0101	111250			(\$1,259.18)	7/6/2021		00040099760		AP	01PT	134924710		15840036(is not empty
0101	111250	1000	7/6/2021	(\$11.34)	7/6/2021	GN96219 01ES EP4986432	00040099788	ALSCOINCOR	AP	01PT	870252999	01	LRAL1655	

If you select advanced filtering, you reveal additional options:

Here, instead of selecting the individual companies, you could use "starts with", enter your agency and the report would select all your agencies companies. MAKE SURE YOU CLICK APPLY FILTER to invoke the selection:

				(GL Posti	ng Deta	il for Fis	cal Yea	ar 2022						∓ Filters	
9		2													Q Search	
Company				111250	Center: All	Vend	dor: All	Effective	Date		Trar	isaction Date				
, ○ Search					€ Search	و مر		7/1/2	021 🗉 12/3	1/2022 ₪	7/	2/2021 🗐 5/1	17/2023	e	Filters on this visual	
Select -	all		Select a	ll	Select all		Select all									
0101			111110		0801			0-		(_		Company	
0104			111120		1000										is (All)	
0201			111130		10401710 1100			Subsy	stem						Filter type	
0202			111190		1110				AI AL .	AP BC	DS LO	PR			Advanced filtering	~
0221			111220		1150		0037									
0001			□ 111000		 □1000	□ n	1039								Show items when the	value
Company	Account	Center	Effective Date	Transaction Amount	Transaction Date	Descrip	ption 1	Description 2	Description 3	Subsystem	Paying Entity	Vendor Number	GRP	Invoice N [®]	starts with	
)101	111250	1000	7/1/2021	\$126,527.13	7/7/2021	WS21026				BC					14	
0101	111250	1000	7/1/2021	\$8,774.12	7/2/2021	WS21026_ST_0701	121_DP_07012021			PR						
0101	111250	1000	7/1/2021	(\$135,301.25)	7/2/2021	WS21026_ST_0701	121_DP_07012021			PR					○ And ○ Or	
0101	111250	1000	7/6/2021	\$195.00	7/6/2021			00040099764	PEPSIBOTTL	AP	01PT	223657794	02 1	103170022		
101	111250	1000	7/6/2021	\$2,478.58	7/6/2021			00040099753	STANDARDIN	AP	01PT	930242990	01 [DSBLJUN2		~
101	111250	_	7/6/2021	\$2,478.58	7/23/2021				STANDARDIN		01PT			DSBLJUN2		Apply filte
0101	111250	1000	7/6/2021	\$209.34	7/6/2021			00040099752	STANDARDIN	AP	01PT	930242990	01 [DSBLJUN2		

Archive		= 6	Z		C	JL Postin	g Detail for F	iscal Ye	ar 202:	3					〒 Filters Q Search	
AP Invoice Info	Company O Search			Account:		Center: All	Vendor: All Ø Search		ive Date 0/2023 📾 6/3	0/2023 📾		Isaction Date 1/30/2022	10/24/202	3 68	Filters on this visual	
/endor info	1307 1308 1334			Select a 111270		Select all 1000 10001000	Select all T182384 1388633			0	- 0)		-0	Company is (All)	
AP Checks	 1342 1401 1402 			211100 211110		10001002 10001040 10002001	204938068 300712287		BC MI							
GL Balances	1502			224100		10002002	330865305 510331454									
GL Balances - DSS	Company	Account	Center	Effective Date	Transaction Amount	Transaction Date	Description 1	Description 2	Description 3	Subsystem	Paying Entity	Vendor Number	GRP	Invoice N		
	1401			6/30/2023		7/27/2023				BC						
AP Invoice History	1401 1401	116190 116190		6/30/2023 6/30/2023		8/3/2023 6/30/2023				BC BC				_		

To reset ALL filters, click the 🕤 at the top of the page on the right.

Some reports keep the filters at the top of the page, like below:

)				Ģ	GL Balaı	nces						∓ Filters	K
1401 1401 1401	Transact 1,91 111230 111250		Company: 1401 ,0 14 0 314 1014 1401 1402 1404		Accou Ø Sei 111 111 111 111 111 111	arch ect all 1230 1250 1270		Center: All Search Select all 1000 10001000 10001002 10001040			scal Year: 2022 Select all 2008 2009 2010 2011 2012		Q Search Filters on this page Company is (All) Account	
			A/R	2022	\$0.00	¢¢	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	is (All)	
1401 1401	127310	1000	FURNITURE	2022	\$0.00 \$0.00	30,551,45 \$0.00	\$0.00 \$0.00	30,531.43 \$0.00	\$0.00	30,531.45 \$0.00	\$0.00 \$0.00	30,531,45 \$0.00	Center is (All)	
1401 1401 1401	127320 127320 127530	1000 10001000 1000	EQUIPMENT EQUIPMENT COMPUTER SOFTWARE	2022 2022 2022	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	Description is (All)	
1401 1401 1401	128100 128100 211100	1000 10001000 1000	AMT AVAIL/PROV GLT DEBT AMT AVAIL/PROV GLT DEBT ACCOUNTS PAYABLE	2022 2022 2022	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 (\$45,095.66)	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 (\$45,095.66)	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 (\$45,095.66)	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 (\$45,095.66)	FY is (All)	
1401 1401	211110 211210	1000 1000	DUE TO EMPLOYEES ACCR-SALARY & WAGES	2022 2022	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	\$0.00 \$0.00	P1 Activity is (All)	
1401 1401 1401	211220 211230 211240	1000 1000 1000	W/HOLD & EMPLOY MATCH PAY PAYROLL GARNISHMENT PAY CENTRAL PAYROLL CLEARING	2022 2022 2022	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	\$0.00 \$0.00 \$0.00	July is (All)	

To see all the data, click on the hide slicer button in the center of the page. You can toggle back and forth between the detail and the filters by clicking the filter(slicer) icon.

∓ Filters GL Posting Detail for Fiscal Year 2023 13 А Т 1/1/2023 🗐 10/4/2023 🗟 12/30/2022 🗐 10/24/2023 🗐 Select all 1000 Select all 1401 0-----0 0 Account is (All) L 116190 10001002 3431 114279 AR Customer is (All) Subsystem AP BC BI CA MI PI 449893 458760 AR Document is (All) F Company Account Center Effective Date Transaction Amount Transaction Date Description 1 Description 2 Description 3 Subsystem Paying Entity Vendor Number GRP Invoice Number BC Document is (All) 1401 111250 1000 1/4/2023 \$387.60 1/5/2023 AP CASH REQUISITION BC
 1401
 111250
 1000
 1/11/2023
 \$32,867.00

 1401
 111250
 1000
 1/18/2023
 \$1,637.85

 1401
 111250
 1000
 1/25/2023
 \$1,637.85
 i AP CASH REQUISITION L 1401 AP CASH REQUISITION BC 1401 Center is (All) 1401 111250 1000 2/15/2023 \$6,493.35 AP CASH REQUISITION BC 1401 t 111250 1000 3/1/2023 \$1,691,183.44 Company is (All) 1401 3/16/2023 AP CASH REQUISITION е 1401 BC 1401 111250 1000 3/29/2023 \$406.60 3/30/2023 AP CASH REQUISITION 1401 r 1401 Description 2 is (All) 111250 1000 4/12/2023 \$4,684.69 4/13/2023 BC 1401 1401 AP CASH REQUISITION S 1401 111250 1000 4/19/2023 4/20/2023 BC

You can use filters or slicers for any of the fields in the report. To access all the fields for search capabilities, click in any of the report columns:

If you would like to export your selected transactions to EXCEL, move your cursor to the top of the report headers. Four boxes appear. The last box contains three periods – "more options".



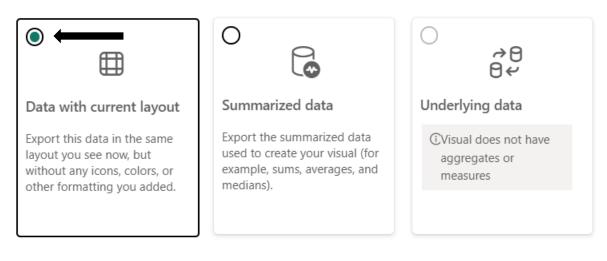
				GL	Posting	Detai	for Fi		ear 20)23							〒 Filters Q Search	
 Search Select 0101 0104 	O Search ,0 Ø Select all	ccount: All Search Select all 111270 116190	0 s S 1 1	0001000	Vendo Sei Sei		Effec	tive Date	6/30/2023		ansacti 12/30/	on Date 2022 🐵 10/24	/2023 🗉)		Filters on this visual Vendor Number is (All)		
 0200 0201 0202 0211 0221 			128100 211100 224100 437213 420100		0002456			AP		MI							Share	
Company	Account	Center	Effective Date	Transaction Amoun	t Transaction Date	Description 1	Description 2	Description 3	'	Paying Entity	Vendor Number	GRP	Invoice Number					
1401	111270	1000	6/30/2023	(\$473,949.00)	7/27/2023				BC			D	2	000		C.	Add a comment	
1401	116190	1000	6/30/2023	\$4,644.08	8/3/2023				BC					000		5	Export data	
1401	116190	1000	6/30/2023	(\$7,435.52)	6/30/2023				BC					000			Show as a table	
1401	128100	1000	6/30/2023	\$1,385,927.00	8/18/2023				BC					000				
	128100	1000	6/30/2023	\$235,388.00	8/28/2023				BC					000		62	Spotlight	
1401		1000	6/30/2023	\$480,545.00 \$71,768.00	8/18/2023 8/30/2023				BC					000		0	Get insights	
1401	128100	1000							BC							Z I	Sort descending	
1401 1401	128100	1000	6/30/2023															
1401 1401 1401	128100 128100	1000	6/30/2023	(\$1,385,927.00)	8/18/2023				BC					000				
<mark>1401</mark> 1401	128100								BC BC BC					000 000 000			Sort ascending	

2

Once you click export, an export screen will appear.

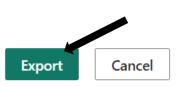
Which data do you want to export?

Export your data in the format that suits your needs. If you have a lot of data, the number of rows you export might be limited depending on the file type you select. Learn more about exporting data



File format:

.xlsx (Excel 150,000-row max)~



 \times

Select data with current layout and click export. The data will be loaded into your download folder. Once you open it, you can rename and save in excel format.

If you are unsure exactly which filters are being applied to your data, you can click on the filter icon at the top right-hand corner.

					(GL Posti	ng D	etail f	or Fisc	al Yea	r 202	22					∓ Filters	:
Company		le s	Acco			Center: All		Vendor: A	1	Effective	Date		Trans	action [Date		Q Search	
 Select 1401 1402 			Se □ Se □11 □11	lect a 1250	II	 Search Select all 1000 10001000 		Search □ Select a □	1	7/1/20	21 🗊 1	12/31/2022 🗐)		2023 🗉	Filters on this visual Subsystem is AP	 ^ &
				3200 6190		 10001040 10002000 10002451 10002456 				Subsys AP	tem				_		d slicers affecting this vi	sual
Company	Account	Center	r Effective		Transaction Amount	Transaction Date	Desc	ription 1	Description 2	Description 3	Subsystem	Paying Entity	Vendor Number	GRP	Invoice Nun	is 1402 or		_
1401 1401		1000	7/13/202 7/21/202	1	\$1,524.27 \$4,251.33	7/14/2021 7/22/2021	AP CASH	REQUISITION REQUISITION			BC BC					Subsystem is AP		

A box will display containing the filters affecting this report view.

If you would like to copy a value, RIGHT click over the value to copy. An additional box will display. Select COPY and two choices will appear, copy value or copy selection. Copy Value will copy the cell that is highlighted. Copy selection will copy the entire row(s) that is highlighted, along with column headings.

					(GL Posti	ng D	etail fo	r Fis	cal Yea	ar 2023					
𝒫 Search	Select all Select all 0101 111230 0200 111260 0201 111270 0202 116190 0211 116800				Center: All > Search Select all 1000 1100 11000100 11000125 110001356001	_	Vendor: All Search Select all 8482 9663 06516 14517 18407 21281		Effective 1/1/2/ O- Subsy: AE	023 🗐 10/4/			sction Date 30/2022 🗐 10/	/24/202	3 B 	
Company	Account	Center	Effective Date	Transaction A	mount	Transaction Date		Description 1		Description 2	Description 3	Subsystem	Paying Entity	Vendor Number	GRP	Invoice N [®]
0201 0201 0201 0201 0201 0201	111230 111230 111230 111230 111230 111230	1100 1300 1500 1715 1750 1861	6/30/2023 6/30/2023 6/30/2023 6/30/2023 6/30/2023 6/30/2023	\$241,000. \$91,475.0 \$267,438. (\$91,475.0 \$13,500.0 (\$521,938	Share Show a Include Exclude Copy		FY 22-23 FY 22-23 FY 22-23	ACCT BALANCE C ACCT BALANCE C ACCT BALANCE C ACCT BALANCE C ACCT BALANCE C ACCT BALANCE C	CLEANUP CLEANUP CLEANUP			BC BC BC BC BC BC				
0201	111250	1000	1/3/2023	\$100.00	17	1/3/2023	Copy se		LEANUP	00041633119	BROWNLINDY	AP	02PE	1064626		REIMB 09

<u>GL BALANCES – DSS</u>

The General Ledger Balances – DSS report has been created to simulate CAFR reports from DSS. A structure has been used to roll up values to summary lines that match values from reports. The following reports can be simulated using GL Balances – DSS:



NOTE: One major difference with the BI structure and DSS reports. All numbers display as positive, unless they are inherently negative. To NET Assets and Liabilities, you would have to do that calculation offline, since both totals are positive.

First, select a structure. The structures are found under GASB Hierarchy:



The Governmental structure is used to generate the CAFR11G Balance Sheet and CAFR52G Revenues and Expenditures reports. The structure is used for the following GASBs:

- General Funds (11xx)
- Special Funds (12xx, 13xx)
- Capital Funds (14xx)
- Permanent (15xx)
- Fixed Assets (5100)
- General Long-Term Debt (5200)

The Proprietary structure is used to generate the CAFR11P Net Position and the CAFR53P Statement of Revenue and Expense. The structure is used for the following GASBs:

- Enterprise (25xx)
- Internal Service (27xx)
- Component Units (26xx)
- Other

The Fiduciary structure is used to generate the CAFR11F Fiduciary Net Position and the CSFR54F Change of Fiduciary Net Position. The structure is used for the following GASBs:

- Pension and other Employee Benefit Trust (33xx)
- Investment Trust (34xx) (for some years)
- Private Purpose Trust (35xx)
- Custodial (39xx)

Next, select the fiscal year. If no fiscal year is selected, all fiscal years will be summarized.

Then, select the GASB range you want to view. For example, if you wanted to look at General Fund, you would select all 11xx GASB.

GASB Fund: All
✓ Search
0000
1100
1102
1103
1104
— [h]106
1107
1111
1113
1114
1115
1116
1117
1118
1119
1120
1121
1122
1123
1125
1132

You could tag each of the 11XX GASB values or use the advance filter on the right.

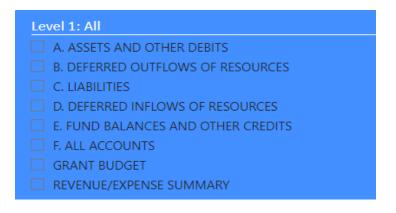
NOTE: There are accounts that are not used in this structure. They would fall under All accounts or Grant Budget.

(7)	GL Ba	alances - DSS Drill	down		∓ Filters	*
					Q Search	
GASB Hierarchy: All	Level 1: All (Blank) A. ASSETS A. ASSETS - CURRENT A. ASSETS AND OTHER DEBITS D. ASSETS AND OTHER DEBITS	Level 2: All (Blank) BALANCE SHEET ACCOUNTS OPERATING STATEMENT ACCOUNTS	Level 3: All (Blank) A. ADDITIONS A. OPERATING REVENUES A. REVENUES	Level A: All Search (Blank)	Filters on this page GASB Hierarchy is (All)	
 ∽ Search 0000 1100 	Level 5: All	Level 8: All	Fiscal Year: All		Account is (All)	~ @
Transactions	(Blank) 4380 STATEWIDE OPERATING TRAN	(Blank) 110000 No Statewide Desc Found 110720 No Statewide Desc Found	2013 2014 2015		Center is (All)	~ @
2	ARE ODERATING TRANSFERS	140722 N. (A.L. 34 Dec. F			Company is (All)	~ @
	Cou	JIdn't load the data for this visual See det	ails		Description is (All)	~ @
					Fiscal Year is (All)	~ @
					GASB is (All)	~ 🌾

In this example, Advanced Filtering is selected, along with the STARTS WITH option, value being 11:

9	〒 Filters Q Search					
GASB Hierarchy: All	Level 1: All Blank) A ASSETS A ASSETS - CURRENT A ASSETS AND OTHER DEBITS D SECTOR UNIT CURRENT	Level 2: All (Bank) BALANCE SHEET ACCOUNTS OPERATING STATEMENT ACCOUNTS	Level 3: All [Bank] A. ADDITIONS A. OPERATING REVENUES A. REVENUES	Level 4; All Search (Blank) 01. Accounts payable 01. 2 crete manakle & accound liabilities	is (All) Center is (All)	
2 Search 0000 1100 Transactions 2	Level 5: All Ø Search (Blank) 4380 STATEWIDE OPERATING TRANSEFER	Level 8: All Search (Blank) 110000 No Statewide Desc Found 110720 No Statewide Desc Found	Fiscal Year: All Search 2013 2014 2015 2015		Company is (All) Description is (All) Fiscal Year is (All)	
Couldn't load the data for this visual <u>See details</u>						^ @
					Advanced filtering Show items when th starts with 11	ne value

Below is the CAFR 11G for YTD values, period 13. Level 1 of the structure is the high level DSS rollups:



ru Nbrj [All GASB Nu

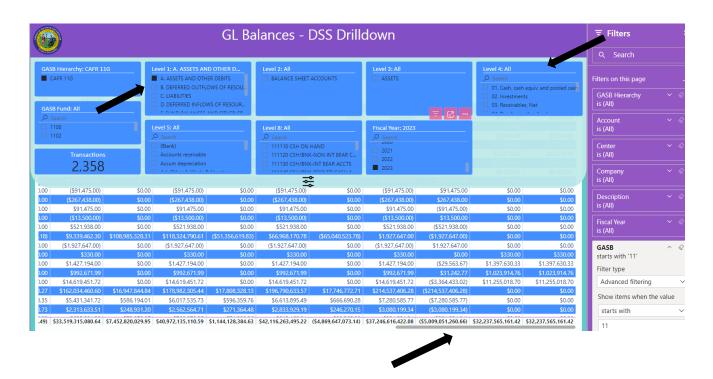
Level 4 corresponds to the second level line items in the category:

In word fear dearsh with the section of the section	General	Special Revenue	Capital	Permanent	General Fixed	General Long Term	OTHER
			Improvement		Assets	Debt	
SSETS AND OTHER DEBITS Cash, cash equiv, and pooled cash							
Cash and cash equivalents	4.445.428.73	38,755,630,44	2 625 00	0.00	0.00	0.00	615,318,3
Pooled cash	25.013.081.078.03	4,726,533,336,20	800.385.545.22	29.843.434.48	0.00	0.00	81,888,609,2
. Restricted pooled cash	0.00	0.00	0.00	0.00	0.00	0.00	-17.241.3
Investments		0.00	0.00	0.00		0.00	
. Investments	0.00	204,725,646,92	44,568,086,44	0.00	0.00	0.00	0.0
Pooled investments	9,838,159.95	139,285,154.34	7,237,083.37	158.378.295.25	0.00	0.00	0.0
. Restricted investments	1,991,144.86	250,081,890.84	127,989,000.03	0.00	0.00	0.00	0.0
Receivables, net	1,331,144.00	200,061,690.64	127,383,000.03	0.00	0.00	0.00	0.0
Taxes receivable	2,948,830,887.22	237,776,639.62	0.00	0.00	0.00	0.00	0.0
Accounts receivable	400,333,023.87	62,543,221.64	1,772.20	122,238.00	0.00	0.00	8,230,602.9
		26,794,379.70	57.022.20	0.00	0.00	0.00	419.000.0
Intergovernmental receivables	3,319,267,219.59				1	10582783	
. Interest receivable	24,522,835.04	10,621,249.66	1,762,899.53	99,716.93	0.00	0.00	-9,144,294.1
. Contributions receivable	98,430.50	0.00	0.00	0.00	0.00	0.00	0.0
Other receivables	160,666.86	4,184,421.45	0.00	0.00	0.00	0.00	173,609,486.9
Due from fiduciary funds	0.00	1,401,335.37	0.00	0.00	0.00	0.00	0.0
Due from other funds	358,535,699.30	122,444,733.51	0.00	0.00	0.00	0.00	0.0
Notes receivable	12,665,705.17	207,932.92	37,966,103.64	0.00	0.00	0.00	4,128,867.9
Lease receivable	2,088,516.81	123,247.27	0.00	0.00	0.00	0.00	0.0
Securities held in trust (Sureties)	15,300.00	61,945,852.69	0.00	0.00	0.00	0.00	0.0
Capital assets, non-depreciable:	0.00	0.00	0.00	0.00	500 000 545 05	0.00	
. Land and permanent easements	0.00	0.00	0.00	0.00	583,300,546.35	0.00	0.0
Construction in progress	0.00	0.00	0.00	0.00	88,471,910.83	0.00	0.0
Capital assets, depreciable: Buildings	0.00	0.00	0.00	0.00	495.025.016.56	0.00	0.0
	100 C 100					1000 CC	
Machinery and equipment	0.00	0.00	0.00	0.00	14,491,758.92 938,775,327.05	0.00	0.0
. Machinery and equipment . Art, other artifacts & literature - deprec	0.00	0.00	0.00	0.00	1,166,333.05	0.00	199,373.4
. Computer software	0.00	0.00	0.00	0.00	18,393,241.55	0.00	0.0
. RTU-Buildings	0.00	0.00	0.00	0.00	811,356.40	0.00	3.841.741.1
. RTU-Machinery & Equipment	0.00	0.00	0.00	0.00	77,499,23	0.00	79,477.1
Accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00	-1,422,489.8
Amount available and to be provided	0.00	0.00	0.00	0.00	0.00	6,741,608,503.30	39,135.0
Unclass/invalid/clear accts	0.00	0.00	0.00	0.00	0.00	0.00	102,475,135.5
OTAL ASSETS AND OTHER DEBITS	32,237,565,161.42	6,101,665,427.64	1,019,970,137.63	188,443,684.66	2,140,512,989.94	6,741,608,503.30	376,273,593.8
EFERRED OUTFLOWS OF RESOURCES							
Deferred loss on refunding	0.00	0.00	0.00	0.00	0.00	25,974,110.37	0.0
Forward funded state aid	277,632,281.00	53,072,242.00	0.00	0.00	0.00	0.00	0.0
OTAL DEFERRED OUTFLOWS OF RESOURCES	277,632,281.00	53,072,242.00	0.00	0.00	0.00	25,974,110.37	0.0
DTAL ASSETS (AND OTHER DEBITS) AND	32,515,197,442.42	6,154,737,669.64	1,019,970,137.63	188,443,684.66	2,140,512,989.94	6,767,582,613.67	376,273,593.8
EFERRED OUTFLOWS							
ABILITIES							
Accts payable & accrued liabilities:							
. Accounts payable	405,081,147.05	502,655,225.68	33,196,323.15	0.00	0.00	0.00	-123,269,578.3
. Accrued payroll	3,906,677.86	43,821,708.39	0.00	0.00	0.00	0.00	21,134.9
. Intergovernmental payables	750,517,482.07	172,171,812.98	1,771,142.93	0.00	0.00	0.00	18,000.0
. Death benefit payable	0.00	0.00	0.00	0.00	0.00	36,666.66	0.0
 Obligation for workers compensation 	0.00	0.00	0.00	0.00	0.00	615,239,974.81	153,373.0
. Claims payable	885,063.03	110,000,000.00	0.00	0.00	0.00	0.00	0.0
Medical claims payable	2,789,217,526.06	0.00	0.00	0.00	0.00	0.00	0.0
Tax refunds payable	1,159,274,906.27	7,891,834.07	0.00	0.00	0.00	0.00	0.0
Interest payable:							
. Accrued interest payable	196,801.31	0.00	0.00	0.00	0.00	0.00	0.0
Due to fiduciary funds	149,469,684.00	0.00	0.00	0.00	0.00	0.00	0.0
Due to other funds	258,981,745.88	17,170,078.42	11,644,637.36	0.00	0.00	0.00	0.0
Due to primary government	0.00	0.00	0.00	0.00	0.00	0.00	25,319,995.7
Due to component units	122,639,212.68	1,769,225.59	3,141,236.02	0.00	0.00	0.00	37,500.0
Unearned revenue	4,243,594,171.71	512,990,497.83	0.00	0.00	0.00	0.00	-246,839.4
Deposits payable	2,718,583.10	5,784.77	0.00	0.00	0.00	0.00	0.0
Funds held for others	3,047,666.45	84,938,394.25	0.00	0.00	0.00	0.00	159,233.3
Notes from direct borrowings	0.00	0.00	0.00	0.00	0.00	37,650,182.48	0.0
Lease liability	0.00	0.00	0.00	0.00	0.00	371,476,199.59	3,254,279.2
SBITA Liability	0.00	0.00	0.00	0.00	0.00	168,156,241,47	0.0
Bond and similar debt payable	0.00	0.00	0.00	0.00	0.00	5,537,991,811.45	0.0
Pollution remediation payable	0.00	0.00	0.00	0.00	0.00	6,978,842.50	0.0
Accrued vacation leave	0.00	0.00	0.00	0.00	0.00	24,624,623.08	253,576.2
Unclass/invalid/clearing accts	0.00	0.00	0.00	0.00	0.00	0.00	54,442,977.1
DTAL LIABILITIES	9,889,530,667.47	1,453,414,561.98	49,753,339.46	0.00	0.00	6,762,154,542.04	-39,856,348.1
FERRED INFLOWS OF RESOURCES							
Unavailable revenue	268,992,686.77	9,806,343.12	0.00	0.00	0.00	0.00	0.0
Deferred inflows-PPP arrgmnts	0.00	68,732,079.69	0.00	0.00	0.00	0.00	0.0
Deferred gain on refunding	0.00	0.00	0.00	0.00	0.00	5,428,071.63	0.0
		112,494.54	0.00	0.00	0.00	0.00	0.0
Deferred inflows-lease agmts	2,008,194.75				0.00	5,428,071.63	0.0
	2,008,194.75 271,000,881.52	78,650,917.35	0.00	0.00			
DTAL DEFERRED INFLOWS OF RESOURCES			0.00	0.00			
DTAL DEFERRED INFLOWS OF RESOURCES			609,312,927.57	166,935,471.40	0.00	0.00	-23,237.5
DTAL DEFERRED INFLOWS OF RESOURCES	271,000,881.52	78,650,917.35					
DTAL DEFERRED INFLOWS OF RESOURCES IND BALANCES AND OTHER CREDITS Fund balance	271,000,881.52 18,427,594,771.69	78,650,917.35 5,005,549,802.10	609,312,927.57	166,935,471.40	0.00	0.00	281,446,050.3
DTAL DEFERRED INFLOWS OF RESOURCES UND BALANCES AND OTHER CREDITS Fund balance Net assets	271,000,881.52 18,427,594,771.69 0.00	78,650,917.35 5,005,549,802.10 0.00	609,312,927.57 0.00	166,935,471.40 0.00	0.00	0.00	-23,237.5 281,446,050.3 -19,661,506.8 0.0
DTAL DEFERRED INFLOWS OF RESOURCES IND BALANCES AND OTHER CREDITS Fund balance Net assets Restatements	271,000,881.52 18,427,594,771.69 0.00 15,624,126.36	78,650,917.35 5,005,549,802.10 0.00 -70,217,963.07	609,312,927.57 0.00 0.00	166,935,471.40 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	281,446,050.3 -19,661,506.8 0.0
DTAL DEFERRED INFLOWS OF RESOURCES IND BALANCES AND OTHER CREDITS Fund balance Net assets Restatements Investment in fixed assets	271,000,881.52 18,427,594,771.69 0.00 15,624,126.36 0.00	78,650,917.35 5,005,549,802.10 0.00 -70,217,963.07 0.00	609,312,927.57 0.00 0.00 0.00	166,935,471.40 0.00 0.00 0.00	0.00 0.00 2,140,512,989.94	0.00 0.00 0.00 0.00	281,446,050.3

CAFR 11G (Balance Sheet) Governmental Funds and Account Groups MDC: ncgov_h2 Updated: 12/07/2023 11:53:32 PM Report Format 08/22/2023

s] [FY 2023] [13th Pe

YTD ACTUA



Since Level 1 was selected in the example above, a total for all Assets and other Debits appears in the bold total line at the bottom of the page.

If you want to dig deeper into individual summary lines, use Level 4 to select the line category. If you want to dig deeper still, by company or account, use the filters on the right side for your desired selection. Alternately, you can use Level 8 to select the accounts. Some accounts (like the AA accounts) have been aggregated into a "high level" account, like 5369XX. To select individual accounts, use the filter for Account on the right side of the table.

To display the Revenue and Expenditure reports, select REVENUE/EXPENDITURE from Level 1. Then Level 3 will have the breakdown of revenues and expenditure categories, with Level 4 being a lineitem breakdown.

One difference between the actual DSS reports and the BI reports is that BI cannot do calculations. DSS has summary lines that net Assets and Liabilities or Revenues and Expenditures together. Because the lines were to be displayed as positive numbers, netting was not possible. The totals for each category are correct, user would have to do any additional netting calculations offline.