



GL SETUPS/CONFIGURATIONS

QUICK REFERENCE GUIDE GL-23

GL

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide a step-by-step explanation on how to Setup/Configure the General Ledger (**GL**) such as updating mapping sets, importing Code Combinations, creating Cross Validation Rules (**CVR**), and manually assigning Legal Entity Balancing Segment Value (**LE BSV**) in the North Carolina Financial System (**NCFS**).

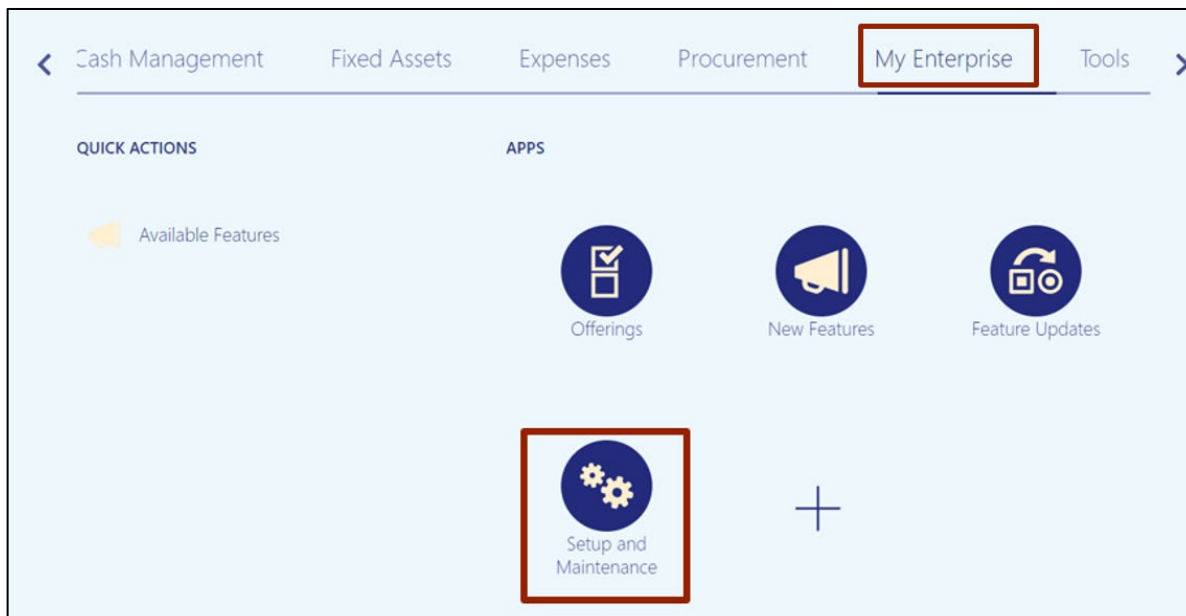
Introduction and Overview


This QRG covers the setups and configurations of GL in NCFS.

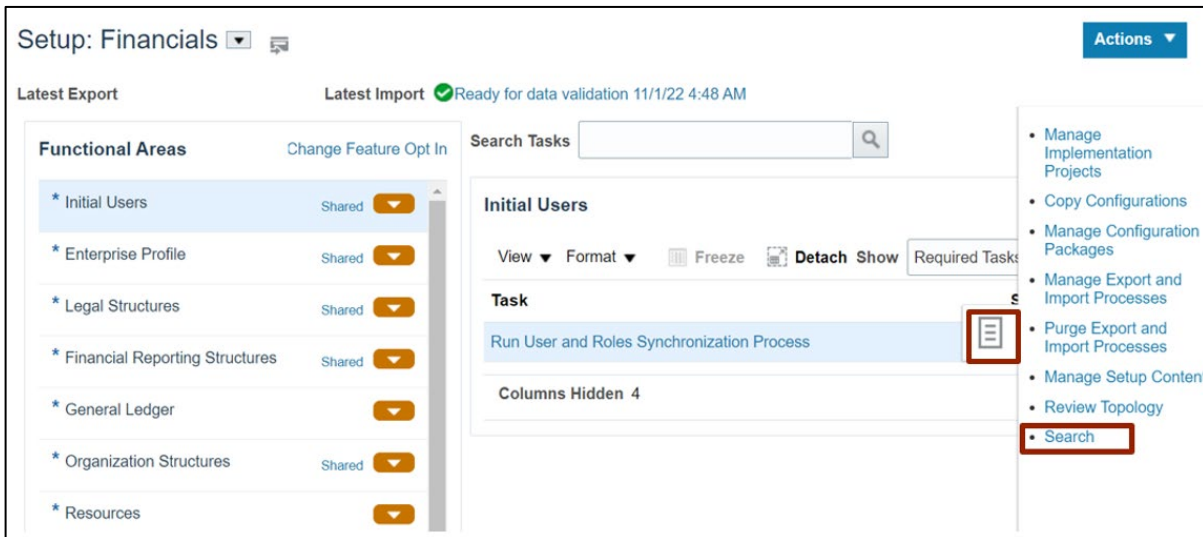
Add/Update a Value in XXNC_COMM_ALLO_MAP Mapping Set Using Charge Objects in NCFS

To Add/Update a Value in XXNC_COMM_ALLO_MAP Mapping Set Using Charge Objects in NCFS, please follow the steps below:

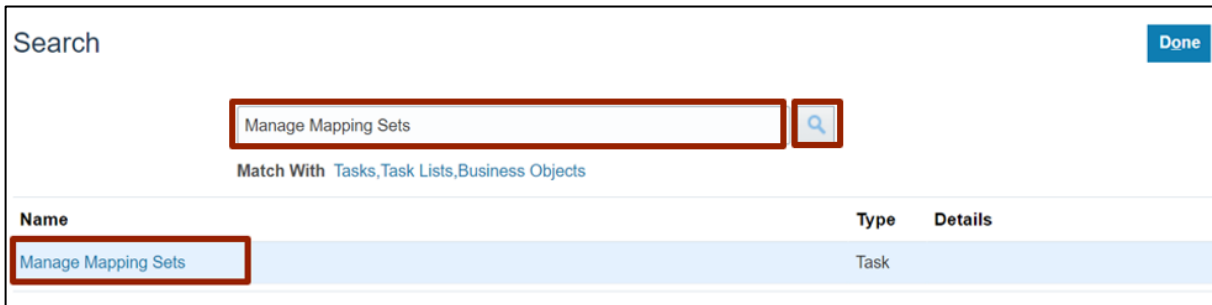
1. Log in to the NCFS portal with your credentials to access the system.
2. On the **Home** page, click the **My Enterprise** tab and then click the **Setup and Maintenance** app.



- On the **Setup: Financials** page, click the **Tasks** [] icon, and then click **Search**.

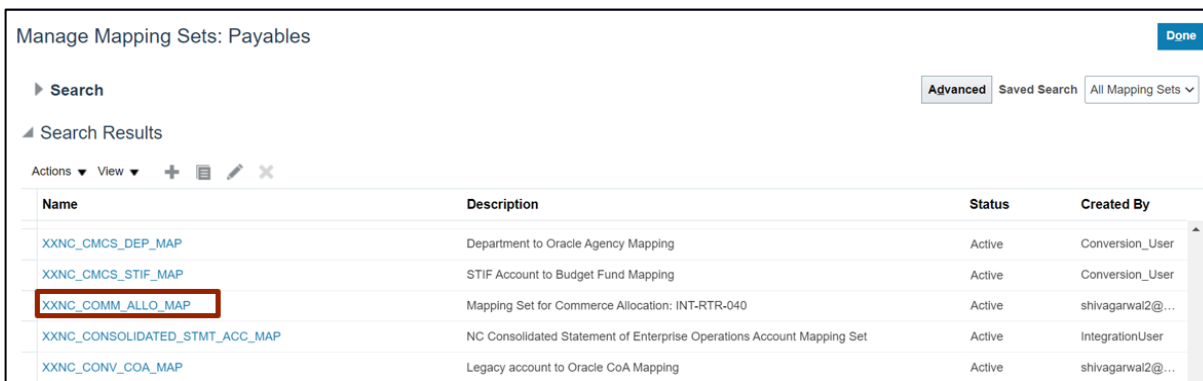


- On the **Search** page, enter **Manage Mapping Sets** in the *Search* bar, and click the **Search** [] icon. Click **Manage Mapping Sets**.



- On the **Manage Mapping Sets: Payables** page, under the **Search Results** section, click the **Name** link.

In this example, choose **XXNC_COMM_ALLO_MAP**.



6. Scroll down to the **NC CASH: Mappings** section, and then click the **Add [+]** icon.

NC CASH: Mappings

When entering Input values, enter a value, an asterisk to represent any value, or leave blank for no value.

View >>

Default	Intercompany Tr	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompan
ADMIN	104608	4303300	0000000	1000	0000000000	000000	0000	000000	000000
CCS	104608	4303318	0000000	2000	0000000000	000000	0000	000000	000000
CES	104608	4303301	0000000	2000	0000000000	000000	0000	000000	000000

7. On the **NC Cash Mappings** page, enter details in the required fields.

In this example, choose:

- Intercompany Transaction Attribute:** TEST
- Intercompany Batch Attribute 1:** 104608
- Intercompany Batch Attribute 2:** 4303300
- Intercompany Batch Attribute 3:** 000000
- Intercompany Batch Attribute 4:** 1000
- Intercompany Batch Attribute 5:** 0000000000
- Intercompany Batch Attribute 6:** 000000
- Intercompany Batch Attribute 7:** 0000
- Intercompany Batch Attribute 8:** 000000
- Intercompany Batch Attribute 9:** 00000
- Agency:** 4300

NC CASH: Mappings

When entering Input values, enter a value, an asterisk to represent any value, or leave blank for no value.

View >>

Default	Intercompany 1	Intercompany Batc	Intercompany B:	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Intercompany Ba	Agency
TEST	104608	4303300	0000000	1000	0000000000	000000	0000	000000	000000	000000	4300
TEST											
CCS	104608	4303318	0000000	2000	0000000000	000000	0000	000000	000000	000000	4300
CES	104608	4303301	0000000	2000	0000000000	000000	0000	000000	000000	000000	4300
CESA	104608	4303301	0000000	2000	0000000000	000000	0000	000000	000000	000000	4300

8. Scroll to the top of the page and click the **Save and Close** button.

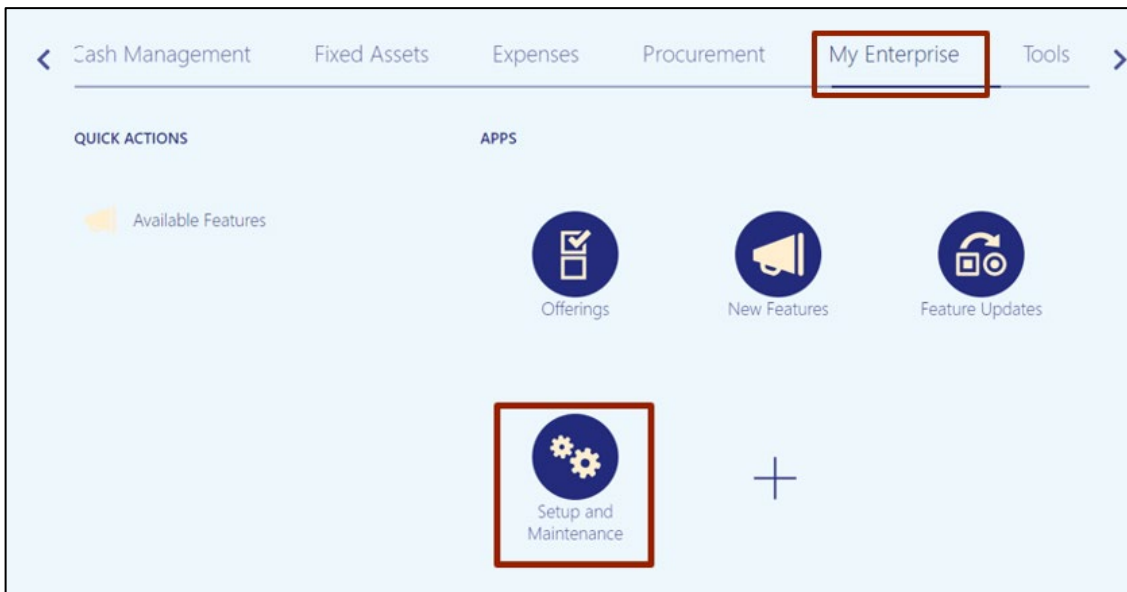
Edit Mapping Set ⓘ Actions ▾ **Save** **Save and Close** Save and Create Another Cancel

* Name	XXNC_COMM_ALLO_MAP	Status	Active
Short Name	XXNC_COMM_ALLO_MAP	Created By	shivagarwal2@deloitte.com
Description	Mapping Set for Commerce Allocation: INT-RTR-040	Creation Date	11/3/22 7:22 AM
Output Type	Segment	Last Updated By	shivagarwal2@deloitte.com
Subledger Application	Payables	Last Update Date	2/9/23 9:51 AM

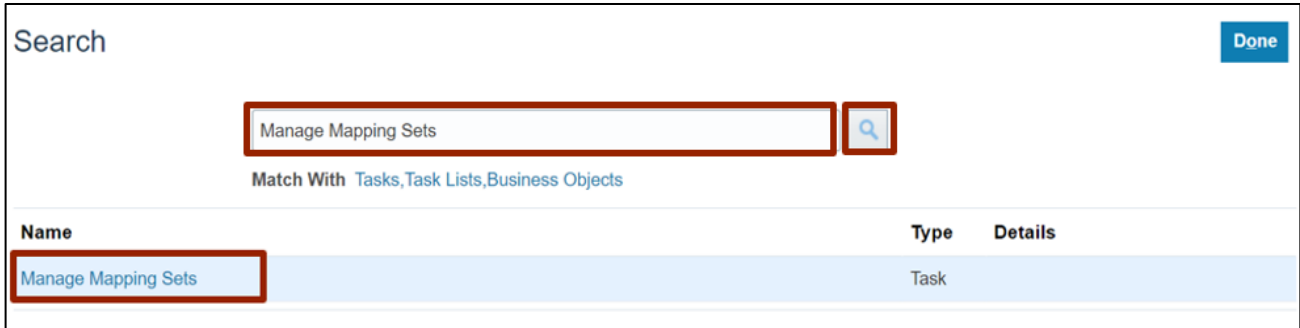
Add Fiscal Year and Periods to Agency Certification Mapping Set in NCFS

To add fiscal year and periods to agency certification mapping set in NCFS, please follow the steps below:


1. Log in to the NCFS portal with your credentials to access the system.
2. On the **Home** page, click the **My Enterprise** tab and then click the **Setup and Maintenance** app.



- On the **Search** page, enter **Manage Mapping Sets** in the *Search* bar, and click the **Search** [] icon. Click **Manage Mapping Sets**.



Search Done

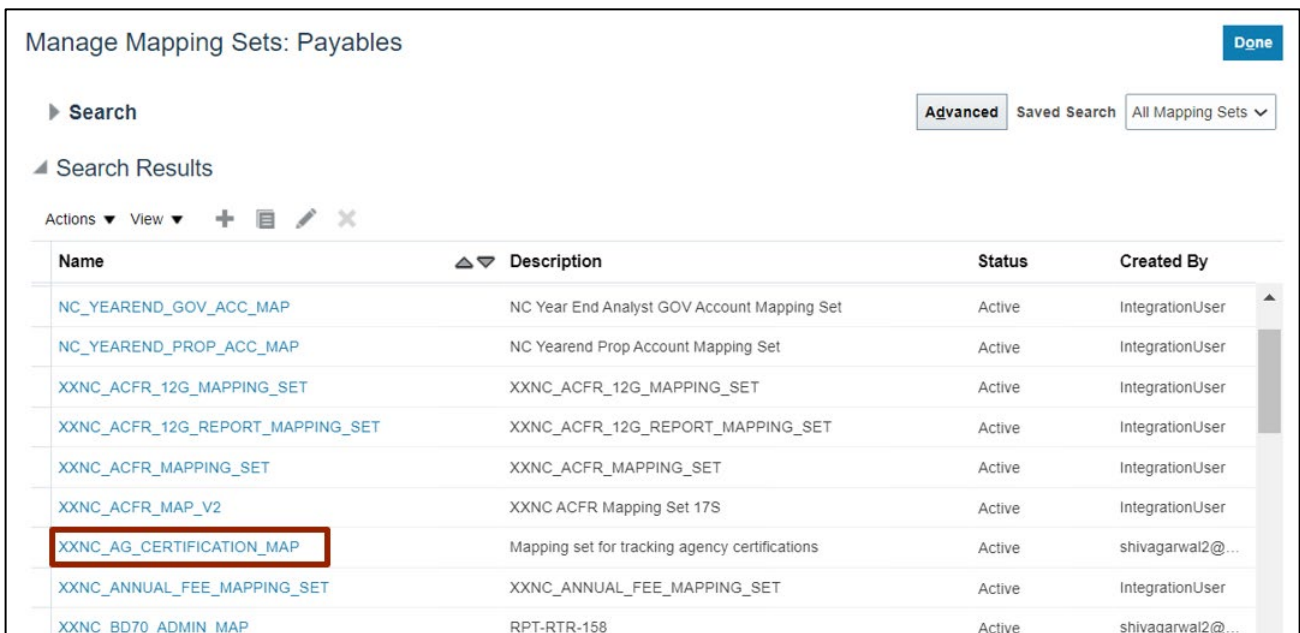
Manage Mapping Sets 

Match With [Tasks](#), [Task Lists](#), [Business Objects](#)

Name	Type	Details
Manage Mapping Sets	Task	

- On the **Manage Mapping Sets: Payables** page, under the **Search Results** section, click the Mapping Set link.





In this example, choose **XXNC_AG_CERTIFICATION_MAP**.



Manage Mapping Sets: Payables Done

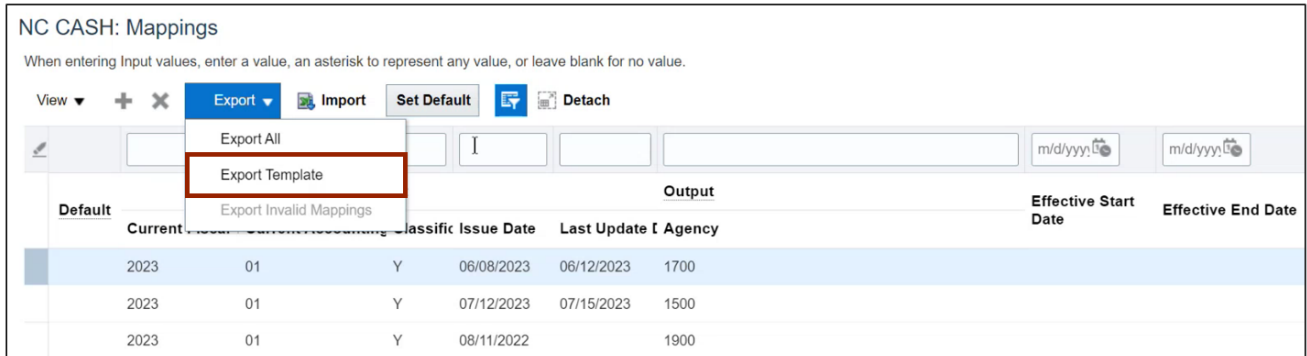
▶ Search Advanced Saved Search All Mapping Sets ▼

▲ Search Results

Actions ▼ View ▼ +    

Name	Description	Status	Created By
NC_YEAREND_GOV_ACC_MAP	NC Year End Analyst GOV Account Mapping Set	Active	IntegrationUser
NC_YEAREND_PROP_ACC_MAP	NC Yearend Prop Account Mapping Set	Active	IntegrationUser
XXNC_ACFR_12G_MAPPING_SET	XXNC_ACFR_12G_MAPPING_SET	Active	IntegrationUser
XXNC_ACFR_12G_REPORT_MAPPING_SET	XXNC_ACFR_12G_REPORT_MAPPING_SET	Active	IntegrationUser
XXNC_ACFR_MAPPING_SET	XXNC_ACFR_MAPPING_SET	Active	IntegrationUser
XXNC_ACFR_MAP_V2	XXNC ACFR Mapping Set 17S	Active	IntegrationUser
XXNC_AG_CERTIFICATION_MAP	Mapping set for tracking agency certifications	Active	shivagarwal2@...
XXNC_ANNUAL_FEE_MAPPING_SET	XXNC_ANNUAL_FEE_MAPPING_SET	Active	IntegrationUser
XXNC_BD70_ADMIN_MAP	RPT-RTR-158	Active	shivagarwal2@...


5. Scroll down to the **NC CASH: Mappings** section. Click the *Export* drop-down choice list and select the **Export Template** option.



6. After the Mappings Template is downloaded into the local device, click the **Open File** link.

Note: Be mindful that opening a csv directly into Excel will result in the loss of leading zeros.



- In the Mappings Template, enter the data in the required fields and then click the **Save**  icon.

In this example, choose:

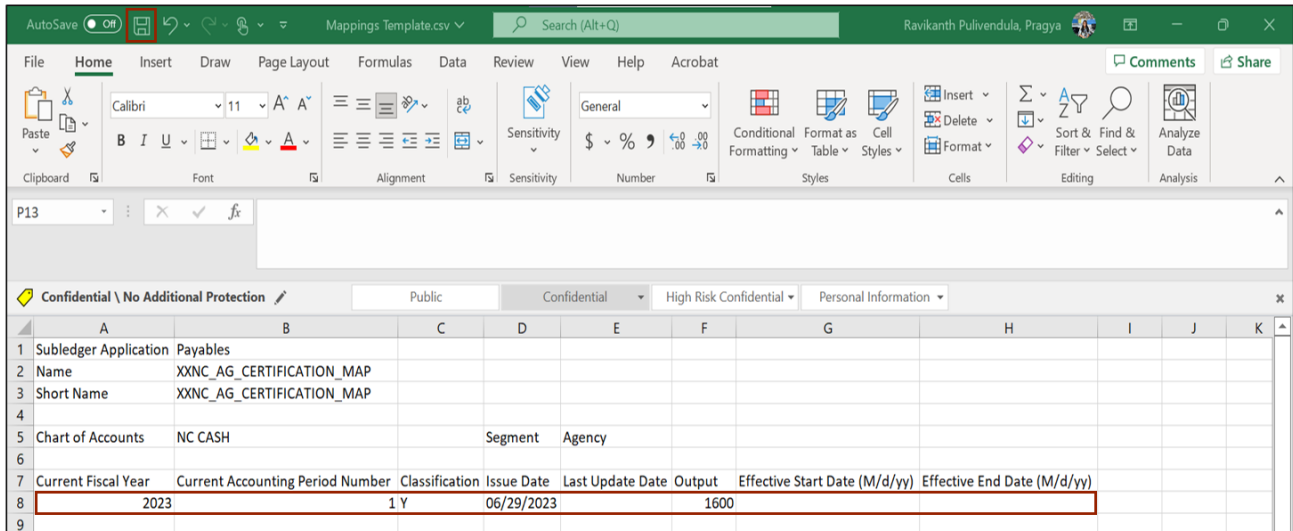
Current Fiscal Year: 2023

Current Accounting Classification: 01

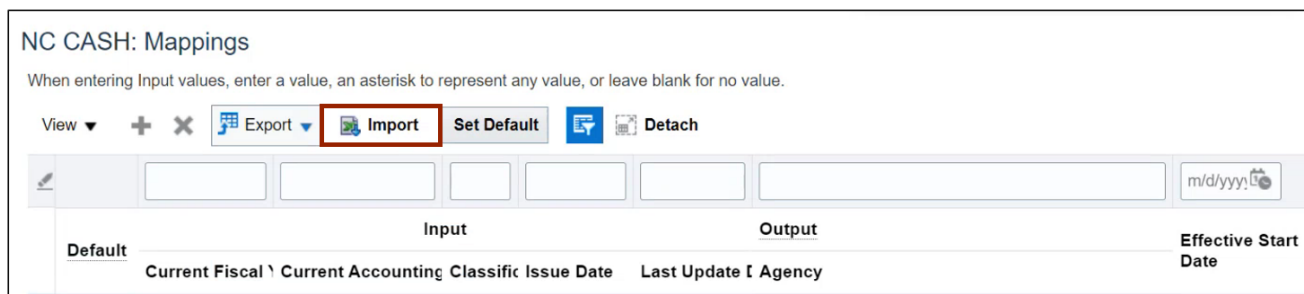
Issue Date Last: Y

Update Date: 07/15/2023

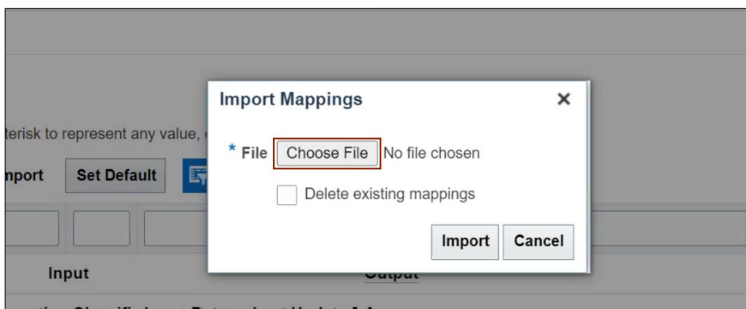
Agency: 1500



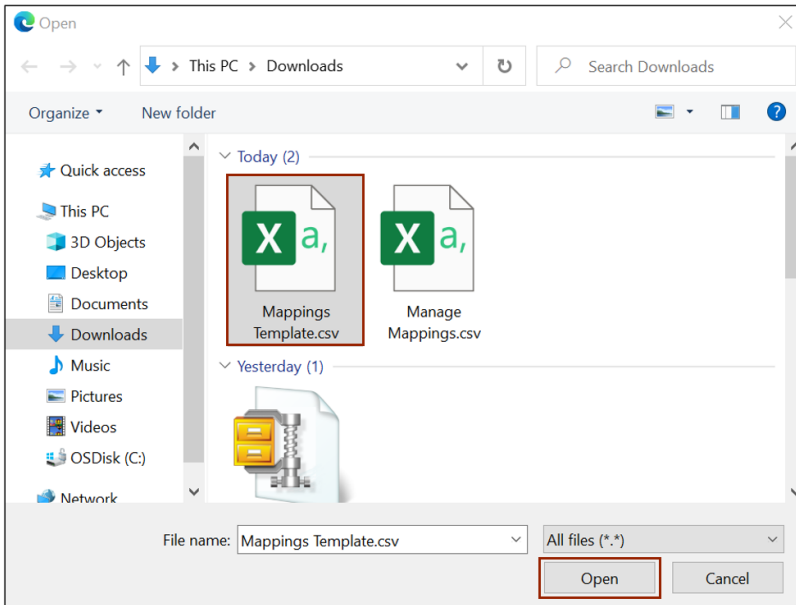
- Go back to the **NC CASH: Mappings** section on NCFs and click the **Import** button.



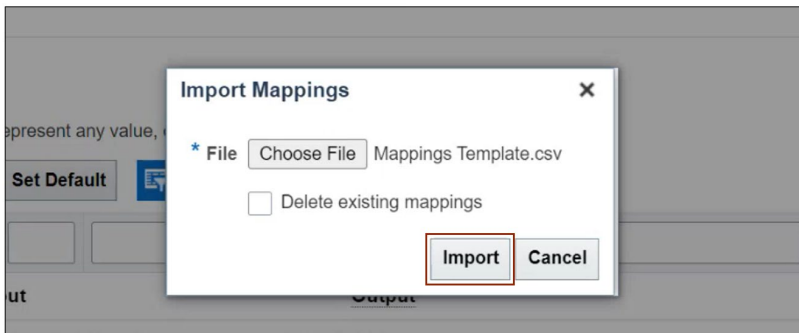
- The **Import Mappings** pop-up appears. Click the **Choose File** button.



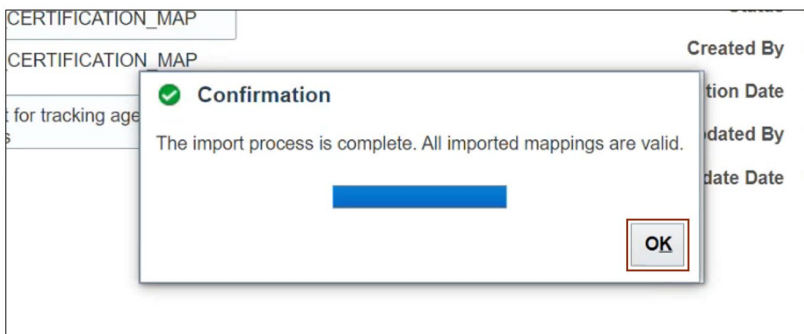
10. The *Open* pop-up appears. Select the **Mappings Template** file to be imported and click the **Open** button.



11. Click the **Import** button.



12. A *Confirmation* pop-up appears. Click the **OK** button.



13. The details from the imported file are added in the **NC CASH: Mappings** section.

NC CASH: Mappings

When entering Input values, enter a value, an asterisk to represent any value, or leave blank for no value.

View + X Export Import Set Default Detach

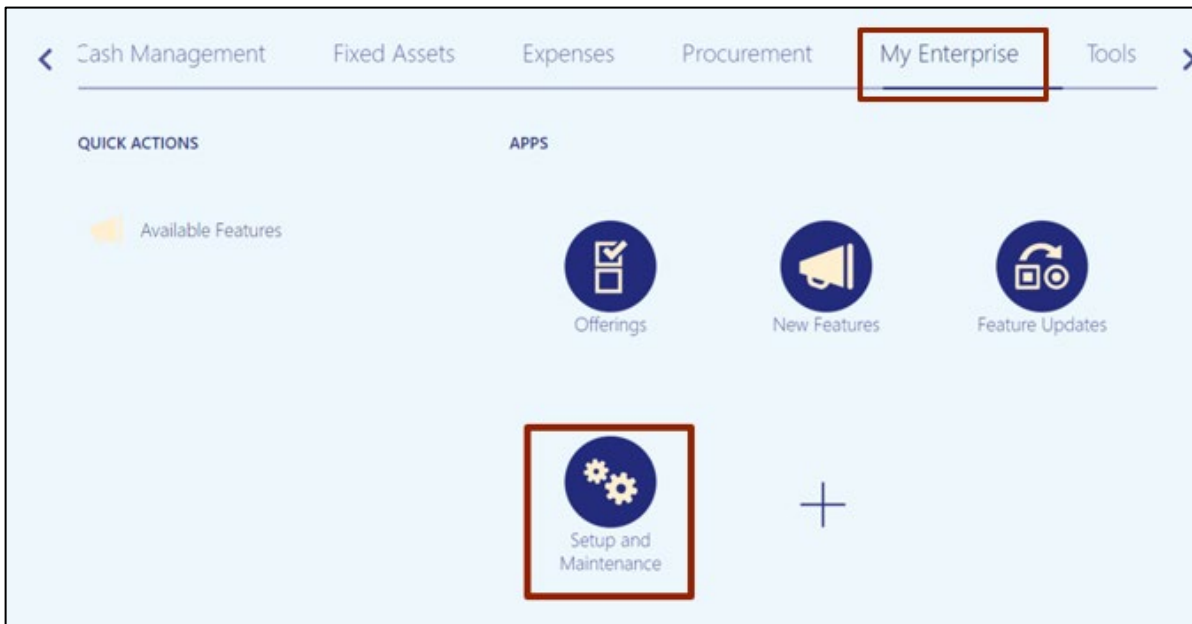
Default	Input			Output	Effective Start Date	Effective End Date
Current Fiscal \	Current Accounting	Classific	Issue Date	Last Update [Agency	
2023	05	Y	12/05/2022	1600		
2023	1	Y	06/29/2023	1600		


14. Scroll up and click the **Save and Close** button. You will be redirected to the **Manage Mapping Sets: Payables** page.

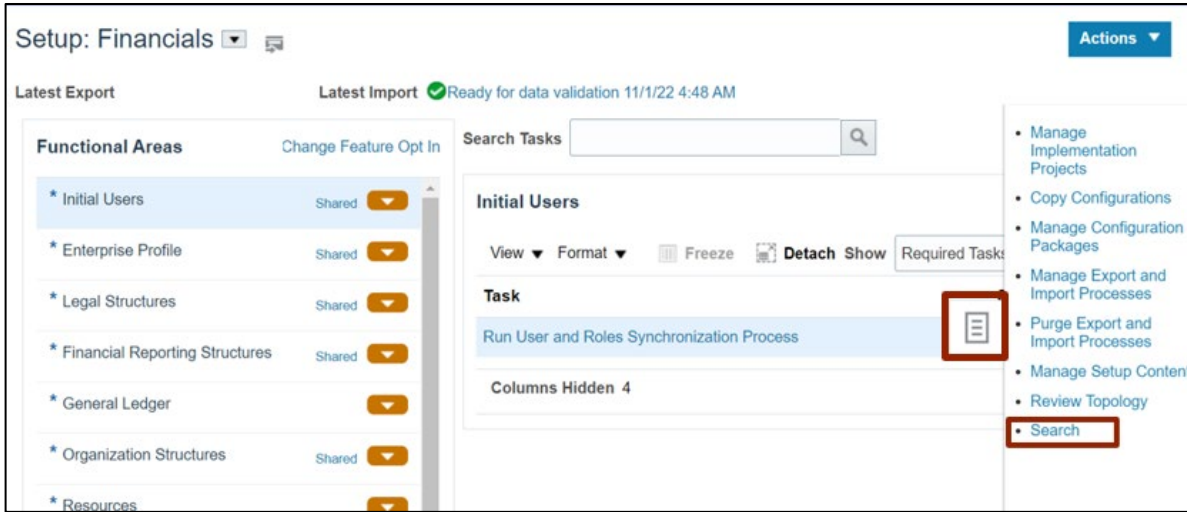
Update Agency Certification Date Mapping Set

To Update Agency Certification Date in NCFS, please follow the steps below:

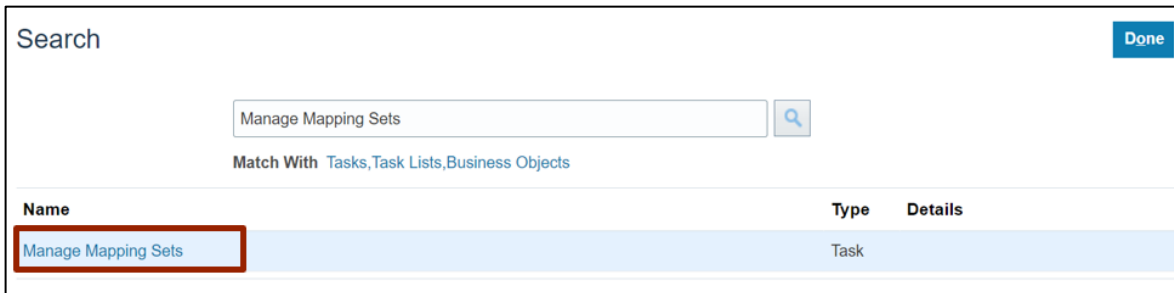
1. Log in to the NCFS portal with your credentials to access the system.
2. On the **Home** page, click the **My Enterprise** tab, and click the **Setup and Maintenance** app.



3. On the **Setup and Maintenance** page, click the **Tasks** [] icon, and then click the **Search** link.



4. On the **Search** page, enter **Manage Mapping Sets** in the *Search* bar, and click the **Search** [] icon. Click **Manage Mapping Sets**.



- On the **Manage Mapping Sets: Payables** page, under the **Search Results** section, click the Mapping Set link.

In this example, choose **XXNC_AG_CERTIFICATION_MAP**.

Manage Mapping Sets: Payables Done

Search Advanced Saved Search All Mapping Sets

Search Results

Actions View + [Grid] [Edit] [Close]

Name	Description	Status	Created By
NC YEAREND_GOV_ACC_MAP	NC Year End Analyst GOV Account Mapping Set	Active	IntegrationUser
NC YEAREND_PROP_ACC_MAP	NC Yearend Prop Account Mapping Set	Active	IntegrationUser
XXNC_ACFR_12G_MAPPING_SET	XXNC_ACFR_12G_MAPPING_SET	Active	IntegrationUser
XXNC_ACFR_12G_REPORT_MAPPING_SET	XXNC_ACFR_12G_REPORT_MAPPING_SET	Active	IntegrationUser
XXNC_ACFR_MAPPING_SET	XXNC_ACFR_MAPPING_SET	Active	IntegrationUser
XXNC_ACFR_MAP_V2	XXNC ACFR Mapping Set 17S	Active	IntegrationUser
XXNC_AG_CERTIFICATION_MAP	Mapping set for tracking agency certifications	Active	shivagarwal2@...
XXNC_ANNUAL_FEE_MAPPING_SET	XXNC_ANNUAL_FEE_MAPPING_SET	Active	IntegrationUser

- Scroll down to **NC CASH: Mappings** section and click the **Issue Date** field for the desired mapping set.

NC CASH: Mappings

When entering Input values, enter a value, an asterisk to represent any value, or leave blank for no value.

View + [Close] [Export] [Import] [Set Default] [Detach]

Default	Input			Output	Effective Start Date	
	Current Fiscal \	Current Accounting	Classification	Issue Date	Last Update Date Agency	
	2023	01	Y	08/08/2022	1700	
	2023	01	Y	08/11/2022	1900	
	2023	01	Y	08/12/2022	0100	
	2023	01	Y	08/22/2022	2300	
	2023	01	Y	08/24/2022	2100	

7. Enter the required data.

In this example, choose:

Issue Date: 06/08/2023

Last Update Date: 06/12/2023

Note: The Issue Date was 08/08/2022 and has been updated to 06/08/2023. The Last Update Date was not previously updated but has now been updated to 06/12/2023.

NC CASH: Mappings

When entering Input values, enter a value, an asterisk to represent any value, or leave blank for no value.

View + X Export Import Set Default Detach

Default	Current Fiscal	Current Accounting	Classification	Issue Date	Last Update Date	Agency	Effective Start Date
	2023	01	Y	06/08/2023	06/12/2023	1700	m/d/yyyy
	2023	01	Y	08/11/2022		1900	
	2023	01	Y	08/12/2022		0100	
	2023	01	Y	08/22/2022		2300	

8. Click **Save and Close** button. **Manage Mapping Sets: Payables** page appears.

Edit Mapping Set ?

Actions Save **Save and Close** Save and Create Another Cancel

* Name XXNC_AG_CERTIFICATION_MAP Status Active

Short Name XXNC_AG_CERTIFICATION_MAP Created By shivagarwal2@deloitte.com

Description Mapping set for tracking agency certifications Creation Date 11/3/22 6:42 AM

Output Type Segment Last Updated By shivagarwal2@deloitte.com

Subledger Application Payables Last Update Date 2/16/23 4:33 AM

Create Code Combination Using FBDI

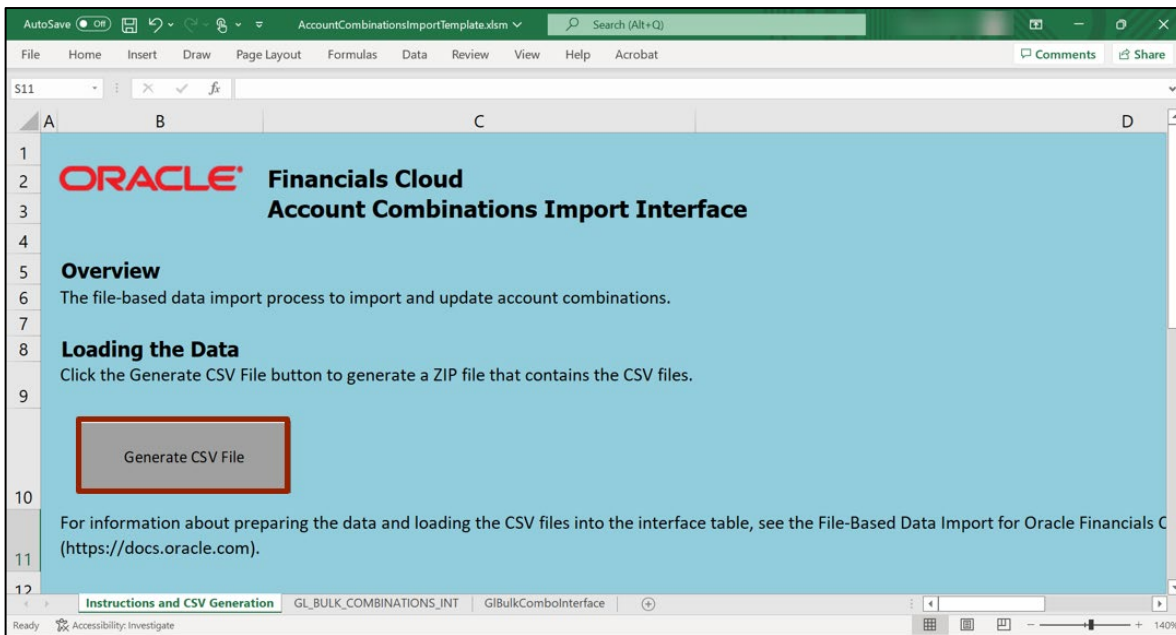
To Create Code Combination using FBDI in NCFs, please follow the steps below:

1. Prepare the data for each interface table using **Account Combinations Import Interface FBDI** template.
 - Segments are as follows:
 - Segment1: Budget Fund
 - Segment2: Agency
 - Segment3: Account
 - Segment4: Agency Management Unit (AMU)
 - Segment5: Agency Program
 - Segment6: Funding Source
 - Segment7: Project
 - Segment8: Interfund
 - Segment9: Future1
 - Segment10: Future2
 - Segment11: Future3
 - You must also populate the following fields:
 - Chart of Accounts Code
 - Enabled
 - Allow Posting
 - Interface Group Identifier

Note: Make note of the **Group ID** (Interface Group Identifier) used in the FBDI template.

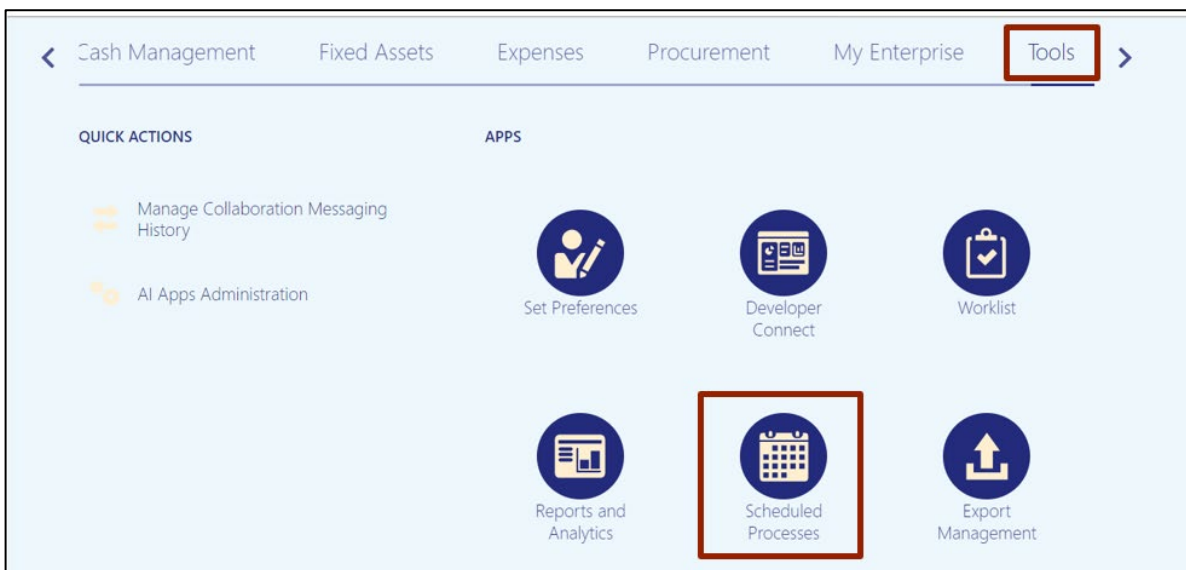
Chart of Accounts Code	Enabled	Segment1	Segment2	Segment3	Segment4	Segment5	Segment6	Segment7	Segment8	Segment9	Segment10	Segment11	Segment12
NC CASH	Y	101066	0800	54511000	08A0407	0810100	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	101066	0800	54711000	08A0407	0833356	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	101180	0800	54713000	08X0026	0810123	1000	0000000000	000000	000000	000000	000000	
NC CASH	Y	101180	0800	54534000	08X0014	0811413	1000	0000000000	000000	000000	000000	000000	
NC CASH	Y	102630	1900	52199000	1906832	1903539	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	102630	1900	52524000	1906852	1906117	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	102630	1900	53110000	1906817	1904820	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	102630	1900	53310000	1906860	1906107	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	131110	2700	52331000	2721369	0000000	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	131208	2700	52430000	2701560	0000000	0000	0000000000	000000	000000	000000	000000	
NC CASH	Y	131208	2700	53140000	2701540	0000000	0000	0000000000	000000	000000	000000	000000	

2. Once the data has been prepared, click the **Generate CSV File** button. This will generate a CSV file and then place it in a zip file. The zip file containing one or more CSV files is generated.



3. Log in to the NCFS portal with your credentials to access the system.

4. On the **Home** page, click the **Tools** tab, and then click **Scheduled Process** app.



- Click the **Schedule New Process** button.

Overview ?

Search Saved Search Last hour

Search Results ?

View Flat List Hierarchy

Actions View **Schedule New Process** Resubmit Put On Hold Cancel Process Release Process View Log

Name	Process ID	Status	Scheduled Time	Submission Time
ESS process to check Search Cloud Service availability	2200341	Wait	5/29/23 6:12 AM EDT	5/29/23 6:07 AM EDT
Rebuild Learning Item Stop Word Index	2200340	Wait	5/29/23 6:10 AM EDT	5/29/23 6:05 AM EDT
Rebuild Learning Item Stop Word Index	2200339	Succeeded	5/29/23 6:05 AM EDT	5/29/23 6:05 AM EDT
Rebuild Learning Item Stop Word Index	2200338	Succeeded	5/29/23 6:05 AM EDT	5/29/23 6:05 AM EDT

- The *Schedule New Process* pop-up appears. In the **Name** field, enter **Load Interface File for Import**. Alternatively, you can search from the drop-down choice list. Click the **OK** button.

em Stop Word Index 2221472 Wait 6/9/23 6:20 AM EDT 6/9/23

Schedule New Process

Type Job Job Set

Name Load Interface File for Import

Description Transfers setup or transaction data files from a user-specified location to the interface tables.

OK Cancel

7. A *Process Details* pop-up appears. Select the applicable choices from the respective drop-down choice lists for the mandatory fields (marked with *) and click the **Submit** button.

In this example, choose **Import Account Combinations** for *Import Process*, and **Gljournals.zip** for *Data File*.

Process Details [Close]

i This process will be queued up for submission at position 1

Process Options Advanced **Submit** Cancel

Name Load Interface File for Import

Description Transfers setup or transaction data files from ... Notify me when this process ends

Schedule As soon as possible Submission Notes

Basic Options

Parameters

* Import Process Import Account Combinations ▼

* Data File Gljournals.zip ▼

8. A *Confirmation* pop-up appears. Click the **OK** button.

Confirmation

Process 2228987 was submitted.

OK

9. Click the **Schedule New Process** button.

Note: Proceed with the step after the **Load Interface File for Import** process has successfully completed.

Overview ?

Search Saved Search Last hour

Search Results ?

View Flat List Hierarchy

Actions View **Schedule New Process** Resubmit Put On Hold Cancel Process Release Process View Log

Name	Process ID	Status	Scheduled Time	Submission Time
ESS process to check Search Cloud Service availability	2200341	Wait	5/29/23 6:12 AM EDT	5/29/23 6:07 AM EDT
Rebuild Learning Item Stop Word Index	2200340	Wait	5/29/23 6:10 AM EDT	5/29/23 6:05 AM EDT
Rebuild Learning Item Stop Word Index	2200339	Succeeded	5/29/23 6:05 AM EDT	5/29/23 6:05 AM EDT

10. A *Schedule New Process* pop-up appears. In the **Name** field, enter **Import Account Combinations**. Alternatively, you can search from the drop-down choice list. Click the **OK** button.

Schedule New Process

Type Job Job Set

Name

Description Imports the bulk account combinations from the interface table.

OK Cancel

11. A *Process Details* pop-up appears. Select the applicable choices from the respective drop-down choice lists for the mandatory fields (marked with *) and click the **Submit** button.

In this example, choose **NC Cash** for *Chart of Accounts*, and **25** for *Group ID*.

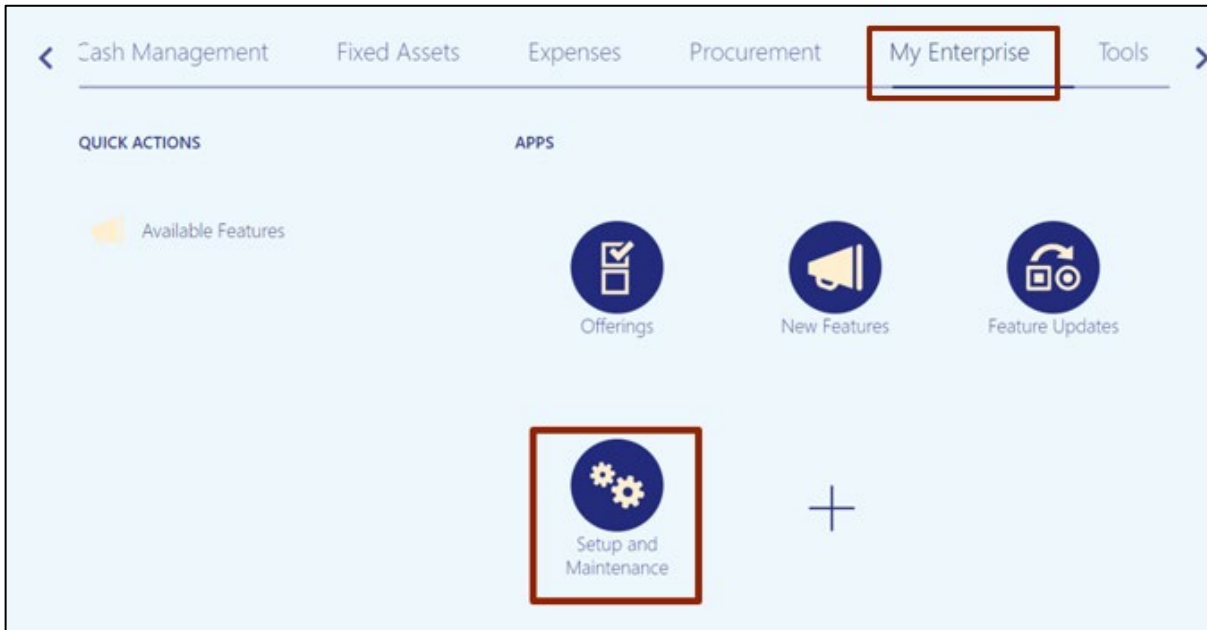
Note: User can reference the **Group ID** from the file imported or from the FDBI details from the excel template populated by the user.

12. A *Confirmation* pop-up appears. Click the **OK** button.

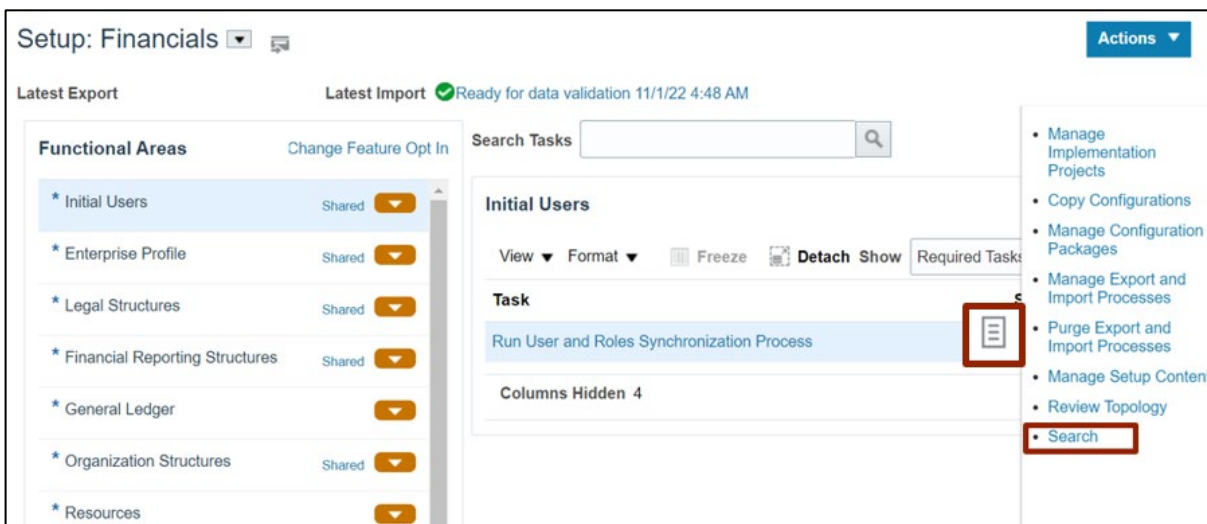
Create CVR that Restricts AMU Values by Agency

To Create CVR that Restricts AMU Values by Agency in NCFS, please follow the steps below:

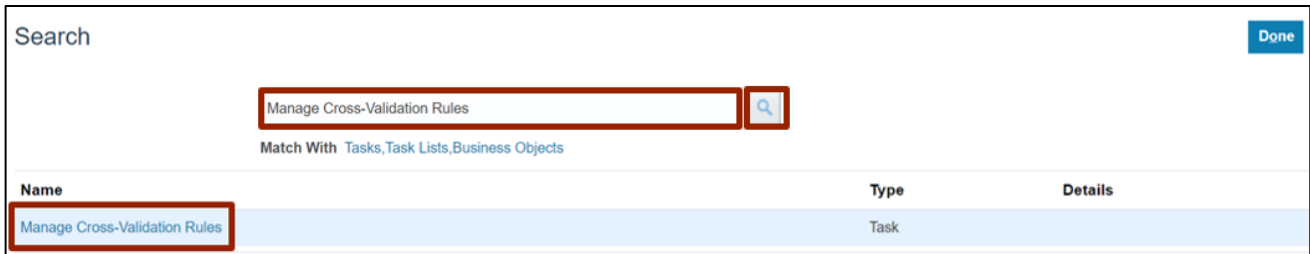
1. Log in to the NCFS portal with your credentials to access the system.
2. On the **Home** page, click the **My Enterprise** tab, and click the **Setup and Maintenance** app.




3. On the **Setup: Financials** page, click the **Tasks** [] icon and click **Search** on the **Tasks** pane.



- On the **Search** page, enter **Manage Mapping Sets** in the *Search* bar, and click the **Search** [] icon. Click **Manage Mapping Sets**.



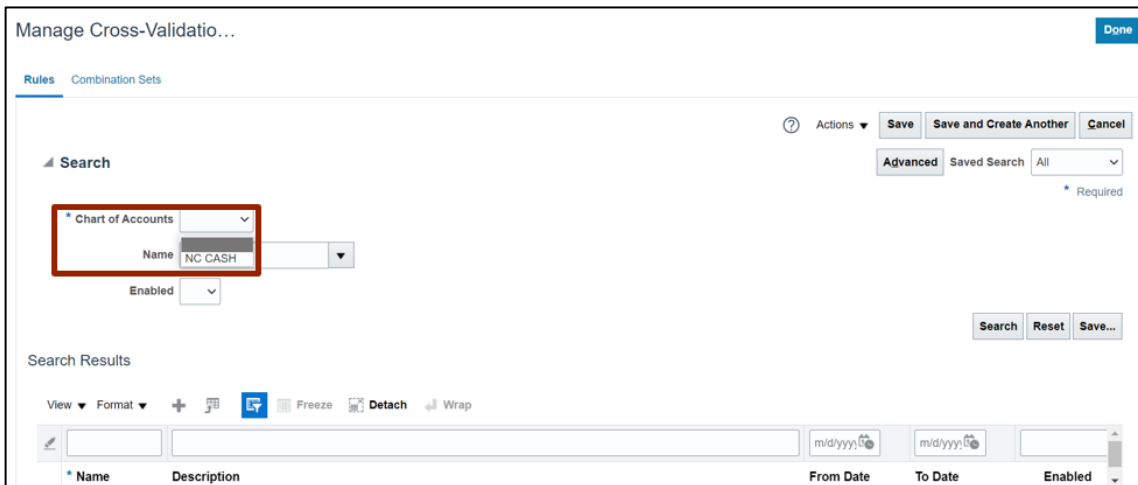
Search Done

Manage Cross-Validation Rules 

Match With Tasks, Task Lists, Business Objects

Name	Type	Details
Manage Cross-Validation Rules	Task	

- Select **NC CASH** from *Chart of Accounts* drop-down checklist.



Manage Cross-Validatio... Done

Rules Combination Sets

Actions ? Save Save and Create Another Cancel

Advanced Saved Search All * Required

Search

* Chart of Accounts NC CASH

Name NC CASH

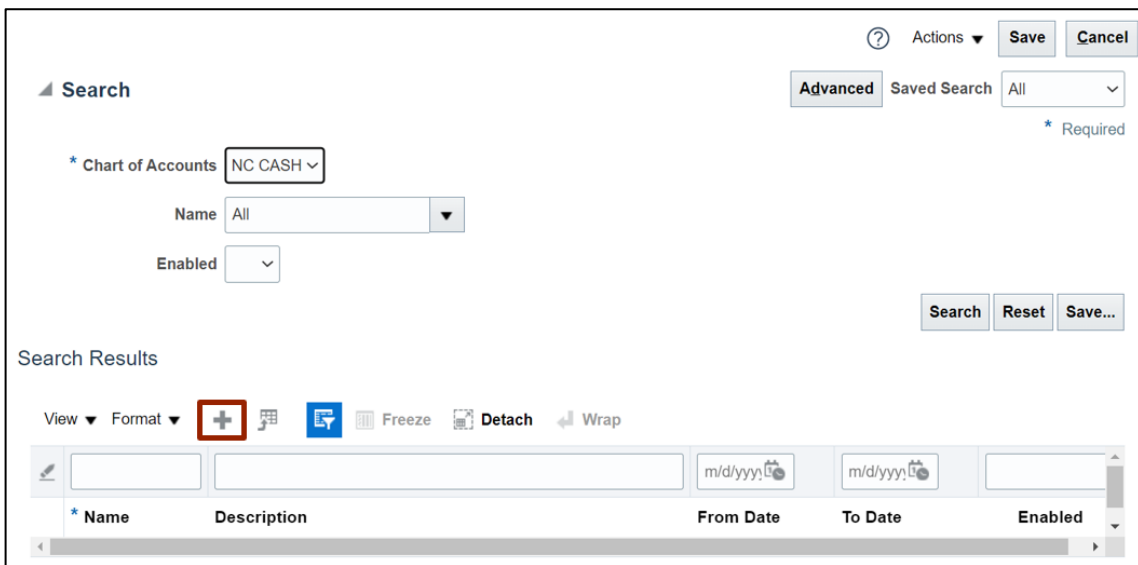
Enabled ▼

Search Results

View Format + 📄 🔒 Freeze 📄 Detach ↶ Wrap

* Name Description From Date To Date Enabled

- Click the **Add** [] icon to add a rule.



Actions ? Save Cancel

Advanced Saved Search All * Required

Search

* Chart of Accounts NC CASH

Name All

Enabled ▼

Search Results

View Format + 📄 🔒 Freeze 📄 Detach ↶ Wrap

* Name Description From Date To Date Enabled

7. Enter details in the required fields.

In this example choose:

Name: NC_AG_0400_AMU_TESTING


Description: Agencies should only be able to use agency management units that are assigned to them.

Enabled: Yes

The screenshot shows a search results window with the following details:

- Search Filters:** Chart of Accounts: NC CASH, Name: All, Enabled: (dropdown).
- Search Results Table:**

* Name	Description	From Date	To Date	Enabled
NC_AG_0400_A	Agencies should only be able to use agency management units that are assigned to them	m/d/yy	m/d/yy	<input checked="" type="checkbox"/>
NC_AG_3300_BF	3300 Agency specific budget fund	m/d/yy	m/d/yy	<input checked="" type="checkbox"/>



8. Scroll down to **Details** section, and click the **Filter** [] icon adjacent to the **Condition Filter** field.

Note: The red highlight on Error Message is system generated to bring user’s attention to populate this required field.

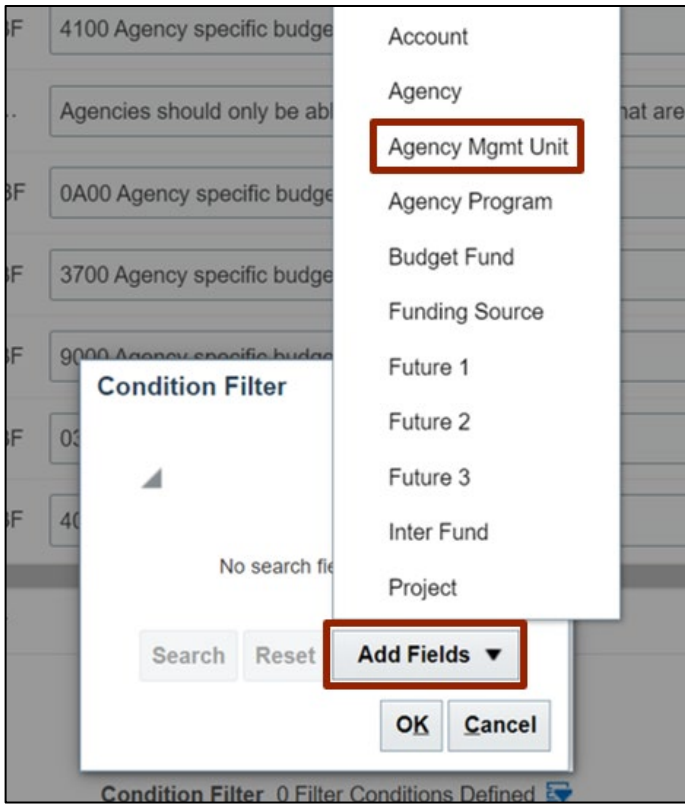
The screenshot shows the details section for the selected budget fund (NC_AG_0300_BF). The 'Error Message' field is highlighted with a red border.

Columns Hidden 4

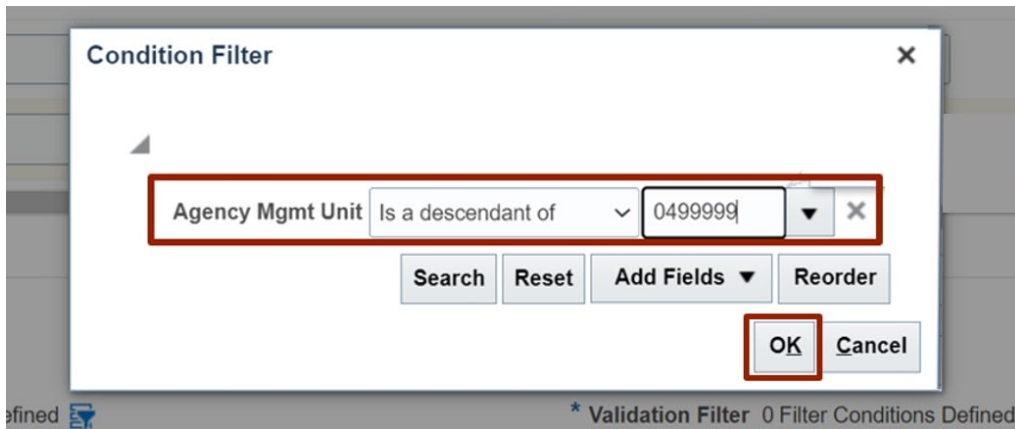
Details

- Condition Filter:** 0 Filter Conditions Defined 
- Validation Filter:** 0 Filter Conditions Defined 
- Condition Details:**
- Validation Details:**
- Error Message Name:**
- Error Message:**















- The *Condition Filter* pop-up appears. Click the *Add Fields* drop-down choice list and select **Agency Mgmt Unit**.



- Click the *Agency Mgmt Unit* drop-down choice list and select **Is a descendant of** and **0499999**. Click the **OK** button.




11. Under the *Details* section, click the **Filter** [] icon adjacent to the **Validation Filter** field.

NC_AG_4100_BF	4100 Agency specific budget fund	m/d/yy		m/d/yy		<input checked="" type="checkbox"/>
NC_AG_0500_...	Agencies should only be able to use agency mgmt units that are assigned to them.	m/d/yy		m/d/yy		<input checked="" type="checkbox"/>
NC_AG_0A00_BF	0A00 Agency specific budget fund	m/d/yy		m/d/yy		<input checked="" type="checkbox"/>
NC_AG_3700_BF	3700 Agency specific budget fund	m/d/yy		m/d/yy		<input checked="" type="checkbox"/>
NC_AG_9000_BF	9000 Agency specific budget fund	m/d/yy		m/d/yy		<input checked="" type="checkbox"/>
NC_AG_0300_BF	0300 Agency specific budget fund	m/d/yy		m/d/yy		<input checked="" type="checkbox"/>
NC_AG_4000_BF	4000 Agency specific budget fund	m/d/yy		m/d/yy		<input checked="" type="checkbox"/>


Columns Hidden 4

Details

Condition Filter 1 Filter Conditions Defined 

Condition Details

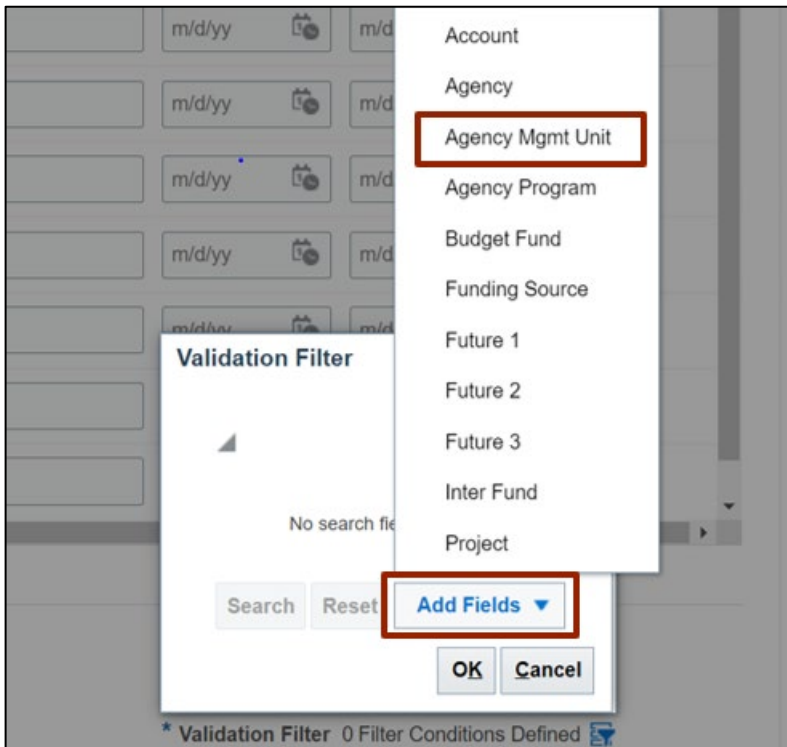
Error Message Name

* Validation Filter 0 Filter Conditions Defined 

Validation Details

* Error Message Agencies should only be able to use agency mgmt units that are

12. The *Validation Filter* pop-up appears. Click the *Add Fields* drop-down choice list and select **Agency Mgmt Unit**.




Validation Filter

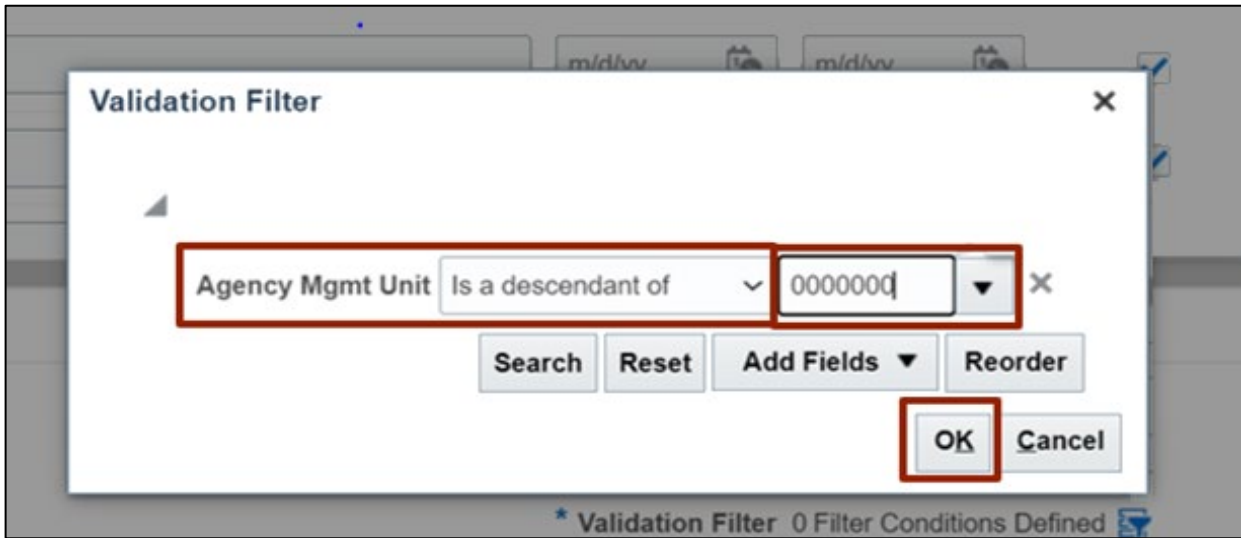
No search filter

Search Reset Add Fields ▼

OK Cancel

* Validation Filter 0 Filter Conditions Defined 

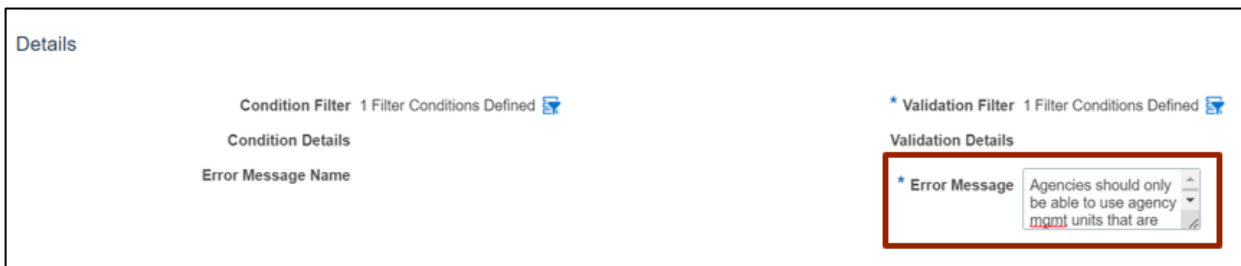
- Click the *Agency Mgmt Unit* drop-down choice list and select **Is a descendant of** and **000000**. Click the **OK** button.



- On the **Details** section, add the error message in the **Error Message** field. This is the verbiage that will appear to the end user when they violate this CVR.

In this example, choose **Agencies should only be able to use agency mgmt units that are assigned to them.**

Note: The **Name** of the CVR should be included as the final characters within each **Error Message**.



15. Click the **Save** button.

Manage Cross-Validations

Rules Combination Sets

Actions **Save** Save and Create Another Cancel

Advanced Saved Search All

* Required

* Chart of Accounts NC CASH

Name All

Enabled

16. In the **Search Results** section, search the name of the newly created CVR to view all details.

Search Results

Search Reset Save...

Actions View Format + X Freeze Detach Wrap

NC_AG_0400...

* Name	Description	From Date	To Date	Enabled
NC_AG_0400...	Agencies should only be able to use agency mgmt units that are assigned to them.	m/d/yy	m/d/yy	<input checked="" type="checkbox"/>

Columns Hidden 4

NC_AG_0400_AMU_TESTING: Details

Condition Filter 1 Filter Conditions Defined

Condition Details agencyMgmtUnit is a descendant of 0499999

Error Message Name GL_CVR_1005079_300000110066352

* Validation Filter 1 Filter Conditions Defined

Validation Details agencyMgmtUnit is a descendant of 0000000

Error Message Agencies should only be able to use agency mgmt units that are

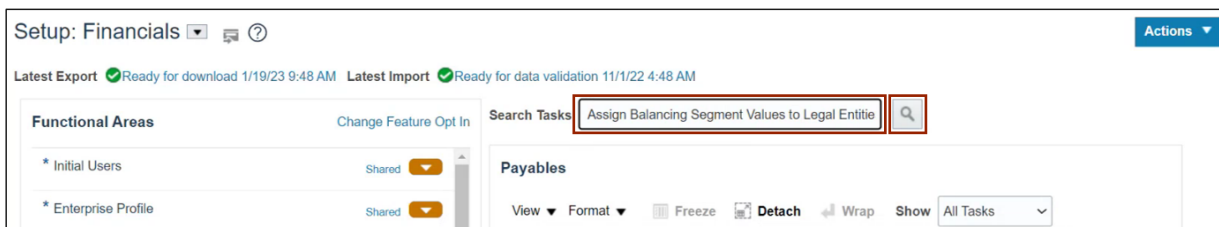
Manual LE BSV Assignment

To assign LE BSV Manually in NCFS, please follow the steps below:

1. Log in to the NCFS portal with your credentials to access the system.
2. On the **Home** page, click the **My Enterprise** tab, and click the **Setup and Maintenance** app.



3. On the **Setup: Financials** page, enter **Assign Balancing Segment Values to Legal Entities** in the Search Tasks bar and click the **Search** [] icon.



- The *Assign Budget Fund Value* pop-up appears. Click the *Legal Entity* drop-down choice list and select **APPALACHIAN STATE UNIVERSITY**. Click the *Company Value* drop-down choice list and select **040990**. Click the **Save and Close** button.

Assign Budget Fund Values

* Legal Entity: APPALACHIAN STATE UNI

* Company Value: 040990

Description: DAC 40990 CLEARING

Start Date: m/d/yy

End Date: m/d/yy

Buttons: Save and Assign Another, **Save and Close**, Cancel

- On **Assign Balancing Segment Values to Legal Entities** page, click the **Save and Close** button.

Assign Balancing Segment Values to Legal Entities: NC CAS... Save Save and Close Cancel

Assign balancing segment values optionally to legal entities within the accounting setup to identify and secure transactions by legal entity.


Value Sets and Associated Ledgers

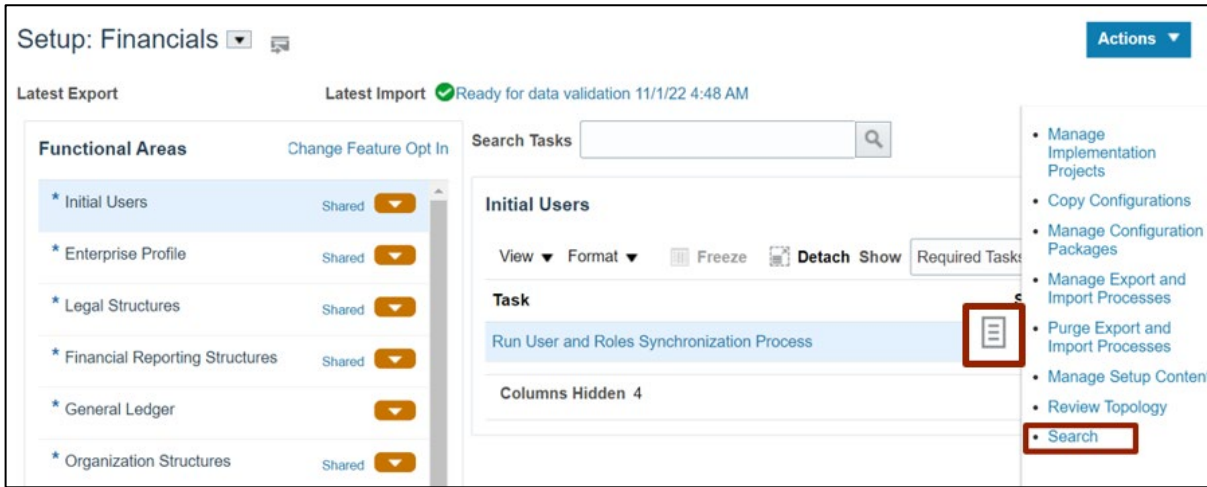
Value Set	Chart of Accounts	Primary Ledger	Secondary Ledgers
Budget Fund NC CASH	NC CASH	NC CASH US	NC ACCRUAL US, NC MODIFIED ACCRUAL US

Assigned Budget Fund Values: Budget Fund NC CASH

View + - × [grid icon] [refresh icon] Detach [list icon] [filter icon] [help icon]

Budget Fund Value in Legal Entity	Description
APPALACHIAN STATE UNIVERSITY	
000700	ASU CMCS 00700 CLEARING
000752	ASU CMCS 00752 CLEARING

8. On the **Setup and Maintenance** page, click the **Tasks** [] icon and click **Search**.



Setup: Financials ▼ 🗨️ Actions ▼

Latest Export Latest Import ✔️ Ready for data validation 11/1/22 4:48 AM

Functional Areas Change Feature Opt In Search Tasks

Initial Users

View ▼ Format ▼ Freeze 🗑️ Detach Show Required Tasks

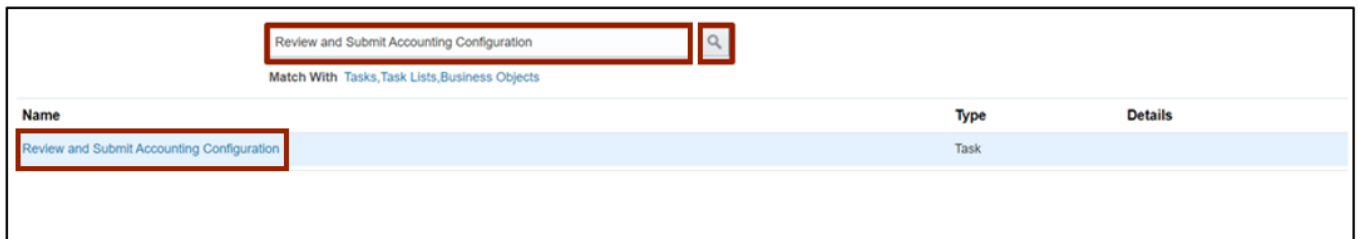
Task

Run User and Roles Synchronization Process

Columns Hidden 4

- Manage Implementation Projects
- Copy Configurations
- Manage Configuration Packages
- Manage Export and Import Processes
- Purge Export and Import Processes
- Manage Setup Content
- Review Topology
- Search

9. On the **Search** page, enter **Review and Submit Accounting Configuration** in the Search bar and click the **Search** [] icon. Click **Review and Submit Accounting Configuration**.

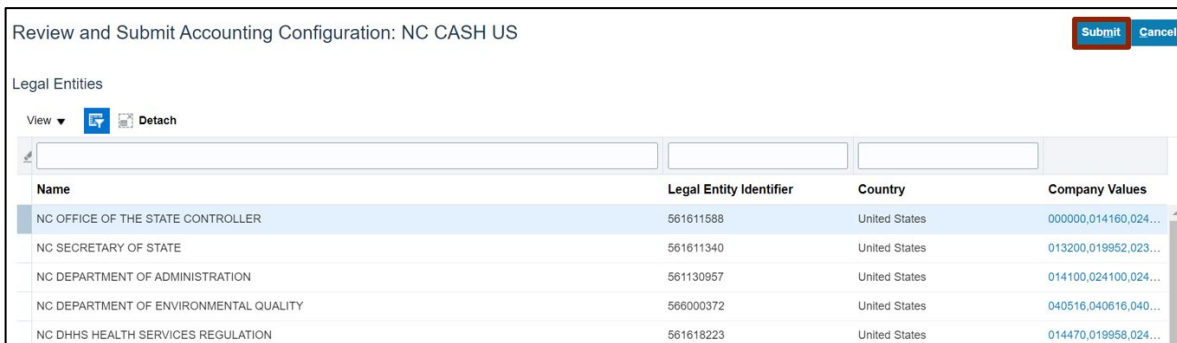


🔍

Match With [Tasks](#), [Task Lists](#), [Business Objects](#)

Name	Type	Details
Review and Submit Accounting Configuration	Task	

10. On the **Review and Submit Accounting Configuration** page, click the **Submit** button.



Review and Submit Accounting Configuration: NC CASH US Submit Cancel

Legal Entities

View ▼ 🗨️ Detach

Name	Legal Entity Identifier	Country	Company Values
NC OFFICE OF THE STATE CONTROLLER	561611588	United States	000000,014160,024...
NC SECRETARY OF STATE	561611340	United States	013200,019952,023...
NC DEPARTMENT OF ADMINISTRATION	561130957	United States	014100,024100,024...
NC DEPARTMENT OF ENVIRONMENTAL QUALITY	566000372	United States	040516,040616,040...
NC DHHS HEALTH SERVICES REGULATION	561618223	United States	014470,019958,024...

11. A *Confirmation* Pop-up appears. Click the **OK** button.



Wrap-Up

Setup and configuration related to General Ledger such as updating mapping sets, importing code combinations, creating CVRs, and manually assigning LE BSV can be performed using the steps shown above.

Additional Resources

GL Configuration Workbook