



INVENTORY TRANSFER ORDER DEALLOCATION AFTER PICK CONFIRMATION QUICK REFERENCE GUIDE INV-55

INV

Purpose

The purpose of this Quick Reference Guide (**QRG**) is to provide a step-by-step explanation of Inventory Transfer Order Deallocation after Pick Confirming the Pick Slip in the North Carolina Financial System (**NCFS**).

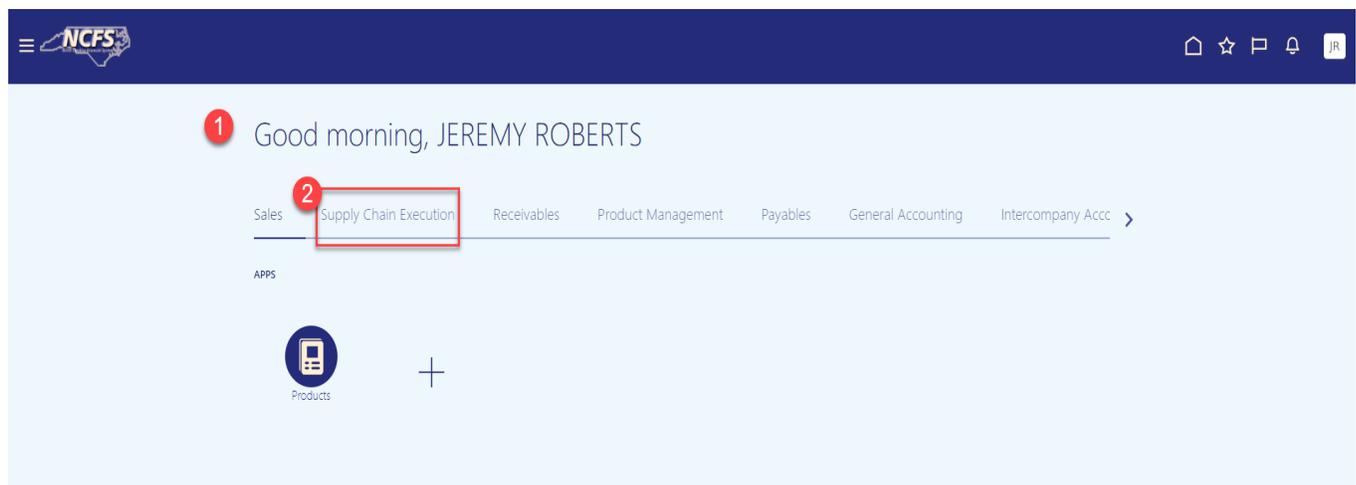
Introduction and Overview

This QRG covers the procedure of deallocating inventory items after the Pick Confirmation process has occurred in NCFS. This procedure will allow warehouses to reduce the quantity being shipped without creating a shipping exception in NCFS. There are two ways to deallocate the quantity being shipped, partially or completely.

Deallocate Transfer Order Quantity Completely

To deallocate a Transfer Order's quantity completely post Pick Confirmation, please follow the steps below:

1. Log in to the NCFS portal with your credentials to access the system.
2. On the **Home** page, click the **Supply Chain Execution** tab.

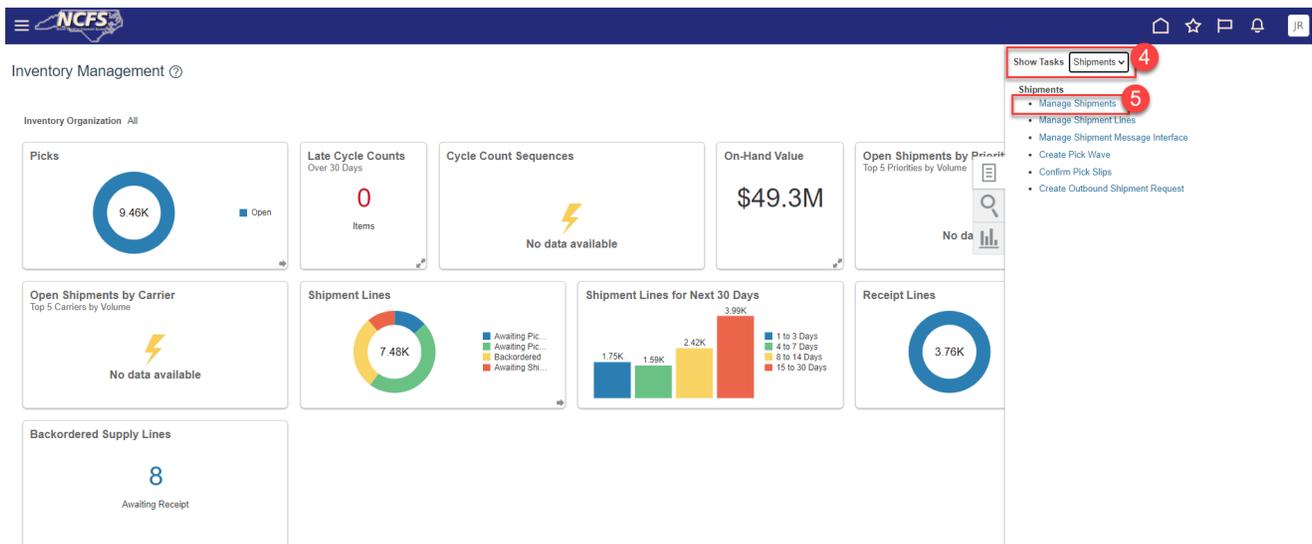


3. Click the **Inventory Management** tab.



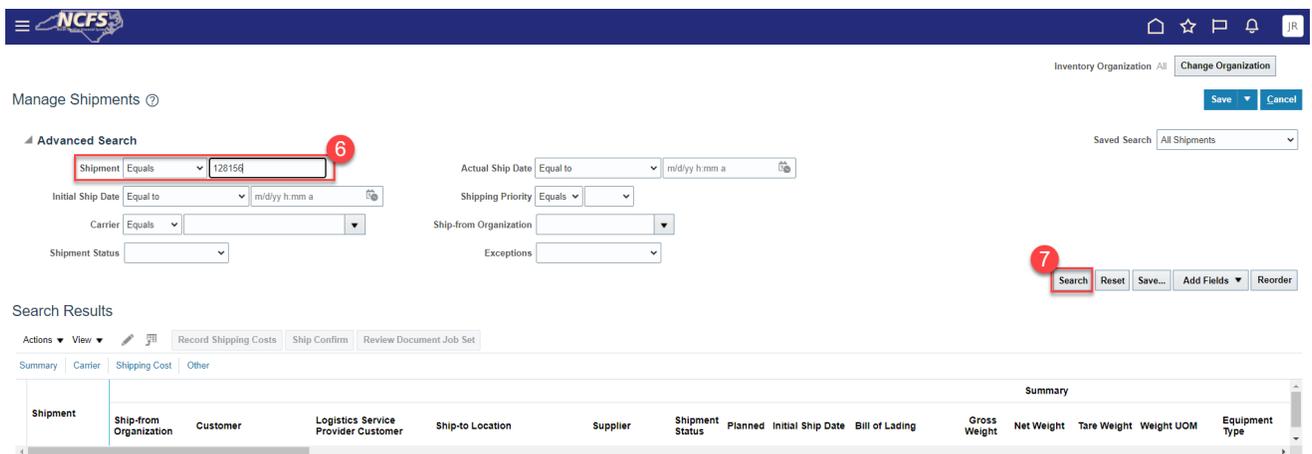
4. Select **Shipments** from the Show Tasks drop down menu.

5. Click **Manage Shipments** task.



6. Enter the **Shipment** number in the **Shipment** field.

7. Click **Search** button.



8. Select the **Shipment Line** for the **Item** for deallocation.
9. Click the **Actions** drop down.

Inventory Organization: All Change Organization

Edit Shipment: 128156 ?

Ship Confirm **Actions** Save Cancel

Shipment: 128156

Shipping Method: [Dropdown]

Waybill: [Text Box]

Initial Ship Date: 12/20/23 9:03 AM

Gross Weight: [Text Box]

Weight UOM: milligram

Volume: [Text Box]

Volume UOM: millilitre

Shipment Status: Open

Exceptions in Shipment: 0

Ship-from Organization: 4210451

Customer: [Text Box]

Ship-to Location: 424150F-906 PENDERLEA HWY

Total Shipping Cost Recorded: 0.00 USD

Number of Items: 53

Number of Outer Packing Units: 0

Show Details

Lines

Actions View Record Shipping Costs Record Serial Numbers Lines All

Item	Inventory Controls Missing	Parent Packing Unit	Packing Slip	Packing Slip Status	Packing Unit Type	Order	Order Line	Order Schedule	Order Type	Line Status	Quick Ship Status	Quantity UOM	UOM Conversions	Requested Quantity
P001954						32880	1		Transfer order	Staged		CASE		6
P012428						32880	10		Transfer order	Staged		CASE		6
P012024						32880	11		Transfer order	Staged		BAG		6

10. Select **Backorder** from the drop-down list.

Actions View Record

- Export to Excel
- Add Lines
- Unassign from Shipment
- Record Shipping Costs
- Review Shipping Exceptions
- Pick Release
- Stage Lines
- Pack Automatically
- Pack
- Unpack
- Backorder**
- Submit for Cycle Count
- Split Line
- Reset Weight or Volume
- Record Serial Numbers
- Reset Integration Status



- The **Backorder Line confirmation** window will appear. Leave the full quantity populated in the **Backorder** quantity field.
- Click **Save and Close**.

Backorder Line: Item 0001954 ✕

Item Description SOY SAUCE, 4/1 GAL. JARS/CASE

Quantity	Quantity	UOM Name	Secondary Quantity	Secondary Quantity	UOM
Backorder	6	CASE			
Original		6 CASE			

- Click **Save and Close**.

Inventory Organization All

Edit Shipment: 128156 Social Ship Confirm Actions

Shipment 128156

Shipping Method

Waybill

Initial Ship Date 12/20/23 9:03 AM

Gross Weight

Weight UOM milligram

Volume

Volume UOM millilitre

Shipment Status Open

Exceptions In Shipment 0

Ship-from Organization 4210451

Customer 424150F-906 PENDERLEA HWY

Ship-to Location 424150F-906 PENDERLEA HWY

Total Shipping Cost Recorded 0.00 USD

Number of Items 52

Number of Outer Packing Units 0

▶ Show Details

▶ Lines

Actions View All

Item	Inventory Controls Missing	Parent Packing Unit	Packing Slip	Packing Slip Status	Packing Unit Type	Order	Order Line	Order Schedule	Order Type	Line Status	Quick Ship Status	Quantity UOM	UOM Conversions	Requested Quantity

- Click **Save and Close**.

Inventory Organization All

Manage Shipments Last

▶ Advanced Search

Search Results

Actions View

Shipment	Ship-from Organization	Customer	Logistics Service Provider Customer	Ship-to Location	Supplier	Shipment Status	Planned	Initial Ship Date	Bill of Lading	Gross Weight	Net Weight	Tare Weight	Weight UOM	Equipment Type
128156	4210451			424150F-906 PENDERLEA HWY		Open	<input type="checkbox"/>	12/20/23 9:03 AM			0		milligram	



15. Select **Inventory** under the **Show Tasks** menu.

16. Select **Manage Transfer Orders**.

17. Enter the **Transfer Order** number in the **Transfer Order** field.

18. Click **Search** button.

Transfer Order	Line	Item	Allow Item Substitution	Source Organization	Supply Request Reference Number	Request Reference Line	Destination Location	Requested Quantity	UOM Conversions	Line Status	Interface Status	Fulfillment Status	Transaction Origin Type	Back-to-Back	Requisition
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19. Select the **Transfer Order** number line to be deallocated.
20. Click the **Actions** drop down and select **Edit** or click the **Pencil** button.

Inventory Organization All Change Organization

Manage Transfer Orders Done

Advanced Search Saved Search All Open Transfer Orders

Search Results

Actions	View	View Shipments and Receipts	Allow Item Substitution	Source Organization	Supply Request Reference Number	Request Reference Line	Destination Location	Requested Quantity	UOM Conversions	Line Status	Interface Status	Fulfillment Status	Transaction Origin Type	Back-to-Back	Requisition
Edit 20				4210451	INV_117131	300000113827415	424150F-906 P...	6 CASE		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827412	424150F-906 P...	10 CAN		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827405	424150F-906 P...	4 CAN		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827404	424150F-906 P...	10 CARTRID		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827403	424150F-906 P...	16 BAG		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827396	424150F-906 P...	6 CASE		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827395	424150F-906 P...	6 CAN		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827394	424150F-906 P...	2 CASE		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827387	424150F-906 P...	2 CASE		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827386	424150F-906 P...	6 CASE		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827385	424150F-906 P...	6 BAG		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827378	424150F-906 P...	4 BOX		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827377	424150F-906 P...	4 BOX		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
				4210451	INV_117131	300000113827376	424150F-906 P...	14 CASE		Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		

21. Select the **Transfer Order** number line to be deallocated.
22. Click the **Actions** drop down menu and select **Cancel Line** or Click the **Cancel Line** button.

Inventory Organization All Change Organization

Edit Transfer Order: 32880 Submit Cancel

Transaction Origin Type: Inventory
 Description: --- Back-to-back
 Status: Open
 Interface Status: Interfaced to Shipping

Requisitioning BU: 5200 DEPARTMENT OF ADULT CORRECTION
 Creation Date: 11/10/23 9:56 AM
 Transfer Price: 11,814.73 USD
 Total Tax: 0.00 USD
 Total Transfer Price: 11,814.73 USD

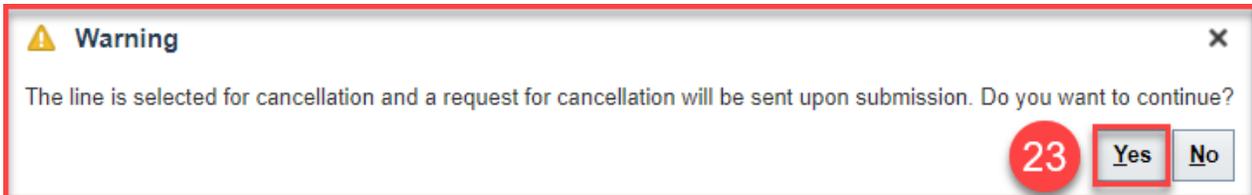
Additional Information

Lines

Cancel Line 22

Line	Line Includes Item Kit	Allow Item Substitution	Line Status	Fulfillment Status	* Source Organization	Source Subinventory	Destination Organization	Destination Subinventory	Destination Location	Destination Type	* Requested Delivery Date	UOM Name	UOM Conversions	* Requested	Shipped	Received	Del
21	10	P0012428		Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:0	CASE			6	
	1	P0001954		Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:0	CASE			6	
	2	P0016882		Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:0	CAN			10	
	3	P0016880		Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:0	CAN			4	
	4	P0017500		Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:0	CARTR...			10	

23. A **Warning** window will appear, click **YES**.



24. Click the **Submit** button.

Inventory Organization All Change Organization

Edit Transfer Order: 32880 ⌵

Transaction Origin Type Inventory
 — Back-to-back

Description
 Status Open
 Interface Status Interfaced to Shipping

Requisitioning BU 5200 DEPARTMENT OF ADULT CORRECTION
 Creation Date 11/10/23 9:56 AM
 Transfer Price 11,814.73 USD
 Total Tax 0.00 USD
 Total Transfer Price 11,814.73 USD

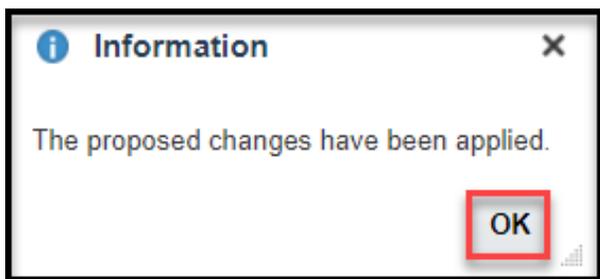
▶ Additional Information

Lines

Actions View ⌵ Cancel Line Source Organization All ⌵ Destination Organization All ⌵

Line	Line Includi Item Kit	Allow Item Substitution	Line Status	Fulfillment Status	* Source Organization	Source Subinventory	Destination Organization	Destination Subinventory	Destination Location	Destination Type	* Requested Delivery Date	UOM Name	UOM Conversions	* Requested	Shipped	Received	Del

25. An **Information** window will appear, click **OK**.



26. The cancelled **Transfer Order** line will no longer appear under **Manage Transfer Orders**.

- a. To review the Canceled Transfer Order, change the **Line Status** field to **Canceled** and click **Search**.

27. Select **Inventory** under **Show Tasks** and select **Create Subinventory Transfer**.

Inventory Management ⌵

Inventory Organization All

Picks: 9.46K ■ Open

Late Cycle Counts Over 30 Days: 0 Items

Cycle Count Sequences: No data available

On-Hand Value: \$49.3M

Open Shipments by Carrier: No data available

Open Shipments by Priority: No data available

Backordered Supply Lines: 8 Awaiting Receipt

Shipments Lines: 7.48K

Shipments Lines for Next 30 Days: 3.99K

Receipt Lines: 3.76K

Show Tasks Inventory ⌵

- Inventory 27
 - Manage Item Quantities
 - Create Miscellaneous Transaction
 - Create Subinventory Transfer
 - Manage Movement Requests
 - Manage Transfer Orders
 - Manage Pending Transactions
 - Review Completed Transactions
 - Manage Lots
 - Manage Serial Numbers
 - Confirm Pick Slips
 - Manage Inventory Balance Messages in Spreadsheet
 - Review Item Supply and Demand
 - Review Replenishment Requests in Spreadsheet
- Consigned Inventory
 - Review Consumption Advises
 - Manage Consigned Inventory Aging
 - Review Consumption Advice Exceptions



28. Select **Subinventory Transfer** in the **Type** field.

29. Click the **Actions** drop down menu and select **Add** or click the **Plus** button.

The screenshot shows the 'Create Subinventory Transfer' form. The 'Transaction' section has a 'Date' field set to 12/20/23 12:56 PM and a 'Type' dropdown menu set to 'Subinventory Transfer' (28). Below this, there is a checkbox for 'Enter transactions by serial numbers'. The 'Transaction Lines' section has an 'Actions' dropdown menu open, showing 'Add' (29), 'Delete', 'Record Lots and Serial Numbers', and 'Edit Details'. The table below has columns for 'Line', 'Item', 'Source Subinventory', 'Source Locator', 'Destination Subinventory', 'Destination Locator', 'UOM Name', 'Quantity', and 'Reason'. The 'Available Quantity' and 'On-Hand Quantity' are shown at the bottom.

30. Enter the **Item number** in the **Item** field and press **Tab**.

31. Select the **Staging area** for the **Source Subinventory** field.

32. Select the **Subinventory** area for the **Destination Subinventory** field.

33. Enter the **Item Quantity** to be transferred in the **Quantity** field.

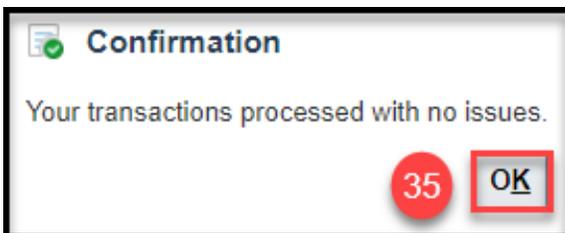
34. Click **Submit** button.

The screenshot shows the 'Create Subinventory Transfer' form with data entered. The 'Transaction' section has 'Date' set to 12/20/23 12:56 PM and 'Type' set to 'Subinventory Transfer'. The 'Transaction Lines' section has a table with one line:

Line	* Item	* Subinventory	Locator	* Subinventory	Locator	* UOM Name	* Quantity	Reason
1	0001954	ST10451		01A1		CASE	6	

 The 'Available Quantity' is 6 CASE and 'On-Hand Quantity' is 20 CASE. The 'Submit' button is highlighted (34).

35. A **Confirmation** window will appear, Click **OK**.



Deallocate Transfer Order Quantity Partially

To deallocate a Transfer Order’s quantity partially post Pick Confirmation, please follow the steps below:

1. Repeat steps 1-9 above.
2. From the **Actions** drop down select **Split Line**.

Export to Excel

Add Lines

Unassign from Shipment

Record Shipping Costs

Review Shipping Exceptions

Pick Release

Stage Lines

Pack Automatically

Pack

Unpack

Backorder

Submit for Cycle Count

Split Line 2

Reset Weight or Volume

Record Serial Numbers

Reset Integration Status

3. The **Split Line window** will appear, enter deallocation quantity into the **Split into New Line Quantity** field.
4. Click **Save and Close**.

Split Line: Item 0012024

Item Description PINTO BEANS, DRY, 25 LB/BAG US # 1

View ▾

Quantity	Quantity	UOM Name	Secondary Quantity	Secondary Quantity UOM
Split into New Line	3	BAG		
Original	6	BAG		

4 Save and Close Cancel

5. Select one of the split lines.

Edit Shipment: 128156

Social Ship Confirm Actions Save Cancel

Shipment

Shipment: 128156
 Shipping Method: [Dropdown]
 Waybill: [Text]
 Initial Ship Date: 12/20/23 9:03 AM
 Gross Weight: [Text]
 Weight UOM: milligram
 Volume: [Text]
 Volume UOM: millilitre

Shipment Status: Open
 Exceptions in Shipment: (1)
 Ship-from Organization: 4210451
 Customer: [Text]
 Ship-to Location: 424150F-906 PENDERLEA HWY
 Total Shipping Cost Recorded: 0.00 USD
 Number of Items: 52
 Number of Outer Packing Units: 0

Show Details

Lines

Actions View Record Shipping Costs Record Serial Numbers Lines All

Item	Inventory Controls Missing	Parent Packing Unit	Packing Slip	Packing Slip Status	Packing Unit Type	Order	Order Line	Order Schedule	Order Type	Line Status	Quick Ship Status	Quantity UOM	UOM Conversions	Requested Quantity
P012024						32880	11		Transfer order	Staged		BAG		3
P012024						32880	11		Transfer order	Staged		BAG		3
P011608						32880	12		Transfer order	Staged		BOX		4
P011577						32880	14		Transfer order	Staged		CASE		14

5

Notice line 11 is split into two lines based on quantity entered during Split Line Action.

6. Click the Actions drop down menu and select Backorder.

Show Details

Lines

Actions View Record Shipping Costs Record Serial Numbers Lines All

Parent Packing Unit	Packing Slip	Packing Slip Status	Packing Unit Type	Order	Order Line	Order Schedule	Order Type	Line Status	Quick Ship Status	Quantity UOM	UOM Conversions	Requested Quantity
				32880	11		Transfer order	Staged		BAG		3
				32880	11		Transfer order	Staged		BAG		3
				32880	12		Transfer order	Staged		BOX		4
				32880	14		Transfer order	Staged		CASE		14
				32880	15		Transfer order	Staged		CASE		18
				32880	16		Transfer order	Staged		CASE		3
				32880	17		Transfer order	Staged		CAN		8
				32880	18		Transfer order	Staged		CAN		10

6

- Export to Excel
- Add Lines
- Unassign from Shipment
- Record Shipping Costs
- Review Shipping Exceptions
- Pick Release
- Stage Lines
- Pack Automatically
- Pack
- Unpack
- Backorder
- Submit for Cycle Count
- Split Line
- Reset Weight or Volume
- Record Serial Numbers
- Reset Integration Status
- Reset Quick Ship Status



- The **Backorder Line confirmation** window will appear. Leave the full quantity populated in the **Backorder quantity** field.
- Click **Save and Close**.

Backorder Line: Item 0012024 ✕

Item Description PINTO BEANS, DRY, 25 LB/BAG US # 1

Quantity	Quantity	UOM Name	Secondary Quantity	Secondary Quantity	UOM
Backorder	3	BAG			
Original	3	BAG			

8

- Click **Save and Close**.

Inventory Organization All

Edit Shipment: 128156 Social Ship Confirm **Actions** Save Cancel

Shipment 128156

Shipping Method

Waybill

Initial Ship Date 12/20/23 9:03 AM

Gross Weight

Weight UOM milligram

Volume

Volume UOM millilitre

Shipment Status Open

Exceptions in Shipment (1)

Ship-from Organization 4210451

Customer

Ship-to Location 424150F-906 PENDERLEA HWY

Total Shipping Cost Recorded 0.00 USD

Number of Items 51

Number of Outer Packing Units 0

9

- Click **Save and Close**.

Inventory Organization All

Manage Shipments Social Ship Confirm **Actions** Save Cancel

Search Results

Record Shipping Costs Ship Confirm Review Document Job Set

Saved Search All Shipments

10

11. Select Inventory under Show Tasks and then select Manage Transfer Orders.

Inventory Management

Inventory Organization All

Picks: 9.46K (Open)

Late Cycle Counts Over 30 Days: 0 Items

Cycle Count Sequences: No data available

On-Hand Value: \$49.3M

Open Shipments by Top 5 Priorities by Volume: No data available

Open Shipments by Carrier: No data available

Shipment Lines: 8.76K (Awaiting PIC, Backordered, Awaiting SHI)

Shipment Lines for Next 30 Days: 0.39K, 2.12K, 2.42K, 3.46K (1 to 3 Days, 4 to 7 Days, 8 to 14 Days, 15 to 30 Days)

Receipt Lines: 4.08K

Backordered Supply Lines: 8 Awaiting Receipt

Show Tasks: Inventory

- Manage Item Quantities
- Create Miscellaneous Transaction
- Create Subinventory Transfer
- Manage Movement Requests
- Manage Transfer Orders** (11)
- Manage Pending Transactions
- Review Completed Transactions
- Manage Lots
- Manage Serial Numbers
- Confirm Pick Slips
- Manage Inventory Balance Messages in Spreadsheet
- Review Item Supply and Demand
- Review Replenishment Requests in Spreadsheet

Consigned Inventory

- Review Consumption Advices
- Manage Consigned Inventory Aging
- Review Consumption Advice Exceptions

12. Enter the Transfer Order number in the Transfer Order field.

13. Click Search.

Manage Transfer Orders

Inventory Organization All Change Organization Done

Advanced Search

Transfer Order: 32880 (12)

Source Organization: [Dropdown]

Destination Organization: [Dropdown]

Destination Location: [Dropdown]

Scheduled Ship Date: Between m/d/yy h:mm a - m/d/yy h:mm a

Line Status: Open

Transaction Origin Type: [Dropdown]

Item: [Search]

Search Results

Actions View View View Shipments and Receipts

Transfer Order	Line	Item	Allow Item Substitution	Source Organization	Supply Request Reference Number	Request Reference Line	Destination Location	Requested Quantity	UOM Conversions	Line Status	Interface Status	Fulfillment Status	Transaction Origin Type	Back-to-Back	Requisition
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Search (13) Reset Save... Add Fields Reorder

- 14. Select the **Transfer Order** number line to be partially deallocated.
- 15. Click the **Actions** drop down and select **Edit** or click the **Pencil** button.

Inventory Organization All Change Organization

Manage Transfer Orders Done

Advanced Search Saved Search All Open Transfer Orders

Search Results

Actions	View	View Shipments and Receipts	Item	Allow Item Substitution	Source Organization	Supply Request Reference Number	Request Reference Line	Destination Location	Requested Quantity	UOM Conversions	Line Status	Interface Status	Fulfillment Status	Transaction Origin Type	Back-to-Back	Requisition
Edit	Pencil	View	32880 1 P001954	<input type="checkbox"/>	4210451	INV_117131	300000113827415	424150F-906 P...	6	CASE	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 2 P0016882	<input type="checkbox"/>	4210451	INV_117131	300000113827412	424150F-906 P...	10	CAN	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 3 P0016880	<input type="checkbox"/>	4210451	INV_117131	300000113827405	424150F-906 P...	4	CAN	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 4 P0017500	<input type="checkbox"/>	4210451	INV_117131	300000113827404	424150F-906 P...	10	CARTRIDG	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 5 P0014955	<input type="checkbox"/>	4210451	INV_117131	300000113827403	424150F-906 P...	16	BAG	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 6 P0014271	<input type="checkbox"/>	4210451	INV_117131	300000113827396	424150F-906 P...	6	CASE	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 7 P0013063	<input type="checkbox"/>	4210451	INV_117131	300000113827395	424150F-906 P...	6	CAN	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 8 P0012806	<input type="checkbox"/>	4210451	INV_117131	300000113827394	424150F-906 P...	2	CASE	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 9 P0012805	<input type="checkbox"/>	4210451	INV_117131	300000113827387	424150F-906 P...	2	CASE	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
Edit	Pencil	View	32880 11 P0012024	<input type="checkbox"/>	4210451	INV_117131	300000113827385	424150F-906 P...	6	BAG	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 12 P0011608	<input type="checkbox"/>	4210451	INV_117131	300000113827378	424150F-906 P...	4	BOX	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 13 P0011606	<input type="checkbox"/>	4210451	INV_117131	300000113827377	424150F-906 P...	4	BOX	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 14 P0011577	<input type="checkbox"/>	4210451	INV_117131	300000113827376	424150F-906 P...	14	CASE	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
			32880 15 P0010453	<input type="checkbox"/>	4210451	INV_117131	300000113827369	424150F-906 P...	18	CASE	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		

- 16. Update the **Requested Quantity** to match the quantity kept on the **Shipment Line**.
- 17. Click **Submit**.

Edit Transfer Order: 32880 Done

Transaction Origin Type: Inventory
 Description: --- Back-to-back
 Status: Open
 Interface Status: Interfaced to Shipping

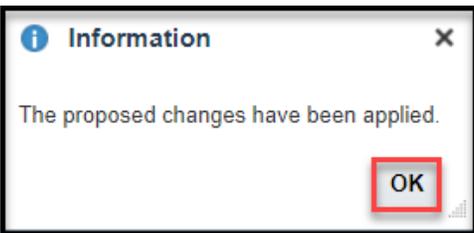
Requisitioning BU: 5200 DEPARTMENT OF ADULT CORRECTION
 Creation Date: 11/10/23 9:56 AM
 Transfer Price: 11,466.04 USD
 Total Tax: 0.00 USD
 Total Transfer Price: 11,466.04 USD

Additional Information

Lines

Line	Line Includes Item Kit	Allow Item Substitution	Line Status	Fulfillment Status	Source Organization	Source Subinventory	Destination Organization	Destination Subinventory	Destination Location	Destination Type	Requested Delivery Date	UOM Name	UOM Conversions	Requested	Shipped	Received	Del
11	11 P0012024	<input type="checkbox"/>	Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:00	BAG		3			
1	1 P0001954	<input type="checkbox"/>	Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:00	CASE		6			
2	2 P0016882	<input type="checkbox"/>	Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:00	CAN		10			
3	3 P0016880	<input type="checkbox"/>	Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:00	CAN		4			
4	4 P0017500	<input type="checkbox"/>	Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:00	CARTR...		10			
5	5 P0014955	<input type="checkbox"/>	Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:00	BAG		16			
6	6 P0014271	<input type="checkbox"/>	Open	Awaiting fulfillment	4210451		424150F		424150F-90...	Inventory	12/20/23 9:00	CASE		6			

- 18. An **Information** window will appear, Click **OK**.



- 19. The Transfer Order line quantity should now match the Shipment Line quantity.
- 20. Click Done.

Manage Transfer Orders 🔗

Inventory Organization: All Change Organization

20 Done

Advanced Search 🔍 Saved Search All Open Transfer Orders

Search Results

Actions ▼ View ▼ View Shipments and Receipts

Transfer Order	Line	Item	Allow Item Substitution	Source Organization	Supply Request Reference Number	Request Reference Line	Destination Location	Requested Quantity	UOM Conversions	Line Status	Interface Status	Fulfillment Status	Transaction Origin Type	Back-to-Back	Requisition
32880	1	P001954	—	4210451	INV_117131	300000113827415	424150F-906 P...	6 CASE	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	2	P0016882	—	4210451	INV_117131	300000113827412	424150F-906 P...	10 CAN	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	3	P0016880	—	4210451	INV_117131	300000113827405	424150F-906 P...	4 CAN	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	4	P0017500	—	4210451	INV_117131	300000113827404	424150F-906 P...	10 CARTRIDG	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	5	P0014955	—	4210451	INV_117131	300000113827403	424150F-906 P...	16 BAG	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	6	P0014271	—	4210451	INV_117131	300000113827396	424150F-906 P...	6 CASE	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	7	P0013063	—	4210451	INV_117131	300000113827395	424150F-906 P...	6 CAN	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	8	P0012806	—	4210451	INV_117131	300000113827394	424150F-906 P...	2 CASE	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	9	P0012805	—	4210451	INV_117131	300000113827387	424150F-906 P...	2 CASE	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	11	P0012024	—	4210451	INV_117131	300000113827385	424150F-906 P...	3 BAG	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		19
32880	12	P0011608	—	4210451	INV_117131	300000113827378	424150F-906 P...	4 BOX	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	13	P0011606	—	4210451	INV_117131	300000113827377	424150F-906 P...	4 BOX	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	14	P0011577	—	4210451	INV_117131	300000113827376	424150F-906 P...	14 CASE	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		
32880	16	P0011425	—	4210451	INV_117131	300000113827368	424150F-906 P...	10 CASE	📦	Open	Interfaced to Shipping	Awaiting fulfillment	Inventory		

- 21. Perform Steps 27-35 above to Create a Subinventory Transfer to move the partially deallocated quantity out of the Staging Area back into the Subinventory Area.

Wrap-Up

Manage Item Transaction Defaults using the steps above in NCFS.

Additional Resources

- INV 105: Inventory Warehouse Manager (ILT)
- INV 106: Inventory Transaction Support (ILT)
- INV-11: Create, Inquire, and Edit Transfer Orders from Inventory (QRG)
- INV-52: Inventory Shipping Exceptions (QRG)

