



Last Update:

02/25/13 3:51 PM

Display Position Data

PPOSE

Publisher Information

File Name

r_OM_PPOSE_Display Position Data

Link 1

Link 2

Link 3

Link 4

Job Role

Insert Job Role rows as necessary.

Transaction	User Data		Description
PPOSE			Display Position Data
Client	Language	Doc Type	Job Role
		BPP	



Trigger:

There is a need to display infotype master data for a Position object.

Business Process Procedure Overview

An organization plan is composed of Organizational Units, Jobs, Positions, Holders and the relationships that connect them to create hierarchies. The hierarchies are used to represent the State of North Carolina's organizational structure and reporting relationships. The organizational structure is the foundation for security structural authorizations and for setting up workflows. This hierarchical structure reduces the effort of creating and maintaining positions by inheriting information from the superior organizational unit and the job.

Human resources data is very sensitive and the BEACON solution protects data through position-based security. Security roles assigned to the position are inherited by the holder of the position. Position-based security requires less maintenance as opposed to security roles assigned directly to the individual. SAP security protects data through a variety of authorization checks. A general authorization check controls access to transactions, infotypes and subtypes and whether the user may create, display or maintain the data. In addition, data is secured according to personnel area, employee group, employee subgroup and organizational key. This combination of authorizations checks gives the State of North Carolina the degree of granularity needed to secure sensitive data.

Changes to and the creation of new positions require approvals from one or more of the following: the North Carolina General Assembly, the Office of State Budget Management (OSBM), the Office of State Personnel (OSP) and the Agency. In some cases, Agencies are able to create and change positions without the Office of State Personnel approval due to a delegation of authority for the job classification of the proposed position. This document describes the process used to display a position and related data.

Tips and Tricks

- None

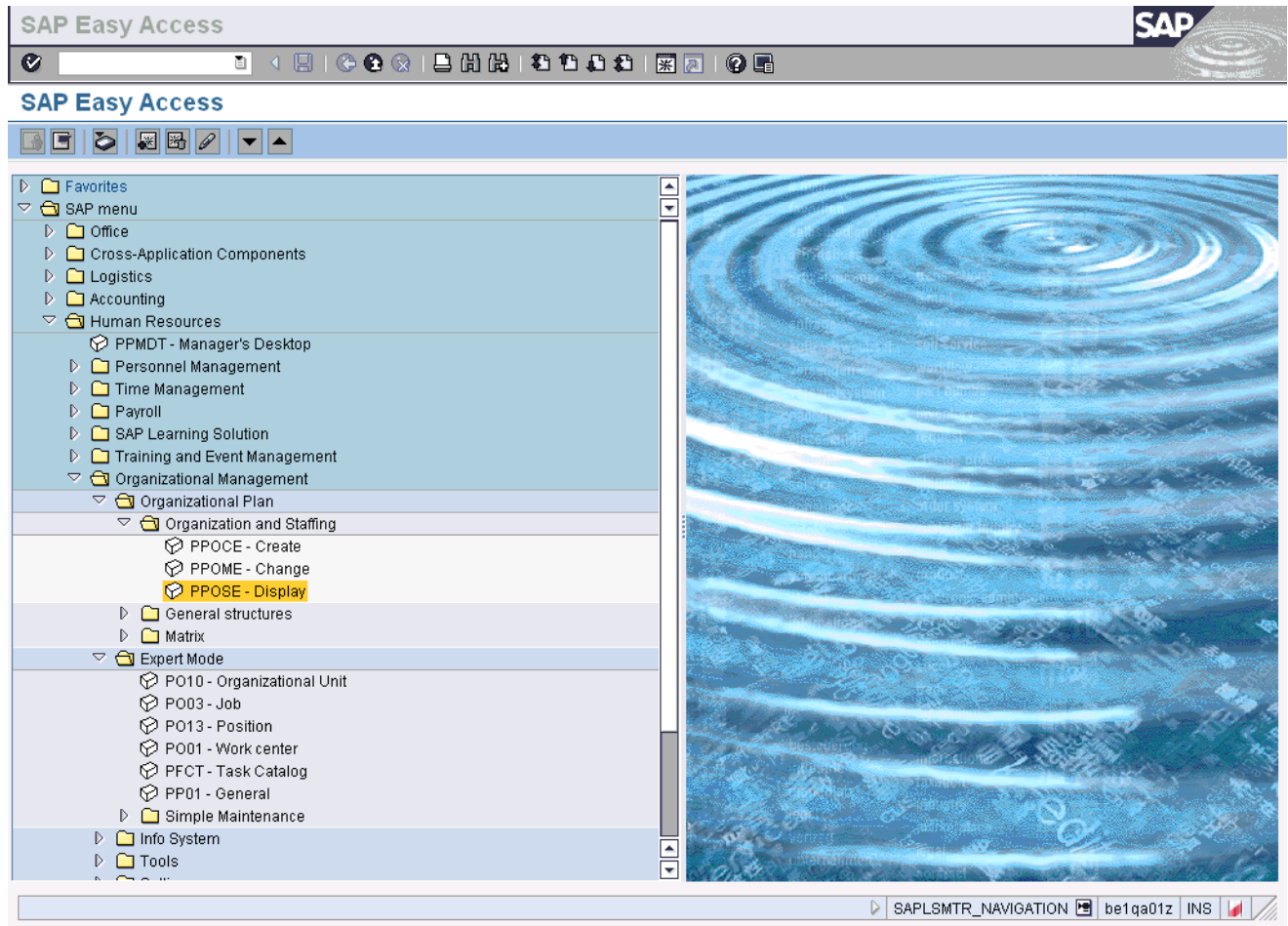
Access Transaction:

Via Menu Path	SAP menu >> Human Resources >> Organizational Management >> Organizational Plan >> Organization and Staffing >> PPOSE - Display
Via Transaction Code	PPOSE



Procedure:

SAP Easy Access



1. Update the following **required** and **optional** fields:

Field Name	Description	R/O/C	Values
Command	White alphanumeric box in upper left corner used to input transaction codes	R	Enter value in Command. Example: PPOSE

2. Click **Enter**  button.



Title: *Display Position Data*
Functional Area: *Human Resources*
Sub Area: *Organizational Management*



Organization and Staffing Display

Organization and Staffing Display

06/18/2007 + 3 Months

Task Assignment

- WILDLIFE TELECOMMUNICATOR
 - WILDLIFE TELECOMMUNICATOR
 - WR ENFORCEMENT ADMIN OPS TRAINING TELE CT
 - DEANNA STRASSNER

Details for Position WILDLIFE TELECOMMUNICATOR

Basic data | Account assignment | Address | Cost distribution | Work schedule | Ta...

Employee group/subgroup

Employee group	A SPA Employees	Valid On	06/18/2007
Employee subgroup	B1 FT S-FLSAOT Perm	Periods available	

Work schedule

Origin	Position WILDLIFE TELECOMMUNICATOR		
Working time	40.00	Hours of weekly working time	
Approval	100.00	% of Organizational unit	WR ENFORCEMENT ADM

Plan version Current plan was set

E1D (1) 200 be1da01z INS

3. Select Position - Search Term



Information: This search box can be found by clicking on the Position folder in the Object Manager Scenario (upper left area of the window). Use the wildcard [*] character to search.



Find Position

4. Update the following **required** and **optional** fields:

Field Name	Description	R/O/C	Values
With name	Any part of the organizational unit's name to locate.	R	Enter value in With name. Example: Wildlife*

5. Click **Find**  button.



Organization and Staffing Display

Object manager scenario: OME000

06/18/2007 + 3 Months

Organizational Management

This is the initial screen for maintaining your enterprise's organizational plan. You can create your **Organizational structure** and **Staff assignments** for each organizational unit.

The user interface is divided into four areas:

- In the **Search area** on the left of the screen, you can use the search functions to find individual organizational objects. The results of this search are displayed in the **Selection area**.
- These organizational objects can be transferred from here to the central area of the screen, the **Overview area**, where they are displayed within their organizational environment.
- The bottom area of the screen is the **Detail area**. Information about individual objects is displayed and can be edited in the detail area.

Getting started:

- Using **Goto -> Change View**, choose the view with which you want to work.
- If you have already created your enterprise's organizational plan, use one of the search functions to select an organizational object, and then transfer the object to the overview area by double-clicking.
- If you have not already created your enterprise's organizational plan, switch to create mode. In the SAP menu, choose **Human Resources -> Organizational Management -> Organizational Plan -> Organization and Staff Assignment -> Create**. Beginning with a root organizational unit, create an organizational structure and staff assignment plans.

For more detailed **documentation**, choose:

- Help -> Application help** (context-related documentation)

Icon	Existence	Name
		WILDLIFE/FISH BIO II
		WILDLIFE/FISH TECH II
		WILDLIFE/FISH TECH II
		WILDLIFE/FISH TECH II
		WILDLIFE/FISH TECH II
		WILDLIFE TELECOMMUN
		WILDLIFE TELECOMMUN
		WILDLIFE TELECOMMUN
		WILDLIFE TELECOMMUN

SAPLON_NAVFRAMEWORK_OO_OBJ | be1qa01z | INS

Double-Click **WILDLIFE/FISH TECH II** field.



Information: There may be additional Position options resulting from the search - scroll to find the rest.



Organization and Staffing Change

- Click the **Basic data**  tab button.



Information: Review the displayed infotype master data as appropriate.



Information: Infotype master data is displayed on various tabs towards the bottom of the window. If there is a green check mark, the infotype has master data available to view.



Title: *Display Position Data*
Functional Area: *Human Resources*
Sub Area: *Organizational Management*

7. Click the **Account assignment**  tab button.



Information: Review the displayed infotype master data as appropriate.



Organization and Staffing Change

The screenshot shows the SAP 'Organization and Staffing Change' interface. The main window displays details for the position 'WILDLIFE TELECOMMUNICATOR'. The 'Account assignment' tab is active, showing the following data:

Field	Value
Controlling Area	NC01 State of North Carolina
Master cost center	1721210000 ENFORCEMENT DIVISION
Business Area	1700 NC Wildlife Resources Comm
Company Code	NC01 STATE OF NC
Personnel area	1701 Wildlife Resources Comrr
Pers. subarea	NC01 7day Norm

The 'Valid from' date is 01/01/2007 and the 'To' date is 12/31/9999. The 'Inherited from' field is WR ENFORCEMENT A.

8. Click the **Cost distribution** tab button.



Information: Review the displayed infotype master data as appropriate.



Organization and Staffing Change

The screenshot shows the SAP 'Organization and Staffing Change' interface. The main window displays details for the position 'WILDLIFE TELECOMMUNICATOR'. The 'Task Assignment' section lists the position name and the assigned person, 'DEANNA STRASSNER'. The 'Details for Position WILDLIFE TELECOMMUNICATOR' section includes tabs for 'Basic data', 'Account assignment', 'Address', 'Cost distribution', 'Work schedule', and 'Ta...'. The 'Work schedule' tab is active, showing a valid date range from 01/01/1990 to 12/31/9999 and a master cost center of 1721210000 ENFORCEMENT DIVISION. Below this, a 'Cost distribution' table is visible with one entry for COAr NC01 at 100.00%.

COAr	Cost ctr	Order	WBS element	Name	Pct	Name of
NC01	1721210000			ENFORCEMENT DIVISION	100.00	

- Click the **Work schedule**  tab button.



Information: Review the displayed infotype master data as appropriate.



Organization and Staffing Change

10. Click **Back (F3)**  button.

11. The system task is complete.

Launch WEB HELP