



**Title:** Display Position Infotypes - Single Selection  
**Functional Area:** Human Resources  
**Sub Area:** Organizational Management

Last Update:

02/25/13 4:00 PM

## Display Position Infotypes - Single Selection

RE\_RHDESC10

### Publisher Information

#### File Name

r\_RE\_RHDESC10\_Display\_Position\_Infotypes\_Single Selection

#### Link 1

#### Link 2

#### Link 3

#### Link 4

#### Job Role

Insert Job Role rows as necessary.

Transaction	User Data		Description
RE_RHDESC10			Display Position Infotypes - Single Selection
Client	Language	Doc Type	Job Role
	EN	BPP	

Version: Draft

Last changed on: 02/25/13 4:00 PM

Release:

Master Document

File Name:

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RERHDESC10DisplayPositionInfotypesSingleSelection.doc

Last changed by: cjstephenson



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**Trigger: This transaction is used to display position infotypes that are in either active or planned status. You will use this transaction to validate or look up your entries on a position action that was completed using the ZOMA069, Position Actions transaction.**

#### Business Process Procedure Overview

This report enables you to report on or more of these position infotypes in either active or planned status:

- Object
- Relationships
- Description
- Planned Compensation
- Vacancy
- Acct. Assignment Features
- Full Time Equivalent
- Employee Group /Subgroup
- Cost Distribution
- Address (Main, Mailing, and Courier)
- OM Actions
- Overtime Compensation
- Holiday Payout Period
- Night Shift Premium
- Evening Shift Premium
- Weekend Shift Premium
- Holiday Premium Rate
- On-call
- Callback
- Time Off Balancing
- Charge Object Assignment
- Extended Duty
- Display Budget

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**Last changed by:** cjstephenson



**Title:** *Display Position Infotypes - Single Selection*  
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- Reference Position Number
- SOC Code
- Position Types
- Vacancy Posting Data

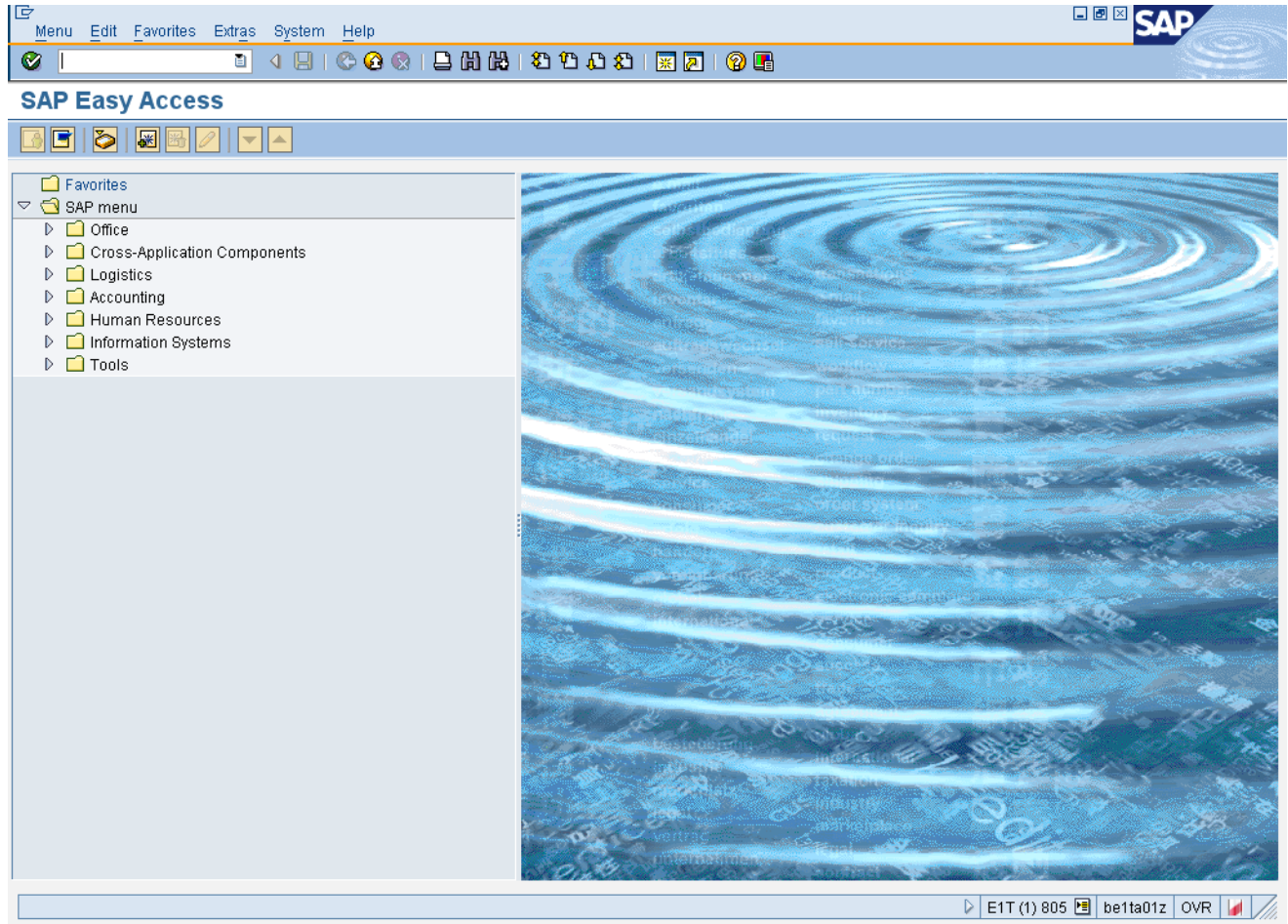
**Access Transaction:**

<b>Via Menu Path</b>	<i>Human Resources &gt; Organizational Management &gt; Tools &gt; Object &gt; RE_RHDESC10 – Display Infotypes</i>
<b>Via Transaction Code</b>	RE_RHDESC10



**Procedure:**

**SAP Easy Access**



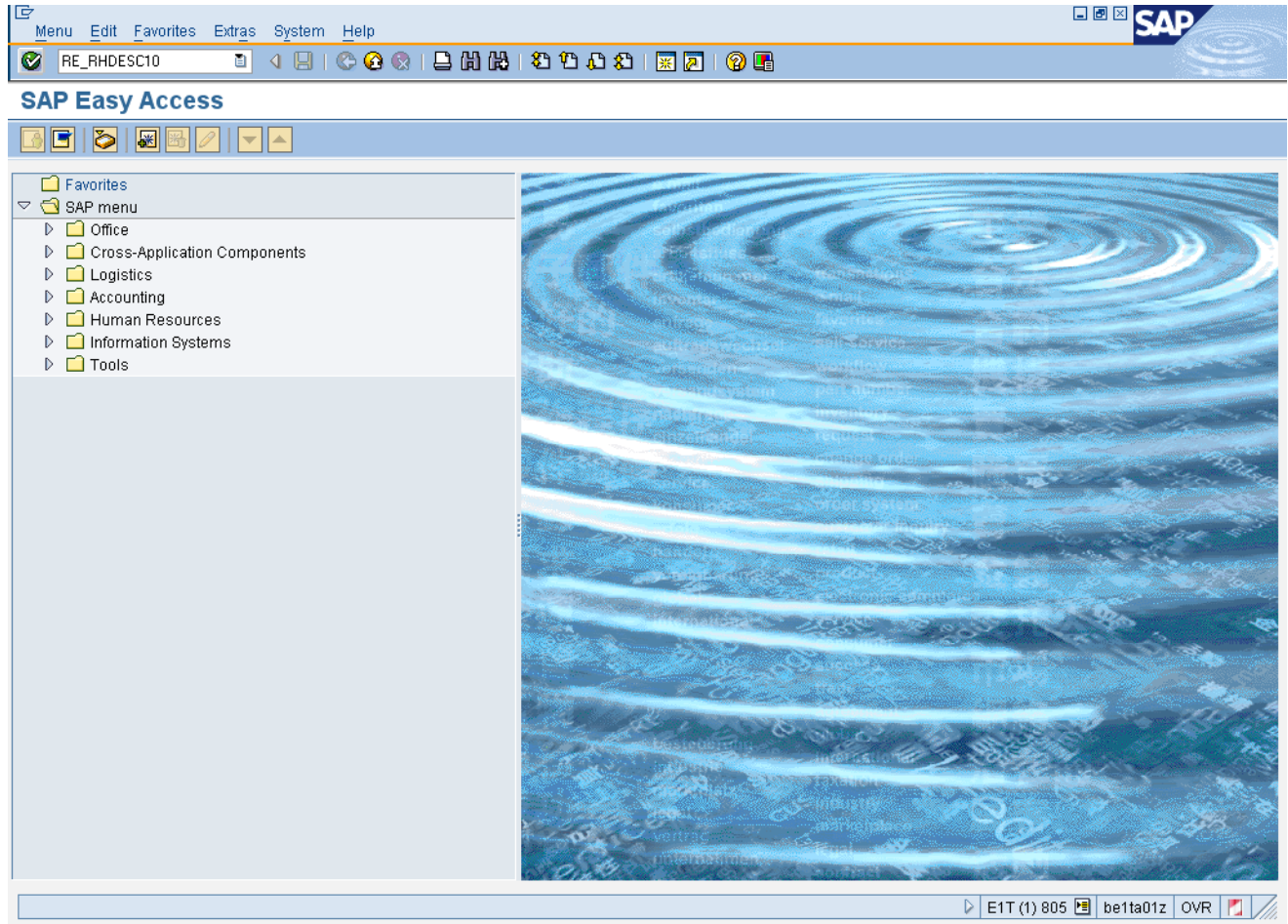
1. Update the following **required** and **optional** fields:

Field Name	Description	R/O/C	Values
Command	White alphanumeric box in upper left corner used to input transaction codes	R	Enter value in Command. <b>Example:</b> RE_RHDESC10



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## SAP Easy Access



2. Click **Enter**  button.



### Display Infotypes of an Object

3. Update the following **required** and **optional** fields:

Field Name	Description	R/O/C	Values
Object type	Type of object to be created.	R	Enter value in Object type. <b>Example: S</b>



**Information:**

- Accept 01 for Current Plan as the default value in the Plan Version field.
- For this exercise, we want to display position infotypes, but you can also use this transaction to display other OM infotypes for jobs and Org units.



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- 30 for Job Branch
- C for Job
- JF for Job Family
- O for Org unit
- S for Position

4. Update the following **required** and **optional** fields:

Field Name	Description	R/O/C	Values
Object ID	Code identifying the Object; leave blank if creating the object	R	Enter value in Object ID. <b>Example:</b> 61000268
Object status	Status of the identified object	R	Enter value in Object status. <b>Example:</b> 2
Infotype	Unique number identifying the type of data to be displayed.	R	Enter value in Infotype. <b>Example:</b> 9022



## Display Infotypes of an Object

The screenshot shows the SAP 'Display Position Infotypes of an Object' screen. The interface includes a menu bar (Program, Edit, Goto, System, Help) and a toolbar with various icons. The main area is divided into several sections:

- Objects:** Fields for Plan version (01), Object type (S), Object ID (61000268), Search Term, and Object status (2). Buttons for 'Data status' and 'Set structure conditions' are present.
- Reporting period:** Radio buttons for 'Today', 'All', 'Current month', 'Past', 'Current Year', and 'Future'. Buttons for 'Key date' and 'Other period' are also visible.
- Structure parameters:** Fields for 'Evaluation Path', 'Status vector', and 'Display depth'. A checkbox for 'Status overlap' is also present.

At the bottom, the 'Infotype' field is set to '9022'. The status bar at the bottom right shows 'E1T (1) 805', 'be1ta01z', and 'OVR'.

5. Click **Execute (F8)**  button.



### Information:

- This step results in a list of records in the SAP database for the first infotype selected. If you entered more than one infotype, click the Back button to display the list of records for the next infotype.

In this exercise you chose one infotype, 9022 for SOC code so the List Display SOC code screen appears.





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**Critical:** Select the infotype record to be displayed by clicking the gray selector button to the left of the infotype record under the Infotype Name column.





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## Display SOC Code

Infotype Edit Goto View System Help SAP

**Display SOC Code**

Position: Paralegal Parlegal\_lgs  
Planning Status: Planned  
Validity: 10/22/2007 to 12/31/9999 [Display change info](#)

SOC Code	01 S 61000268 2
SOC Code	232011 Paralegals and Legal Assistants
County Code	032 Durham

Record 1 of 1

E1T (1) 805 be1ta01z OVR

7. Click **Back** (F3)  button.





## Display Infotypes of an Object

Program Edit Goto System Help

Display Infotypes of an Object

Objects

Plan version  Current plan

Object type  Position

Object ID

Search Term

Object status  Planned

Data status

Set structure conditions

Reporting period

Today  All

Current month  Past

Current Year  Future

Key date

Other period

Structure parameters

Evaluation Path

Status vector

Display depth

Status overlap

Infotype  to

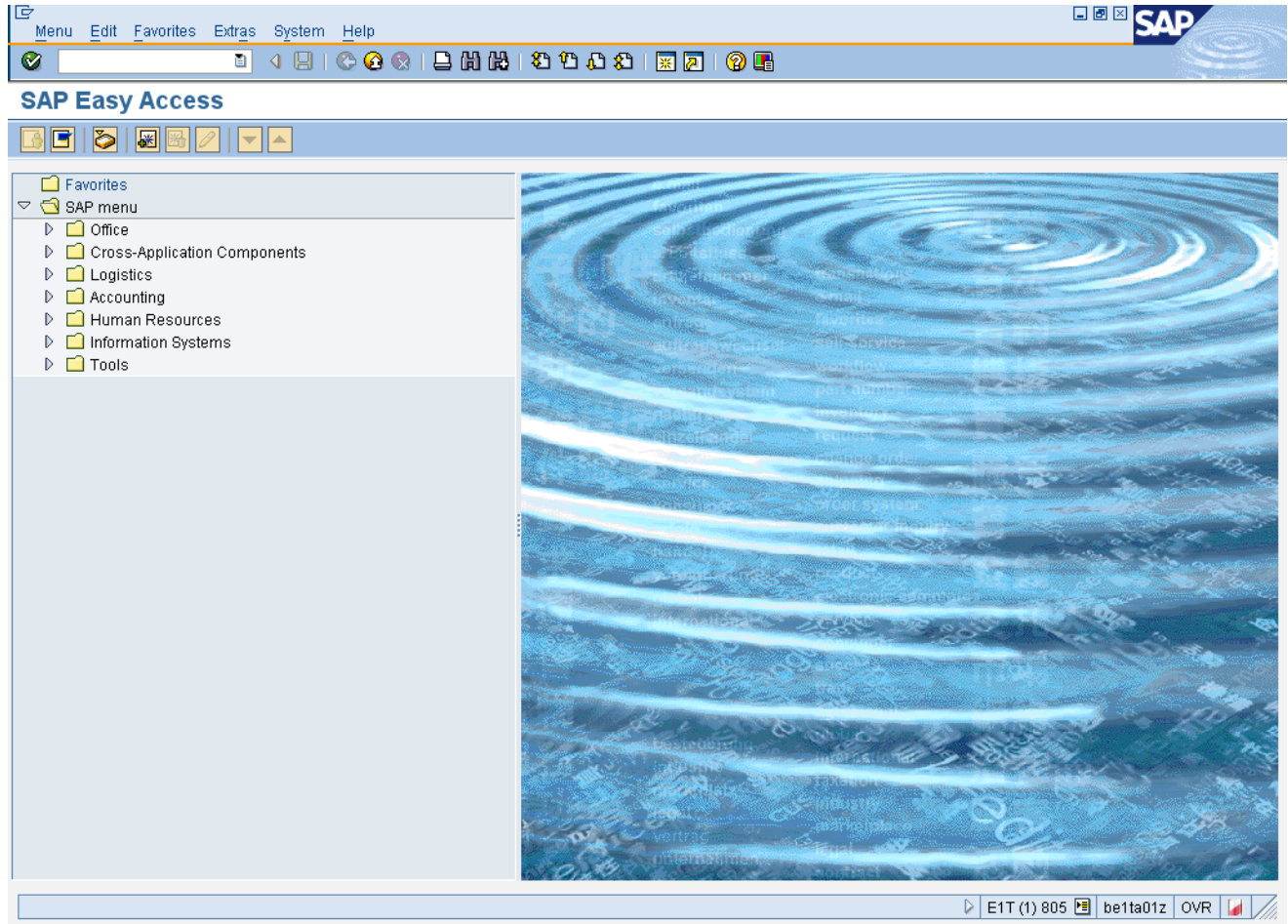
E1T (1) 805 be1ta01z OVR

9. Click **Back** (F3)  button.



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## SAP Easy Access



10. The system task is complete.

Launch WEB HELP