



State of North Carolina Office of the State Controller

Michael F. Easley, Governor

Robert L. Powell, State Controller

July 10, 2003

MEMORANDUM NO. FSD 040002

TO: Chief Fiscal Officers
University Vice Chancellors

FROM: Robert Powell, State Controller
Office of the State Controller

SUBJECT: North Carolina Accounting System (NCAS) Revised Processing Schedules

As we begin the new 2004 fiscal year, budgets will again be strained as we respond to both the Governor's budget reductions and those of the General Assembly. While the Office of the State Controller (OSC) had hoped to restore NCAS processing to a full schedule, it will still be necessary to eliminate NCAS processing on a number of Fridays during the current fiscal year. These reductions have been carefully evaluated so as to minimize any significant negative impact on our user community. The dates are reflected on the attached schedule. NCAS transactions entered or data transmitted through interfaces on these days will be included in the update cycle executed on the following Monday. Please note that these reductions will occur during the months of September through the first week in June, 2004 and normal processing will be in effect during the fiscal year end months of June through August, 2004. The OSC does not anticipate these reductions will negatively impact the agencies' or universities' ability to meet the statutory and statewide monthly reporting deadlines, which remain the same.

Thank you for your understanding as we manage through another difficult state budget cycle. A copy of this memo can be found in the SIG under News Bulletins/Important Memos/Current Memos/Memorandum No. 040002. Any questions regarding these procedures can be directed to the NCAS Help Desk at (919) 875-HELP (4357).

Attachment

RP/ZKP

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Attachment to Memorandum: FSD 040002

Schedule of Friday Dates for which NCAS Update Cycle Posting Will NOT Occur									
Sep 2003	Oct 2003	Nov 2003	Dec 2003	Jan 2004	Feb 2004	Mar 2004	Apr 2004	May 2004	Jun 2004
09/19/03	10/03/03	11/07/03	12/05/03	01/02/04	02/06/04	03/05/04	04/02/04	05/07/04	06/04/04
09/26/03	10/10/03	11/21/03	12/12/03	01/09/04	02/13/04	03/12/04	04/16/04	05/14/04	
	10/17/03		12/19/03	01/16/04	02/20/04	03/19/04	04/23/04	05/21/04	
	10/24/03			01/23/04	02/27/04	03/26/04	04/30/04	05/28/04	
	10/31/03			01/30/04					
Production cycles will run for all NON-HOLIDAY Fridays in the months of July and August									