



# State of North Carolina

## Office of the State Controller

DAVID T. MCCOY  
STATE CONTROLLER

May 26, 2011

### MEMORANDUM

**TO:** Chief Fiscal Officers

**FROM:** David T. McCoy

**SUBJECT:** Revision to CMCS Deadlines

I am writing to notify you of changes to the Cash Management Control System (CMCS) processing deadlines (see attachment). As of July 1, 2011, agencies will submit all prior month requisitions, transfers, and deposits to OSC by the first working day of the month. After this day, OSC in consultation with the Office of State Budget and Management will review submitted transaction for approval. If a transaction is not approved, the agency will submit the transaction in the current month. The revisions are to better enhance controls over cash, facilitate a more timely month end reconciliation process and to reflect the transactions in the month of occurrence.

On June 3, 2011 at 10:30, OSC will sponsor a conference call for any questions concerning the deadline revisions. The conference call number is 919-420-1379. Please note, a separate memo is distributed each year with specific fiscal year end deadlines. For the 2011 fiscal year, refer to OSC memo 11-39.

We appreciate your attention to this matter. Should you have any questions, please call Amber Young at (919) 707-0619 or Melody Tart at (919) 707-0688.

**SAD 11-37a**