

ATTACHMENT 1

ITEM	DATE	PROCEDURES
<p>CAPITAL IMPROVEMENT BUDGET CODES (COPS, LOBS, 2/3 GO)</p> <p>CAPITAL IMPROVEMENT BUDGET CODES (APPROPRIATIONS/RECEPITS)</p>	<p>6/2/2017</p> <p>6/9/2017</p>	<p>Requisitions and Transfers MUST be submitted in CMCS by 10:30 am, on the respective dates (6/2 or 6/9) to be approved/updated in the 2016-2017 fiscal year.</p> <p>Certifications of Deposit must be entered in CMCS by 1:45 pm, on the respective dates (6/2 or 6/9), to be approved/updated in the 2016-2017 fiscal year.</p> <p>NO allotments or BD 606's for Capital Codes should be processed after June 9, 2017</p> <p>Capital Improvement Reports are due to OSC By June 21, 2017</p>
<p>CAPITAL IMPROVEMENT REVERSIONS</p>	<p>6/16/2017</p>	<p>NCAS A/P PROCESSING: IGO vendor Number: 561611588-08 (OSCGENFUNDREV) Remittance message: FY2016 Reversions</p> <p>NON NCAS A/P PROCESSING: CMCS transfer to department code 9973 "Budget Code Number" of reverting code on explanation line</p> <p>Please "PASS" in CMCS by 10:00 am to insure current day's processing.</p>
<p>SALE, LEASE, RENTAL of STATE LANDS G.S. 146-30</p>	<p>6/21/2017</p>	<p>NCAS A/P PROCESSING: IGO vendor Number: 561611588-08 (OSCGENFUNDREV) Remittance message: FY2016 Net Proceeds from Sale, Lease, Rental</p> <p>NON NCAS A/P PROCESSING: CMCS transfer to department code 9978 "Net Proceeds from Sale, Lease or Rental" on explanation line</p> <p>Please "PASS" in CMCS by 10:00 am to insure current day's processing.</p>
<p>SALE of SURPLUS PROPERTY G.S 143-64.05</p>	<p>6/21/2017</p>	<p>NCAS A/P PROCESSING: IGO vendor Number: 561611588-08 (OSCGENFUNDREV) Remittance message: FY2016 Sale of Surplus Property</p> <p>NON NCAS A/P PROCESSING: CMCS transfer to department code 9978 "Sale of Surplus Property" on explanation line</p> <p>Please "PASS" in CMCS by 10:00 am to insure current day's processing.</p>