



Office of the State Controller

OFFICIAL MEMORANDUM

To: Chief Fiscal Officers, Vice Chancellors, and Business Managers

From: Dr. Linda Combs, State Controller *Linda Combs*

Date: September 12, 2018

Subject: 2018 Professional Ethics and Conduct Webcast

On November 14, 2018 from 10:00 a.m. to 11:40 a.m., the North Carolina Association of CPAs (NCACPA) will offer an ethics course by webcast exclusively for State government employees. This course, 2018 Professional Ethics and Conduct, will satisfy the State CPA Board's annual two-hour Ethics CPE requirement [NCAC 08G.0410 Professional Ethics and Conduct CPE]. To register for this webcast:

- Attendees **must pre-register** for the webcast on the Office of the State Controller website at <https://www.osc.nc.gov/november-2018-professional-ethics-and-conduct-webinar-pre-registration>. The pre-registration **deadline is October 3, 2018**. (**NO PAYMENTS** will be accepted for pre-registration).
- On October 10, 2018, all **pre-registrants** will receive notification by email (from NCACPA) to complete their registration for this webcast. This email will provide registration instructions and payment options. NCACPA accepts payment by credit card (MasterCard, Visa, and American Express) and by check (payable to NCACPA). The registration fee is **\$52 per attendee**.
- **Only those individuals who complete the pre-registration as well as the NCACPA registration and payment process will be permitted to participate in this activity.**

The webinar instructor will be Melissa Critcher, CPA. Ms. Critcher's background includes experience with employee benefit plans as well as various clients in the manufacturing and distribution industries and professional service organizations. Her experience has led to various opportunities, which include teaching numerous continuing professional education courses with the AICPA, NCACPA, Surgent McCoy, CPA firms, public and privately held entities. She has been recognized repeatedly as an outstanding discussion leader. Ms. Critcher also has authored several different courses for the AICPA, Surgent McCoy and others on topics ranging from employee benefit plans, internal controls, and compilation and review engagements. See Ms. Critcher's full bio in the attachment.

If you have any questions regarding the pre-registration process, please contact Joy Darden at (919) 707-0520 or by email at joy.darden@osc.nc.gov. **For registration or payment questions, please contact an NCACPA representative at (800) 469-1352.** Thank you for your service to our State.

Attachment

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DR. LINDA COMBS, STATE CONTROLLER

MAILING ADDRESS: 1410 Mail Service Center, Raleigh, North Carolina 27699-1410

STREET ADDRESS: 3512 Bush Street, Raleigh, North Carolina 27609

Phone (919) 707-0500 ~ Fax (919) 981-5444

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