



eBENEFITS

FIO-15 | BUSINESS PROCESS PROCEDURE

FIO

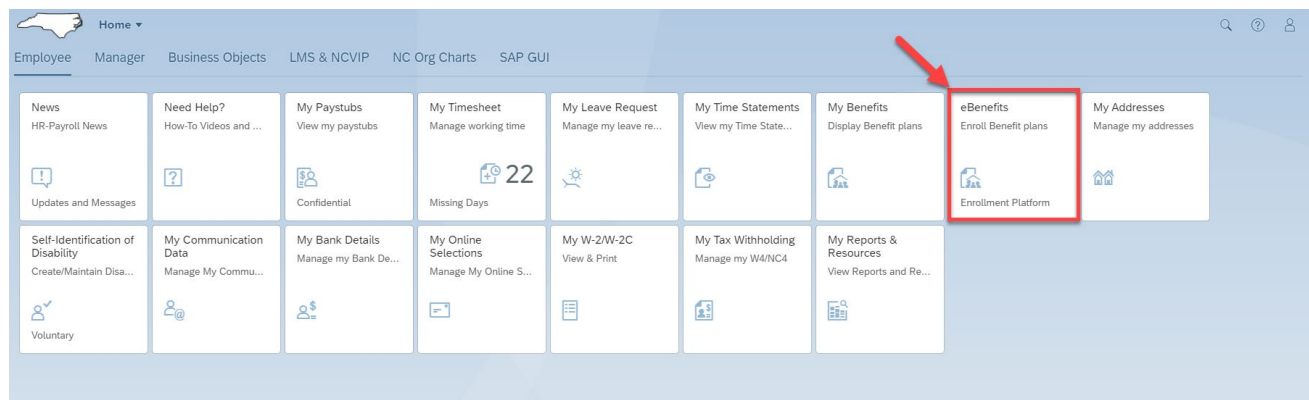
The purpose of this Business Process Procedure is to explain how to access eBenefits within the Fiori “eBenefits” application. The eBenefits portal is the State’s enrollment system where employees can complete benefits enrollments, make changes to the State Health Plan or Flex Plans, access Blue Connect, find EOBs or request Plan ID cards, etc.”

How to access eBenefits

1. Click on the “Employee” tab.

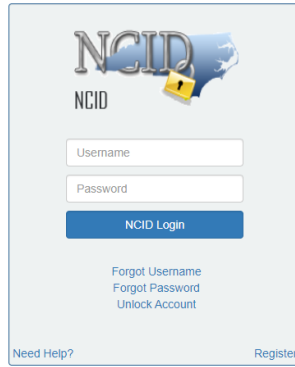


2. Click on the “eBenefits” application.





Using your NCID credentials you will link directly to the eBenefits portal.

NCID Tips



The image shows a login form for NCID. At the top, there is a logo for NCID with a map of North Carolina and a padlock icon. Below the logo are two input fields: "Username" and "Password". A blue button labeled "NCID Login" is positioned below the password field. Underneath the button are three links: "Forgot Username", "Forgot Password", and "Unlock Account". At the bottom left of the form is a link for "Need Help?" and at the bottom right is a link for "Register".

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 **WARNING:** This is a government computer system, which may be accessed and used only for authorized business by authorized personnel. Unauthorized access or use of this computer system may subject violators to criminal, civil and/or administrative action.
NCC742 

Change Record

- 02/15/22 – Initial creation – Mayuri Surati
- 02/23/22 – Functional revision – Jennifer Boyette
- 02/28/22 – Edits – Mayuri Surati
- 02/07/23 – Edits - Screenshots