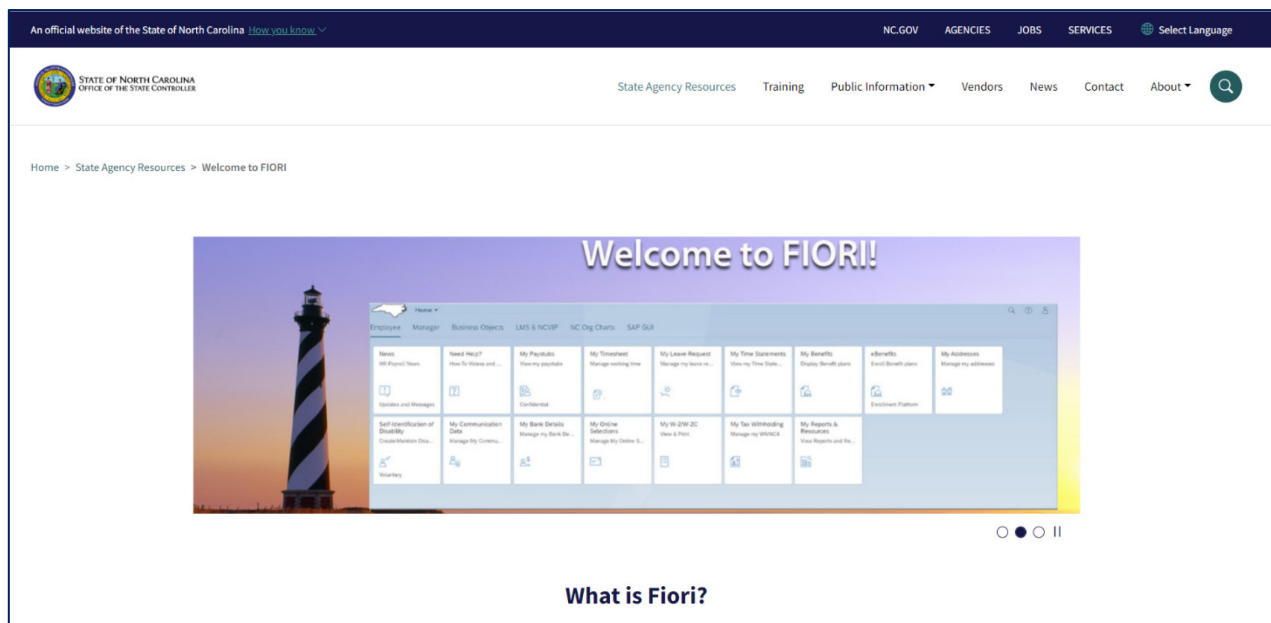The purpose of this Business Process Procedure is to explain how to access training support within the **Need Help?** tile in the Integrated HR-Payroll System using the **Fiori Launchpad**.

How to access Need Help?

1. Once you log into FIORI, click on the **Need Help?** tile on the launchpad screen.
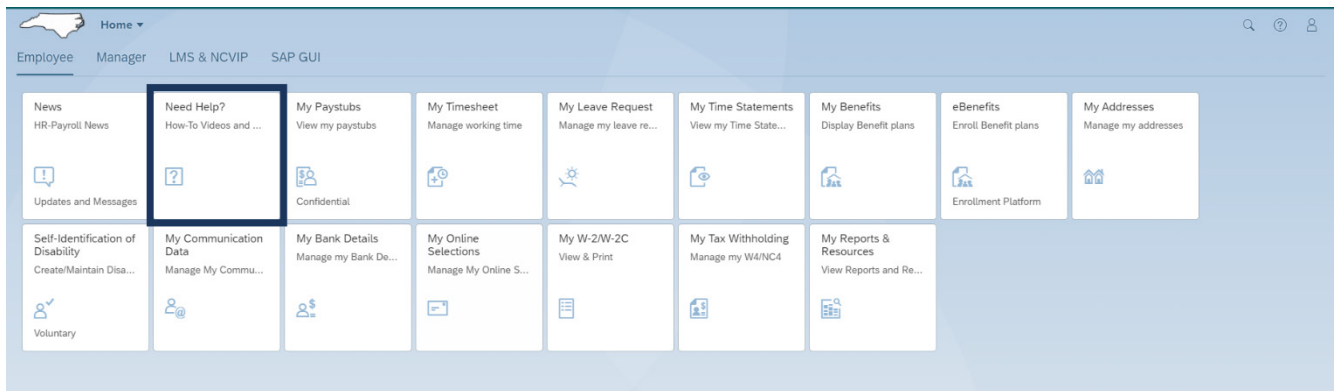
2. Once you click on the **Need Help?** tile, you will be directed to the OSC FIORI help page.

The **Welcome to Fiori** help page provides information to assist Employee and Managers using Fiori, a modern, mobile friendly, web-based interface. There is a link to the Fiori Webinar recording, a link to try Fiori, as well as video tutorials and help documents for:

Employee:

- News
- Need Help?
- My Paystubs
- My Timesheet
- My Leave Request
- My Time Statements
- My Benefits
- eBenefits
- My Addresses
- Self-Identification of Disability
- My Communication Data
- My Bank Details
- My Online Selections
- My W-2/W-2C
- My Tax Withholding
- My Reports & Resources
- Help Icon
- Interface Overview
- NC Org Charts
- SAP GUI
- Try Fiori
- One-Time Activation

Manager:

- Approve Timesheets
- Working Time Report
- My Inbox
- My Team
- Manager Reports
- Help Icon
- Interface Overview
- Try Fiori

Change Record

2/14/22 – Initial creation – Mayuri Surati
2/23/22 – Revision – Jennifer Boyette
2/28/22 – Edits – Mayuri Surati
3/01/23 – Edits – Anthony T Taylor
3/14/23 – Update screenshots and add alt text – A. Durrence