



# NEED HELP?

## FIO-16 | BUSINESS PROCESS PROCEDURE

FIO

The purpose of this Business Process Procedure is to explain how to access training support within the “Need Help?” section in the Fiori application.

### How to access Need Help?

1. From the Employee Fiori launchpad, click on the “Need Help?” tile.

The screenshot shows the Fiori Employee launchpad interface. At the top, there is a navigation bar with a 'Home' dropdown and menu items for 'Employee', 'Business Objects', 'LMS & NCVIP', and 'SAP GUI'. Below the navigation bar is a grid of tiles. The 'Need Help?' tile, located in the first row, second column, is highlighted with a red box. A red arrow points from the 'LMS & NCVIP' menu item to the 'Need Help?' tile. The 'Need Help?' tile contains the text 'Need Help?' and 'How-To Videos and ...' along with a question mark icon. Other tiles include 'News', 'My Paystubs', 'My Timesheet', 'My Leave Request', 'My Time Statements', 'My Benefits', 'eBenefits', 'My Addresses', 'Self-Identification of Disability', 'My Communication Data', 'My Bank Details', 'My Online Selections', 'My W-2/W-2C', 'My Tax Withholding', and 'My Reports & Resources'.

2. Once you click on the **“Need Help?”** tile, you will be directed to the OSC FIORI help page, Welcome to Fiori 2.0.

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## Welcome to Fiori 2.0

Home

Employee Manager

My Paystubs  
View my paystubs  
Confidential

My Timesheet  
Manage working time  
Missing Days 23

My Leave Request  
Manage my leave re...

My Benefits  
Display Benefit plans

Approve Timesheets  
Approve/Reject Time...  
Employees 4

My Inbox  
Approve Leave Reque...  
1

Working Time Report  
View my employees t...

### What is Fiori?

The Welcome to Fiori 2.0 homepage offers Employee & Manager Business Process Procedure reference documents and videos for the Fiori applications:

- Employee & Manager User Interface

Employee:

- News
- Need Help?
- My Paystubs
- My Timesheet
- My Leave Request
- My Time Statements
- My Benefits
- eBenefits
- My Addresses
- Self-Identification of Disability
- My Communication Data
- My Bank Details
- My Online Selections
- My W-2/W-2C
- My Tax Withholding
- My Reports & Resources

Business Objects:

LMS & NCVIP:

SAP GUI:

Manager:

- Approve Timesheet
- My Inbox
- Working Time Report
- Manager Reports

## Change Record

- 02/14/22 – Initial creation – Mayuri Surati
- 02/23/22 – Revision – Jennifer Boyette
- 02/28/22 – Edits – Mayuri Surati
- 03/01/23 – Edits – Anthony T Taylor