



# Office of the State Controller

## OFFICIAL MEMORANDUM

**To:** Fiscal Officers

**From:** Clayton Darnell, Deputy State Controller *Clayton Darnell*

**Date:** May 10, 2023

**Subject:** Fiscal Year 2023 Year End Closing – NCFS & NCAS

Please review the attached NCFS & NCAS End of Year Checklist related to the closing of the 2022-2023 fiscal year.

The End of Year Checklist combines both NCFS and NCAS tasks, as well as reminders and deadlines related to year-end close. We ask that you take the time to thoroughly review the Checklist and share with staff in your organization who may benefit from the information.

The Checklist can also be found on the [NCAS & NCFS Year-End](#) page of the OSC website.

We appreciate your diligence and cooperation as we complete our year-end closing process. Any questions or concerns related to NCFS & NCAS year-end activities should be submitted to the NCFS Help Desk at [ncfs@osc.nc.gov](mailto:ncfs@osc.nc.gov).

Attachment

NCFS 23-2