



## Form I-9 and E-Verify Administration Webinar



Office of State Human Resources

February 2, 2022 from 8:25 am – 12:15 pm: [Registration link.](#)

**Participants** will learn how to properly oversee the prospective employee's completion of Form I-9 and understand the employer's responsibility for document verification for both the Form I-9 and E-Verification System. Emphasis will be placed on maintaining specific Infotypes in the HR-Payroll System.

### Speakers Include:

- United States Citizenship and Immigration Services
- NC Office of the State Controller
- NC Office of State Human Resources
- The University of North Carolina System

### Who Should Participate:

Recommended for any State of North Carolina Human Resources (HR) Specialist or Payroll Administrator who interacts with the recruitment and selection process, federal requirements for employment compliance, or employee maintenance (action processing, reporting, etc.). This training is open to any HR staff interested in learning more about Form I-9 requirements.

Thank you,

*Jennifer*

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