



# QRG 14:

## RELATED PURCHASING INQUIRY SCREENS

**AP01**

### Job Aid AP01-QRG14

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The purpose of this job aid is to provide descriptions for the related purchasing inquiry screens in NCAS.

Screen	Description
<i>PO Comment Inquiry (PCI)</i>	Displays the purchasing staff's comments about a PO.
<i>PO Line Inquiry (PLI)</i>	<p>Lists brief identifying information about PO lines. Select a line and a specific PO inquiry screen for reviewing additional information about the line. Access the following information through this screen:</p> <ul style="list-style-type: none"><li>• General information: <i>PO Line General Information (PLG)</i></li><li>• Item information: <i>PO Line Ordered Item Information (PLO)</i></li><li>• Invoice controls: <i>PO Line Receipt/Invoice Controls (PLC)</i></li><li>• Financial data: <i>PO Line Financial Information (PLF)</i></li><li>• Permit-to-pay calculations: <i>PO Invoice Matching Information (PMI)</i></li><li>• Summary of order, receipt, inspection, and invoice information: <i>PO Line Receipt/Invoice Information (PLR)</i></li></ul>