North Carolina Financial System NEWS

January 2025 Edition

The NCFS team looks forward to working with you in the coming year!

Agency Engagement

Thank you and special kudos to our Agencies for averaging a **4.1 NCFS success rate!** This calculated and averaged rating was from agency touchpoints conducted in September 2024. This is a great indication of the commitment our agencies and teams have to the success of NCFS!

As we wrapped up 2024, we sent out an **agency engagement survey** asking how you would like to receive communications going forward. Many responses indicated that you still enjoy all forms of communications (email, meetings, and website).

We are gearing up to **launch a new SharePoint site** to include additional NCFS updates, tips and tricks, and recordings to Learning Sessions conducted by our teams.

The NCFS OCM team is reaching out during the month of January to schedule your next quarterly NCFS touchpoint. Meetings will take place during the weeks of **January 27, February 3, and February 10**. The **meeting agenda and survey** will be sent out during the week of January 20 for agency input ahead of the meetings.

1099 Important Information

To access Information Sessions, posted Recordings and Memos the 1099 process can be viewed here.

Any questions about the 1099 process can be submitted to the **OSC Contact Center** at: ncfs@ncosc.gov.

2025 ACFR

It's hard to believe that the fiscal year end is only a few months away. Now is the time to start evaluating fixed assets for accuracy. Please review the NC Asset Extract Register Report (RPTFA017) as well as review your asset dashboard for any pending actions.

Please utilize the *statewide transfer reconciliation report: OSC Year-End Financial Reporting Packages - NCFS Statewide Transfer Reconciliation - All Documents to identify issues and resolve them. Please work with your ACFR Analyst to identify issues and resolve them. *Only staff with previously granted access will be able to access this site.

NCFS Security

NCFS Security roles define what activities users can perform in the NCFS system. Users have the authority to create and view information based on your organizational needs. To obtain a security role, users must complete the necessary prerequisites and course work. Visit our training site for a complete list of System Courses and Help Documents.

For users in the agency that have multiple security roles and decide to transfer or leave the agency, when filling out the security form to remove access, you can select one of the roles the user has and then put a note on the security form to remove all access.

NCFS Ticket Status

Total tickets created by agency - September 1 – December 31, 2024

STATUS REPORT

Agency	Tickets	Agency	Tickets
Administrative Office of the Courts	193	NC Legislature	24
Adult Corrections	864	NC Lottery	32
Appalachian State University	10	NC AT&T University	18
Auctioneer Licensing Board	5	NC Central University	16
Board of Barber Examiners	5	NC School of Science & Math	98
Board of Cosmetic Art Examiners	6	NC State University	12
Clerk of Superior Court	2	Administrative Hearings	28
Community College System	53	Information Technology Services	87
Administration	270	State Budget & Management	96
Agriculture	407	State Human Resources	135
Commerce	108	Governor	1
Environmental Quality	250	State Auditor	49
Health and Human Services	1695	State Controller	159
Insurance	140	Psychology Board	10
Justice	164	State Board of Elections	41
Labor	36	State Bureau of Investigation	117
Military and Veteran Affairs	4	Superior Court	3
Natural and Cultural Resources	425	UNC Asheville	15
Public Instruction	297	UNC Charlotte	8
Public Safety	307	UNC Fayetteville State	11
Revenue	111	UNC Greensboro	16
State Treasurer	71	UNC Health	5
Secretary of State	25	UNC Pembroke	17
Transportation	42	UNC School of the Arts	17
District Attorney	1	UNC Wilmington	15
East Carolina University	12	UNC Chapel Hill	27
Elizabeth City State University	12	Western Carolina University	21
Indigent Defense Services	104	Wildlife Resource Commission	182
NC Housing & Finance	7	Winston Salem State University	11

NCFS Change Control Board (CCB) Requests

The NCFS Change Request form is intended for system enhancement or change requests that do not currently exist in NCFS. Examples include new reporting or new interface functionality. Requests submitted via this form are subject to an internal OSC review process before approval of the request is granted. A member of the NCFS team will be in touch with next step once the review process has been completed.

If you need to include any attachments with your request, email them to NCFS.CCB.Support@ncosc.gov.

CCB Items Implemented As Of 01-15-25			
Process Area	**Requests Implemented**	**Process Area**	**Requests Implemented**
Budget	9	Projects and Grants	4
Cash Management	3	Record to Report	40
Fixed Assets	13	Security	2
Inventory	14	Technical	5
Order to Cash	7	All (Quarterly Releases)	2

NCFS Intercompany (IC) Transfers

OSC and OSBM require entities to balance and certify by the 10th working day of each month. Currently in NCFS, IC transfers between entities submitted after the 10th workday are causing reconciliation problems for receiving entities who have already certified and balanced.

OSC requests that if your entity needs to submit an IC transfer for the prior month after the 10th working day that a ticket be submitted to ncfs@ncosc.gov providing written confirmation and approval from the receiving agency. OSC Central Compliance will monitor the transfers closely and will reject any that do not have a corresponding Service Manager ticket.

Agency and University IC Contacts List

Reporting Reminders

If an NCFS report is taking too long to complete or erroring out because of the size of output data, try scheduling the report. You can also check the suppress box and zip the file for faster processing time. [Running reports demo](#).

If you would like to see a list of all the Pre-Built Reports available to you, please review the Quick Reference Guide (QRG) labeled [GEN-10 Pre-Built Reports All Process Areas](#).

Hurricane Helene Reporting

Two reports are available in NCFS that will display the Helene Project Descriptive Flex Field (DFF) displayed as a column.

- NC GL Project Summary Report (RPTGM013) in the Grants folder show balances for the current fiscal year only.
- NC Cash Basis – Project Life to Date Balances Report (RPTRTR003) in the General ledger folder shows the life to date project information like a 725 report for Capital Improvements.

You should be able to select HELENE from the dropdown in the Project DFF field and it will pull all projects that have been linked to the HELENE DFF.

Multifactor Authentication (MFA) for NCFS Is Coming!

To help protect the State of North Carolina's Financial data, NCFS will soon implement MFA. This will be the same process that you are familiar with when signing into the HR/Payroll System. You will provide your MS Login (State Email address) as a user ID, your Production password, and the MFA option you chose. The exact date of implementation and login instructions will be provided soon.

NCFS System Status

The NCFS System Status Page is updated for scheduled outages and any system issues that may affect processing. Remember to check here first for any system availability or performance issues.

Oracle Redwood Update

Oracle Redwood 25A is expected to go live mid-February. Those using the supplier registration function in NCFS will notice a new screen layout, but the functionality and process will remain the same. We are currently updating the QRGs and training to reflect these changes.

Contact Us

OSC Contact Center - ncfs@ncosc.gov

919-707-0795

866-292-4314

Hours: Mon-Fri 8:00 AM - 5:00 PM

Visit our OSC Training page for Help Documents and System Courses.